

**City of Davison
City Council Meeting
November 21, 2022
7:30 PM
City Council Chambers**

Present: Mayor Bishop, Ron Emery, Brian Warner, Stacey Kalisz, Chris Hinkley, and Casey Clark

Absent: Jessica Abraham

Staff: City Manager Andrea Schroeder, Police Chief Don Harris, Treasurer Julie Pray, and DPW Director Brian Gist

Others: 2 general public

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bishop called the meeting to order at 7:30 p.m.

MOTION 178-22 APPROVAL OF THE REGULAR AGENDA

Motion by Ms. Kalisz and seconded by Mr. Clark to approve the regular agenda as amended to remove swearing in of newly elected council members. Motion carried.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

PUBLIC COMMENTS ON AGENDA ITEMS

Questions of interest regarding the council vacancy.

APPROVAL OF CONSENT AGENDA

Fire Authority Minutes – October 25, 2022
DDA Minutes November 9, 2022

MOTION 179-22 APPROVAL OF CONSENT AGENDA

Motion by Mr. Hinkley and seconded by Mr. Clark to approve consent agenda as presented. Motion carried unanimously by roll call vote.

APPROVAL OF MINUTES

MOTION 180-22 APPROVAL OF OCTOBER 24, 2022, MEETING MINUTES

Motion by Mr. Hinkley and seconded by Ms. Kalisz to approve the October 24, 2022, meeting minutes as presented. Motion carried.

MOTION 181-22 BILLS PRESENTED FOR PAYMENT

Motion by Mr. Emery and seconded by Mr. Clark to approve the bills for payment in the amount of \$290,975.40. Motion carried.

COMMUNICATION TO THE COUNCIL

CITY MANAGER REPORT

We continue to work on our website updates. Trick or Treating went without incident. Our audit will be presented the first meeting in December. The mid-term election was very busy. Planning Commission met and we will have ordinance update recommendations and a rezoning ordinance recommendation. Christmas on Main Street is Friday, December 2nd. Council is encouraged to participate. The schools are hosting shop with a hero downtown on Thursday, December 8th. Our next meeting is Monday, November 28th at 6:00 p.m. as scheduled. City Hall is closed for the Thanksgiving holiday on November 24th and 25th.

APPOINTED OFFICERS REPORT

Monthly Permits, Inspections and Zoning Violation Report for October 2022.

Monthly DPW Report for October 2022

Monthly Police Report for October 2022

The Monthly Revenue and Expense Report

COUNCIL COMMITTEE REPORTS

Kalisz: Senior Authority will have a new rotating member from Davison Township starting in January.

Hinkley: Planning Commission is sending city council a rezoning recommendation for 320 W. Flint Street

UNFINISHED BUSINESS

ENGINEERING REPORT

**MOTION 182-22 SECOND READING & ADOPTION ORDINANCE 2022-07 CHAPTER 848
MOBILE FOOD VENDING (REVISION)**

Motion by Mr. Hinkley and seconded by Mr. Clark to approve the second reading and adopt ordinance 2022-07 Chapter 848 Mobile Food Vending as presented. Motion carried.

**MOTION 183-22 SECOND READING & ADOPTION ORDINANCE 2022-08 BUSINESS
REGISTRATION**

Motion by Mr. Hinkley and seconded by Mr. Emery to approve the second reading and adopt ordinance 2022-08 Business Registration as presented. Motion carried 5/1.

OPEN ISSUES LOG

Place personnel manual expected completion date as January 2023. Remove business license ordinance from policy committee's list.

NEW BUSINESS

**MOTION 184-22 APPROVAL OF DELINQUENT UTILITY BILLS TRANSFER TO 2022 WINTER
TAX BILLS**

Motion by Ms. Kalisz and seconded by Mr. Clark to approve the transfer of delinquent utility bills to the 2022 winter tax bills as presented. Motion carried.

**MOTION 185-22 APPROVAL OF DELINQUENT INVOICES TO TRANSFER TO 2022 WINTER
TAX BILLS**

Motion by Mr. Kalisz and seconded by Mr. Clark to approve the transfer of delinquent invoices to the 2022 winter tax bills as presented. Motion carried.

MOTION 186-22 NEW WINDOWS FOR CITY HALL

Motion by Mr. Clark and seconded by Mr. Warner to allow City Manager Schroeder to accept the bid from D&W Windows & Sunrooms in the amount of \$46,200 to purchase, remove old, and install new windows at the City of Davison Municipal Building as presented. Motion carried by roll call vote 5/1. Hinkley no

PAGE 3
COUNCIL MEETING
NOVEMBER 21, 2022

MOTION 187-22 COUNCIL VACANCY

Motion by Mr. Emery and seconded by Ms. Kalisz to have City Manager Schroeder start the process to fill the city council vacancy by January 6, 2023. Motion carried.

ANNOUNCEMENTS

MOTION 188-22 ADJOURNMENT

Motion by Mr. Emery and seconded by Mr. Clark to adjourn the meeting at 8:12 p.m. Motion carried.

Mayor Tim Bishop

City Clerk Andrea L. Schroeder

**MOTION INDEX
NOVEMBER 21, 2022**

MOTION 178-22 APPROVAL OF THE REGULAR AGENDA

MOTION 179-22 APPROVAL OF CONSENT AGENDA

Fire Authority Minutes – October 25, 2022

DDA Minutes November 9, 2022

MOTION 180-22 APPROVAL OF OCTOBER 24, 2022, MEETING MINUTES

MOTION 181-22 BILLS PRESENTED FOR PAYMENT

**MOTION 182-22 SECOND READING & ADOPTION ORDINANCE 2022-07 CHAPTER 848
MOBILE FOOD VENDING (REVISION)**

**MOTION 183-22 SECOND READING & ADOPTION ORDINANCE 2022-08 BUSINESS
REGISTRATION**

**MOTION 184-22 APPROVAL OF DELINQUENT UTILITY BILLS TRANSFER TO 2022 WINTER
TAX BILLS**

**MOTION 185-22 APPROVAL OF DELINQUENT INVOICES TO TRANSFER TO 2022 WINTER
TAX BILLS**

MOTION 186-22 NEW WINDOWS FOR CITY HALL

MOTION 187-22 COUNCIL VACANCY

MOTION 188-22 ADJOURNMENT