

**City of Davison
City Council Meeting
April 25, 2016
7:30 PM
City Council Chambers**

- I. Call to Order, Pledge of Allegiance, and Roll Call of Council**
- II. Approval of the Regular Agenda**
- III. Brief Public Comments and Questions on Non Agenda Items**
- IV. Brief Public Comments and Questions on Agenda Items**
- V. Approval of Consent Agenda**
 - A. Personnel Committee Minutes April 11, 2016 (att.)
 - B. Quarterly Investment Report (att.)
- VI. Approval of Minutes**
 - A. Council Meeting Minutes April 11, 2016 Meeting (att.)
- VII. Communications to the Council**
 - A. Hazardous Household Waste Collection Yearly Donation
 - B. MML Workers' Compensation Fund Dividend Credit (att.)
- VIII. City Manager Report**
- IX. Council Committee Reports**
- X. Unfinished Business**
 - A. Engineering Report (att.)
 - B. Infrastructure Financing – Financial Advisor Introduction
 - C. Economic Development Authority
 - D. Goals & Objectives
 - E. Fiscal Year 2016-2017 Capital Improvement Plan
 - F. Fiscal Year 2016-2017 Other Fund Budgets
 - G. Resolution 2016-09 Fiscal Year 2016-2017 DDA Budget Approval (att.)
 - H. Resolution 2016- 10 Fiscal Year 2016-2017 LDFA Budget Approval (att.)
 - I. Open Issues Log (att.)
- XI. New Business**
 - A. Arbor Day Proclamation (att.)
 - B. Living Grace Church – Stamped Concrete (att.)
 - C. 2015-2016 Fiscal Year Budget Amendments (att.)
- XII. Announcements**
- XIII. Executive Session – Litigation Update**
- XIV. Adjournment**

**Per City of Davison Council Rules and Procedures:
Each member of the public is limited to 3 minutes for public comment
unless granted more time by the Mayor.**

**City of Davison
Personnel Committee
April 11, 2016
9:00 AM
Conference Room**

Present: Mayor Tim Bishop, Ron Emery, Joan Snyder, Clerk Andrea Schroeder and City Manager Michael Hart

Meeting called to order by Mayor Bishop at 9:04 a.m.

APPROVAL OF AGENDA

Motion by Ms. Snyder, and seconded by Mr. Emery to approve the agenda as presented. Motion denied.

MOTION - ADJOURNMENT

Motion by Mr. Emery, and seconded by Mayor to adjourn the meeting at 9:41 a.m.

Respectfully Submitted,

Mayor Tim Bishop
Committee Chairperson

**CITY OF DAVISON
INVESTMENTS 2015-16
Quarter Ending 3-31-16**

FUND	INVEST TYPE	NAME OF BANK	DATE INVESTED	TERM OF INVESTMENT	INTEREST RATE	MATURITY DATE	INTEREST DISTRIBUTED	Y-T-D INTEREST	ENDING BALANCE
101 GENERAL-1	PFMM	FIFTH/THIRD	6/12/2009	PFMM	VARIABLE	N/A	MONTHLY	\$ 39.10	\$ 101,974.57
101 GENERAL-1	CD	FIFTH/THIRD	2/26/2014	28 MOS - CD	1.00%	6/26/2016	MATURITY	\$ 1,907.35	\$ 255,251.44
101 GENERAL-2	CD	HANTZ	11/12/2015	13 MOS - CD	0.75%	12/12/2016	MATURITY	\$ 487.78	\$ 100,000.00
101 GENERAL-5	HYS	CHASE	10/30/2009	HYS	VARIABLE	N/A	MONTHLY	\$ 51.54	\$ 155,703.04
101 TOTALS								\$ 2,485.77	\$ 612,929.05
202 MAJOR	HYS	CHASE	2/16/2009	HYS	VARIABLE	HYS	MONTHLY	\$ 27.82	\$ 86,079.86
203 LOCAL	HYS	CHASE	2/16/2009	HYS	VARIABLE	N/A	MONTHLY	\$ 27.76	\$ 81,873.04
490 S.C.I.F. RESERVE	HYS	CHASE	2/16/2009	HYS	VARIABLE	N/A	MONTHLY	\$ 96.87	\$ 292,703.13
490 SCIF	MM	FIRST PLACE	4/15/2009	PFMM	VARIABLE	N/A	MONTHLY	\$ 114.32	\$ 101,205.26
490 TOTALS								\$ 211.19	\$ 393,908.39
590 SEWER	CD	HANTZ	11/4/2015	13 MOS - CD	0.45%	12/4/2016	MATURITY	\$ 415.67	\$ 100,000.00
590 SEWER	MM	FIRST MERIT	3/27/2009	MMIA	VARIABLE	N/A	MONTHLY	\$ 148.79	\$ 101,444.38
590 TOTALS								\$ 564.46	\$ 201,444.38

