

**City of Davison
City Council Meeting
Council Chambers
August 23, 2021
6:00 PM**

- I. Call to Order, Pledge of Allegiance, and Roll Call of Council**
- II. Approval of the Regular Agenda**
- III. Brief Public Comments and Questions on Non-Agenda Items**
- IV. Brief Public Comments and Questions on Agenda Items**
- V. Approval of Consent Agenda**
- VI. Approval of Minutes**
 - A. Council Meeting Minutes – August 9, 2021 (att.)
- VII. Communications to the Council**
- VIII. City Manager Report**
- IX. Council Committee Reports**
- X. Unfinished Business**
 - A. Engineering Report
 - B. Open Issues Log (att.)
- XI. New Business**
 - A. Proclamation - National Rail Safety Week (att.)
- XII. Announcements**
- XIII. Adjournment**

**Per City of Davison Council Rules and Procedures:
Each member of the public is limited to 3 minutes for public comment
unless granted more time by the Mayor.**

**City of Davison
City Council Meeting
August 9, 2021
7:30 PM
City Council Chambers**

Present: Mayor Bishop, Ron Emery, Jessica Abraham, Chris Hinkley, Stacey Kalisz, Jamie Stebbins, Casey Clark

Absent:

Staff: City Manager Andrea Schroeder, Police Chief Don Harris, Treasurer Julie Pray, and Interim DPW Director Brian Gist

Others: 2 general public

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bishop called the meeting to order at 7:30 p.m.

MOTION 122-21 APPROVAL OF THE REGULAR AGENDA

Motion by Mrs. Abraham, and seconded by Ms. Kalisz to approve the regular agenda as presented. Motion carried.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

PUBLIC COMMENTS ON AGENDA ITEMS

Comments in favor of golf carts on city streets.

APPROVAL OF CONSENT AGENDA

Senior Authority Minutes – July 16, 2021

Personnel Minutes July 26, 2021

Fire Authority Minutes July 27, 2021

DDA Reappointment Jade Mills – Term Ending 9/1/2025

DDA Appointment Tiffani Bridgett – Term Ending 9/1/2025

MOTION 123-21 APPROVAL OF CONSENT AGENDA

Motion by Mrs. Abraham, and seconded by Mr. Emery to approve consent agenda as presented. Motion carried.

APPROVAL OF MINUTES

MOTION 124-21 APPROVAL JULY 26, 2021 MEETING MINUTES

Motion by Ms. Kalisz, and seconded by Mr. Clark to approve the July 26, 2021 minutes as presented. Motion carried.

MOTION 125-21 BILLS PRESENTED FOR PAYMENT

Motion by Mr. Emery, and seconded by Ms. Stebbins to approve the bills for payment in the amount of \$962,767.06. Motion carried.

COMMUNICATIONS TO THE COUNCIL

MML Property Pool Dividend Check- DDA

APPOINTED OFFICERS REPORT

Monthly Permits, Inspections and Zoning Violation Report for July 2021.

Monthly DPW Report for July 2021.

Monthly Police Report for July 2021.

Monthly Revenue and Expenditure Report.

CITY MANAGER REPORT

The DDA has raffle tickets for the Labor Day cooler for \$5 each. Trunk or Treat and Pumpkin Fest are around the corner. Our yearly posting for boards and authorities will be in the paper soon. The golf outing fund purchased new/used skate equipment for our skate park. Burger Barn is now open and it looks like the old chamber of commerce building possibly reopen as a hair salon.

COUNCIL COMMITTEE REPORTS

Kalisz: Senior Authority will be approving budget amendments at the next meeting.

Abraham: Policy Committee is advancing mobile food ordinance and will present to council in the near future.

**UNFINISHED BUSINESS
ENGINEERING REPORT**

CITY CLERK'S POSITION

Much discussion and questions in regards to this topic. Per the city attorney, the city is not in violation by having Mrs. Schroeder as Interim City Clerk, per state law. The clerk's position to be looked into in the future, especially if Mrs. Schroeder announces her retirement.

OPEN ISSUES LOG

**MOTION 126-21 PERSONNEL COMMITTEE RECOMMEDATION – DPW DIRECTOR JOB
INTERNAL JOB POSTING**

Motion by Mr. Emery, and seconded by Mrs. Abraham to approve the recommendation of the Personnel Committee and post the DPW Directors Position internally at the City of Davison from Tuesday, August 10, 2021 – Monday, August 16, 2021. All applications and resumes due by 4:00 p.m. on Monday, August 16, 2021. Motion carried.