Y-T-D: Year to Date
HYS: High Yield Savings Acct
MM: Money Market Account
MMIA: Money Market Investment Account
PFMM: Public Funds Money Market
CD: Certificate of Deposit

**CITY OF DAVISON
INVESTMENTS 2015-16
Quarter Ending 3-31-16**

FUND	INVEST TYPE	NAME OF BANK	DATE INVESTED	TERM OF INVESTMENT	INTEREST RATE	MATURITY DATE	INTEREST DISTRIBUTED	Y-T-D INTEREST	ENDING BALANCE
591 WATER-1	MMIA	FIRST MERIT	N/A	MMIA	VARIABLE	N/A	MONTHLY	\$ 148.58	\$ 101,308.26
591 WATER RESERVE	MMIA	FIRST MERIT	N/A	MMIA	VARIABLE	NA	MONTHLY	\$ 352.07	\$ 240,050.12
591 WATER RESERVE ACCTS	HYS	CHASE	2/7/2008	HYS	VARIABLE	N/A	MONTHLY	\$ 0.12	\$ 350.57
591 WATER-DWRF	HYS	CHASE	N/A	HYS	VARIABLE	HYS	MONTHLY	\$ 38.35	\$ 155,996.03
591 REFI B & I	MMIA	FIRST MERIT	N/A	HYS	VARIABLE	N/A	MONTHLY	\$ 200.01	\$ 176,994.39
BOND PMT ACCTS									
591 TOTAL WATER							TOTALS	\$ 238.36	\$ 332,990.42
661 EQUIPMENT	HYS	CHASE	10/16/2009	HYS	VARIABLE	N/A	MONTHLY	\$ 27.60	\$ 41,074.84
661 EQUIPMENT	CD	HANTZ	4/7/2014	24 MOS - CD	0.50%	4/7/2016	MATURITY	\$ -	\$ 200,000.00
661 EQUIPMENT	MMIA	FIRST MERIT	3/27/2009	MMIA	VARIABLE	N/A	MONTHLY	\$ 148.58	\$ 101,308.13
661 EQUIPMENT	CD	DORT FEDERAL	4/26/2015	12 MOS - CD	0.75%	4/26/2016	QUARTERLY	\$ 799.97	\$ 101,748.69
661 TOTALS							TOTALS	\$ 976.15	\$ 444,131.66
Total All Funds								\$ 5,032.28	\$ 2,495,065.75

Y-T-D: Year to Date
HYS: High Yield Savings Acct
MM: Money Market Account
MMIA: Money Market Investment Account
PFMM: Public Funds Money Market
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**City of Davison
City Council Meeting
April 11, 2016
7:30 PM
City Council Chambers**

Present: Mayor Tim Bishop, Gary Peppin, Ron Emery, Jack Abernathy, Paul Hammond, Pat Stetson, and Joan Snyder

Absent:

Staff: City Manager Michael Hart, Clerk Andrea Schroeder, Chief Donny Harris, DPW Supervisor Ed Brown, and Treasurer Julie Pray

Others: 6 general public

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bishop called the meeting to order at 7:30 p.m.

MOTION 49-16 APPROVAL OF THE REGULAR AGENDA

Motion by Mr. Abernathy, and seconded by Mr. Stetson to approve the regular agenda as presented. Motion carried.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

PUBLIC COMMENTS ON AGENDA ITEMS

An update was given in regards to the Larson's project on Main Street.

APPROVAL OF CONSENT AGENDA

A. Personnel Committee Minutes – March 28, 2016

MOTION 50-16 APPROVAL OF CONSENT AGENDA

Motion by Mr. Emery, and seconded by Mr. Abernathy to approve consent agenda as presented. Motion carried unanimously by roll call vote.

APPROVAL OF MINUTES

MOTION 51-16 APPROVAL OF MARCH 28, 2016 MEETING MINUTES

Motion by Mr. Hammond, and seconded by Mr. Peppin to approve the March 28, 2016 meeting minutes as presented. Motion carried.

MOTION 52-16 BILLS PRESENTED FOR PAYMENT

Motion by Mr. Emery, and seconded by Mr. Abernathy to approve the bills for payment in the amount of \$204,028.34. Motion carried.

COMMUNICATION TO THE COUNCIL

APPOINTED OFFICERS REPORT

Mr. Hart presented the Monthly Permits, Inspections and Zoning Violation Report for March 2016.

Mr. Brown presented the Monthly DPW Report for March 2016.

Chief Harris presented the Monthly Police Report for March 2016.

Mrs. Pray presented the Monthly Revenue & Expenditure Report for March 2016.

CITY MANAGER REPORT

Mr. Hart attended the MML Capitol Conference and found it very informational. He provided information including revenue sharing fact sheets. One of the sheets showed the amount of revenue sharing the City of Davison has lost over the years.

COUNCIL COMMITTEE REPORT

Ms. Snyder: Metro met and shared employment projections.

Mr. Peppin: Small Cities met in the City of Davison and discussed trail planning.

UNFINISHED BUSINESS
ENGINEERING REPORT

ECONOMIC DEVELOPMENT AUTHORITY

FISCAL YEAR 2016-2017 GOALS & OBJECTIVES

Goals and Objectives will be April 29 and April 30, 2016.

MOTION 53-16 SECOND READING & ADOPTION OF PURCHASING ORDINANCE 2016-01
CHAPTER 246

Motion by Mr. Abernathy, and seconded by Mr. Peppin to approve the second reading and adopt Ordinance 2016-01 Purchasing Ordinance Chapter 246 as presented. Motion carried.

MOTION 54-16 CDBG MEDC LARSON'S PROJECT

Motion by Mr. Peppin, and seconded by Ms. Snyder that the City of Davison approve the commitment of \$5,712 to the Dave Larson project. Motion carried.

OPEN ISSUES LOG

Remove the purchasing ordinance from the Policy committee section of the open issues log.

NEW BUSINESS

MOTION 55-16 OPT-OUT PUBLIC ACT 152

Motion by Mr. Abernathy, and seconded by Ms. Snyder to Opt-Out per the provision within Public Act 152, the Publicly Funded Insurance Contribution Act, thus exempting the City from the stated requirements of the Act. Motion carried.

MOTION 56-16 CITY'S SCADA, ANTENNAS, & RADIO SYSTEM

Motion by Mr. Abernathy, and seconded by Mr. Stetson to authorize the City Manager to contract with Northern Controls Group, Inc. for their part (Radios) in the amount of \$23,985.00 and Holzer Electric, Inc. for their part (Antennas) in the amount of \$23,700. Motion carried.

MOTION 57-16 CITY HALL HVAC DESIGN – ASSIST RFP DOCUMENTS

Motion by Mr. Abernathy, and seconded by Mr. Emery to authorize the City Manager to expend \$7,100 in order to allow H2A and Spicer Group to proceed with the necessary documents to move forward with the upgrading of the HVAC at City Hall. Motion carried.

2016-2017 OTHER FUND BUDGETS

ANNOUNCEMENTS

Policy Committee meeting for April 20, 2016 is cancelled.

PAGE 3
COUNCIL MEETING
APRIL 11, 2016

MOTION 58-16 CONVENE INTO EXECUTIVE SESSION – CITY MANAGER EVALUATION

Motion by Mr. Abernathy, and seconded by Mr. Stetson to convene into executive session for the City Manager's evaluation at 8:26 p.m. Motion carried.

MOTION 59-16 RECONVENE INTO REGULAR SESSION

Motion by Mr. Emery, and seconded by Mr. Abernathy to reconvene into regular session at 9:53 p.m. Motion carried.