NEW BUSINESS

MOTION 127-21 REQUEST FOR CONSIDERATION – GOLF CARTS ON CITY STREETS

Motion by Mrs. Abraham, and seconded by Ms. Kalisz with the assistance of Chief Harris, direct the Policy Committee to research and work on ordinances pertaining to golf cart usage within the city. Motion carried.

ANNOUNCEMENTS

Davison Marching Band camp was successful.

MOTION 128-21 ADJOURNMENT

Motion by Mrs. Abraham, and seconded by Ms. Kalisz to adjourn the meeting at 8:29 p.m. Motion carried.

Mayor Tim Bishop

City Clerk Andrea L. Schroeder

OPEN ISSUES LOG
8/9/2021

CITY MANAGER

| <u>Date</u> | <u>Issue</u> | <u>Action Taken</u> | <u>Priority</u> | <u>Expected Completion Date</u> |
|-------------|------------------|---------------------|-----------------|---------------------------------|
| 7/13/2015 | NPDES/MS4 Permit | In Progress | 1 | When State Approves |
| 6/8/2020 | Personnel Manual | In Progress | 1 | July 2022 |

PERSONNEL COMMITTEE

(Tim Bishop, Casey Clark, & Ron Emery)

| <u>Date</u> | <u>Issue</u> | <u>Action Taken</u> | <u>Priority</u> | <u>Expected Committee Completion Date</u> |
|-------------|------------------------|---------------------|-----------------|---|
| 6/8/2020 | City Personnel Manual | In Progress | 1 | July 2022 |
| 6/28/2021 | Hiring of DPW Director | In Progress | 1 | 2021 |

POLICY COMMITTEE

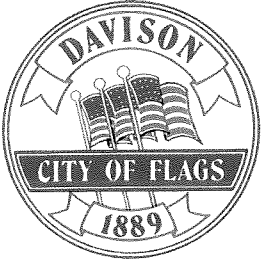
(Jessica Abraham, Jamie Stebbins, & Chris Hinkley)

| <u>Date</u> | <u>Issue</u> | <u>Action Taken</u> | <u>Priority</u> | <u>Expected Committee Completion Date</u> |
|-------------|---|---------------------|-----------------|---|
| 5/13/2019 | Business License Ordinance | In Progress | 1 | 2021 |
| 1/9/2013 | Sidewalk Program Review & Ordinance Rewrite | | 3 | TBD |
| 1/25/2021 | Mobile Food Vendor Ordinance | In Progress | 1 | ASAP-2021 |
| 8/9/2021 | Ordinance Considering Golf Carts | | | |

FINANCE COMMITTEE

(Ron Emery, Jamie Stebbins, & Casey Clark)

| <u>Date</u> | <u>Issue</u> | <u>Action Taken</u> | <u>Priority</u> | <u>Expected Committee Completion Date</u> |
|-------------|--------------|---------------------|-----------------|---|
| | | | | |



City of Davison

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CITY OF DAVISON PROCLAMATION NATIONAL RAIL SAFETY WEEK

WHEREAS, 1,889 rail grade collisions resulted in 678 personal injuries and were responsible for 201 fatalities in the United States during 2020; and

WHEREAS, 1,088 trespassing incidents have occurred in the United States resulting in 532 pedestrians being killed and another 556 injured while trespassing on railroad property rights of way during 2020; and

WHEREAS, educating and informing the public about rail safety, reminding the public that railroad right of ways are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws will reduce the number of fatalities and injuries; and

WHEREAS, the International Association of Chiefs of Police, National Operation Lifesaver, United States Department of Transportation, and all local, state, county, and railroad law enforcement officers, first responders, and railroad corporations, commit to partnering together in an effort to educate at a national level all aspects of railroad safety, to enforce applicable laws in support of National Rail Safety Week;

THEREFORE, I, Tim Bishop, Mayor, do hereby attest my full support proclaiming September 20th to 26th, 2021, National Rail Safety Week and I encourage all citizens to recognize the importance of rail safety education.

Tim Bishop, Mayor
City of Davison
Date: August 23, 2021