MOTION 60-16 ADJOURNMENT

Motion by Mr. Emery, and seconded by Mr. Abernathy to adjourn the meeting at 9:54 p.m. Motion carried.

Mayor Tim Bishop

City Clerk Andrea L. Schroeder



michigan municipal league

Workers' Compensation Fund

April 11, 2016

Andrea Schroeder
City Of Davison
200 E. Flint St
Suite 2
Davison, MI 48423-0130

Dear Ms. Schroeder:

Enclosed are the following documents for your Workers' Compensation coverage renewal for the period July 1, 2016 to June 30, 2017.

- Policy Declaration
- Certificate of Membership
- Invoice (payable by June 15th)

This year, the Fund has been authorized to distribute \$8.75 million of surplus for the Fund years June 30, 1997-2001, 2004-2005, 2009-2010, and 2013-2014. Your proportionate share of the distribution is shown below:

Dividend Credit \$8,333.00 Applied to this year's renewal premium

Please review the enclosed documents and contact me at 248-204-8530 if you have any questions.

Sincerely,

Laura Martin

Laura Martin, AIS, AU, AINS
Fund Underwriter

Enclosures
5006320-16

Service Provider: **Meadowbrook® Insurance Group**

Loss Control & Member Services: P.O. Box 5174, Southfield, MI 48037 PH: 248.358.1100 • 800.482.2726 • FX: 248.358.0534
Southfield Claims Service: P.O. Box 5174, Southfield, MI 48086-5174 PH: 248.358.1100 • 800.482.2726 • FX: 248.358.3251
Grand Rapids Claims: 3196 Kraft Ave., S.E., Suite 206, Grand Rapids, MI 49512-2065 PH: 616.942.0311 • 800.752.7477 • FX: 616.942.0390



ROWE PROFESSIONAL SERVICES COMPANY

Large Firm Resources. Personal Attention.sm

City of Davison Monthly Engineering Report April 20, 2016

Current Project Updates:

Scrap Tire Grant – Cambridge Drive:

- The pre-construction meeting was held today. The contractor anticipates starting work on May 31, 2016.
- Cambridge Drive will be closed between Dayton Street and M-15 to all traffic. Access to the apartment complexes will be provide from Lexington Street with crossovers of Cambridge Drive.
- A public meeting will be scheduled for residents to attend and ask questions about the construction.

Lapeer Street Lift Station:

- This project has been awarded and the pre-construction meeting held. The contractor is preparing shop drawings and getting ready to order equipment for a late June start of construction.

Capital Improvement Plan (CIP) Updates:

- The final draft has been submitted to the council for review and approval.

Other As-Needed Contract Updates:

Scrap Tire Grant – Church Street:

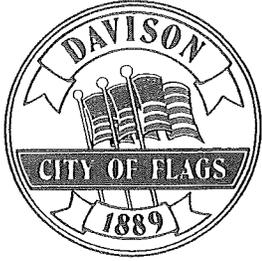
- The city is still waiting to be notified from the MDEQ on funding. *(No Change)*

Main/Flint Intersection:

- We prepared a schematic to adjust the pavement markings between M-15 and Main Street to alleviate some potential issues with the left turn movements into the Kroger complex and to make it clearer that the eastbound bike lane is not for vehicular traffic. This work is listed in the CIP for completion in the next fiscal year. *(No Change)*

M-15/Kroger Plaza Turning Movements:

- ROWE and Manager Hart met with MDOT staff to discuss the current turning movements and pavement striping in the two Kroger Plaza drive entrances. Regarding left-turn movements, it was agreed to wait until the new improvements to M-15 had been in place through at least next summer and then review the accident data to see if there are any issues. MDOT has not striped the northern driveway and will not until spring. They noted that other approaches along M-15 are not striped. The city will discuss the configuration with the property owner and discuss this further with MDOT before the work is done. The southern driveway striping has been modified to black out the left-turn, although it is unclear who did this work. MDOT agreed it is not good practice to show a thru arrow into the parking lot across the street. The city will begin dialogue with the property owner on this issue as well, but again no changes would occur until spring. *(No Change)*



City of Davison

200 E. FLINT STREET, SUITE 2
DAVISON, MICHIGAN 48423-1246

TELEPHONE (810) 653-2191
FAX (810) 653-9621

CITY OF DAVISON RESOLUTION 2016-09 DDA BUDGET 2016-2017

WHEREAS, the City of Davison, a Michigan municipal corporation, operates under the provisions of a charter originally approved by duly registered electors on August 2, 1999, and subsequently amended; and,

WHEREAS, the City provides a variety of services and programs to its residents, funded, in part, through taxes levied by the City Council in accordance with the aforementioned charter and other applicable ordinances and statutes; and,

WHEREAS, the City provides adequate funding and oversight, the City Council, in accordance with the charter, shall, no later than the first meeting in June, adopt by resolution the budget for the next fiscal year (July 1 – June 30);

THEN NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Davison does hereby adopt the following budget, by fund to department level, for the fiscal year beginning July 1, 2016 (see attached Budget):

248 - DDA REVENUES		
	DESCRIPTION	AMOUNT
	REVENUES	\$ 111,950
	TOTAL DDA REVENUES	\$ 111,950

248 - DDA EXPENDITURES		
	DESCRIPTION	AMOUNT
261	REIMBURSEMENT	\$ 7,500
265	BLDGS & GROUNDS	\$ 35,500
269	PROJECT SERVICES	\$ 19,200
728	ECONOMIC DEVELOPMENT	\$ 49,750
	TOTAL DDA EXPENDITURES	\$ 111,950

CONSIDERED AND ADOPTED at a regularly scheduled City Council meeting on April 25, 2016.

Tim Bishop, Mayor

Andrea L. Schroeder, City Clerk

CITY OF DAVISON
 ADOPTED BUDGET 2016-2017
 DDA

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	2014-15 ACTIVITY	2015-16 ADOPTED BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 12-31-15	2016-17 ADOPTED BUDGET
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
ESTIMATED REVENUES							
Dept 000-GENERAL							
248-000-403.000	TIFA REVENUE - TAXES	55,000	61,233	60,000	60,000	802	60,000
248-000-652.000	FM - SPONSORS	250					
248-000-652.001	FM - VENDORS	1,000	485				
248-000-652.002	FM - PROJECT FRESH	1,000					
248-000-652.003	FM - PROMOTIONAL ITEMS	200					
248-000-652.004	CC - SPONSORSHIPS	6,200	8,500	7,500	7,500	750	7,500
248-000-652.005	CC - DOWNTOWN BEAUTIFICATION	1,500	1,914	1,000	1,000	2,592	1,500
248-000-652.007	CC - VENDORS	500	640	500	500	30	200
248-000-652.008	CC - PROMOTIONAL ITEMS	500	985	300	300	835	500
248-000-653.000	PF - SPONSORS	11,000	9,620	11,000	11,000	9,555	11,000
248-000-653.001	PF - VENDORS	3,000	3,270	3,000	3,000	3,115	3,000
248-000-653.002	PF - ADMISSIONS	5,000	4,816	5,000	5,000	5,405	5,000
248-000-654.000	HOLIDAY - SPONSORS	500				1,800	2,000
248-000-654.004	VENDORS - MISCELLANEOUS EVENTS	750	1,355	750	750	210	750
248-000-654.006	PROMOTIONS - MISCELLANEOUS EVENTS		16				
248-000-654.007	SPONSORS - MISC EVENTS (HF & AF)						
248-000-654.008	MISCELLANEOUS INCOME	500	923			50	2,000
248-000-665.000	INTEREST - CHECKING	50	35	25	25	11	50
248-000-681.010	SALE OF EQUIPMENT PROCEEDS					350	
248-000-699.000	CONTRIBUTION FROM FUND EQUITY	7,975		37,775	73,875		18,450
TOTAL ESTIMATED REVENUES		94,925	93,792	126,850	162,950	25,505	111,950

CITY OF DAVISON
 ADOPTED BUDGET 2016-2017
 DDA

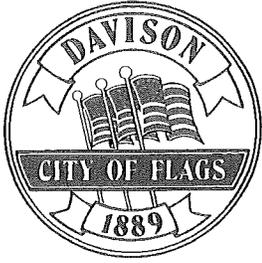
GL NUMBER APPROPRIATIONS	DESCRIPTION	2014-15 AMENDED BUDGET	2014-15 ACTIVITY	2015-16 ADOPTED BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 12-31-15	2016-17 ADOPTED BUDGET
Dept 261-REIMBURSEMENT							
248-261-801.000	REIMBURSEMENT - CITY STAFF	10,000	10,000	10,000	10,000		7,500
Totals for dept 261-REIMBURSEMENT		10,000	10,000	10,000	10,000		7,500
Dept 265- BUILDING & GROUNDS							
248-265-910.000	GENERAL INSURANCE	5,000	4,485	5,000	5,000	4,644	5,000
248-265-920.000	UTILITIES	5,500	7,407	7,000	7,000	3,405	7,000
248-265-931.001	GENERAL MAINTENANCE	3,000	1,923	8,000	39,000	18,180	3,000
248-265-931.002	GROUNDS MAINTENANCE	5,500	5,502	6,700	6,700	4,009	7,000
248-265-931.003	PARKING LOT LEASE-CN					1,000	
248-265-931.004	PARKING LOT MAINTENANCE	2,000	527	2,000	2,000		2,000
248-265-931.005	SNOW & SALT	4,000	4,778	4,000	4,000		4,000
248-265-960.001	STREETSCAPE - M-15	2,000		2,000	2,000		500
248-265-960.002	STREETSCAPE - MAIN ST	2,500		2,500	2,500		2,500
248-265-969.002	SIDEWALKS - REPLACEMENT/MAINTENANCE	2,000		2,000	2,000	2,868	1,000
248-265-969.003	SIDEWALKS - SOLDIER COURSE MAINTENANCE						2,000
248-265-969.004	ENCLOSURE MAINTENANCE						1,500
Totals for dept 265- BUILDING & GROUNDS		31,500	24,622	39,200	70,200	34,106	35,500
Dept 269-PROJECT SERVICES							
248-269-801.001	CONTRACT SVCS -CONSULTANT FEES	3,000	1,125	3,000	3,000		2,000
248-269-826.001	CONTRACT SVCS - EVENT COORDINATOR	18,000	17,867	18,100	18,100	9,805	17,200
Totals for dept 269-PROJECT SERVICES		21,000	18,992	21,100	21,100	9,805	19,200

CITY OF DAVISON
 ADOPTED BUDGET 2016-2017
 DDA

GL NUMBER	DESCRIPTION	2014-15		2015-16		2015-16		2016-17	
		AMENDED BUDGET	ACTIVITY	ADOPTED BUDGET	AMENDED BUDGET	ACTIVITY THRU 12-31-15	ADOPTED BUDGET	ACTIVITY THRU 12-31-15	ADOPTED BUDGET
Dept 728-ECONOMIC DEVELOPMENT									
248-728-727.001	OFFICE SUPPLIES	250	374	250	250				250
248-728-729.000	PROMOTION & MARKETING	2,500	453	2,500	2,500			685	1,500
248-728-729.001	HOLIDAY DECORATIONS - PURCHASE	150	149	500	500			32	500
248-728-731.000	NOTICES & PUBLICATIONS	50	648	500	500			648	700
248-728-805.000	MEMBERSHIPS & DUES	300	115	300	300			220	300
248-728-807.000	AUDIT FEES	2,700	2,700	2,700	2,800			2,800	2,800
248-728-860.000	TRAVEL & EXPENSES	350	92	350	350			10	350
248-728-890.001	FM - ADVERTISING	300	171						
248-728-890.002	FM - ENTERTAINMENT	1,500							
248-728-890.004	FM - EQUIPMENT	100							
248-728-890.005	FM - SIGNS	100							
248-728-890.006	FM - WASTE REMOVAL	300	255						
248-728-890.007	FM - MISCELLANEOUS	200	63						
248-728-890.008	FM - PROJECT FRESH	700							
248-728-891.001	PF - ADVERTISING	2,000	1,010	1,500	1,500			1,240	1,500
248-728-891.002	PF - ENTERTAINMENT	1,000	900	1,000	1,000			900	1,000
248-728-891.003	PF - EVENTS	7,900	6,906	7,000	7,000			6,486	7,000
248-728-891.004	PF - EQUIPMENT	200	55	100	100			55	100
248-728-891.005	PF - SIGNS	625	610	600	600			478	600
248-728-891.006	PF - WASTE REMOVAL	300	255	300	300			360	400
248-728-891.007	PF - MISCELLANEOUS	275	123	500	500			363	500
248-728-891.009	PF - TENTS	2,000	1,323	2,000	2,000			1,323	1,500
248-728-892.001	HOLIDAY - ADVERTISING	100	111	100	100				150
248-728-892.002	HOLIDAY - ENTERTAINMENT	500	125	150	150			125	200
248-728-892.007	HOLIDAY - MISCELLANEOUS (EVENT)	250	271	200	200			793	600
248-728-893.000	MISCELLANEOUS EVENTS	1,500	1,027	1,500	1,500			306	1,500
248-728-894.000	CC - ENTERTAINMENT	3,000	1,987	2,200	2,200			1,375	3,000
248-728-894.001	CC - EVENTS		1,505	1,800	1,800			534	1,800
248-728-894.002	CC - PROMOTIONAL		1,354	1,300	1,300			446	1,300
248-728-894.003	CC - DOWNTOWN BEAUTIFICATION		750	1,000	1,000				1,000
248-728-894.004	CC - SIGNS		576	600	600				600
248-728-894.005	CC - MISCELLANEOUS		360	600	600			708	600
248-728-960.005	FACADE GRANT DISBURSEMENTS	3,275	3,275	27,000	32,000			4,805	20,000
Totals for dept 728-ECONOMIC DEVELOPMENT		32,425	27,543	56,550	61,650			24,692	49,750
TOTAL APPROPRIATIONS		94,925	81,157	126,850	162,950			68,603	111,950

CITY OF DAVISON
 ADPOTED BUDGET 2016-2017
 DDA

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	2014-15 ACTIVITY	2015-16 ADOPTED BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 12-31-15	2016-17 ADOPTED BUDGET
	NET OF REVENUES/APPROPRIATIONS - FUND 248		12,635			(43,098)	
	BEGINNING FUND BALANCE	81,399	81,399	94,033	94,033	94,033	
	ENDING FUND BALANCE	81,399	94,034	94,033	94,033	50,937	



City of Davison

200 E. FLINT STREET, SUITE 2
 DAVISON, MICHIGAN 48423-1246

TELEPHONE (810) 653-2191
 FAX (810) 653-9621

CITY OF DAVISON RESOLUTION 2016-10 LFDA BUDGET 2016-2017

WHEREAS, the City of Davison, a Michigan municipal corporation, operates under the provisions of a charter originally approved by duly registered electors on August 2, 1999, and subsequently amended; and,

WHEREAS, the City provides a variety of services and programs to its residents, funded, in part, through taxes levied by the City Council in accordance with the aforementioned charter and other applicable ordinances and statutes; and,

WHEREAS, the City provides adequate funding and oversight, the City Council, in accordance with the charter, shall, no later than the first meeting in June, adopt by resolution the budget for the next fiscal year (July 1 – June 30);

THEN NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Davison does hereby adopt the following budget, by fund to department level, for the fiscal year beginning July 1, 2016 (see attached Budget):

250 - LDFA REVENUES		
	DESCRIPTION	AMOUNT
	REVENUES	\$ 45,000
TOTAL LDFA REVENUES		\$ 45,000

250 - LDFA EXPENDITURES		
	DESCRIPTION	AMOUNT
261	REIMBURSEMENT	\$ 2,500
728	ECONOMIC DEVELOPMENT	\$ 42,500
TOTAL LDFA EXPENDITURES		\$ 45,000

CONSIDERED AND ADOPTED at a regularly scheduled City Council meeting on April 25, 2016.

 Tim Bishop, Mayor

 Andrea L. Schroeder, City Clerk

CITY OF DAVISON
ADOPTED BUDGET 2016-2017
LDFA

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 12/31/15	2016-17 ADOPTED BUDGET
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY							
ESTIMATED REVENUES							
Dept 000-GENERAL							
250-000-403.000	TIFA REVENUE-TAXES	35,000	47,994	50,000	50,000	2	45,000.00
250-000-665.000	INTEREST	300	48	100	100		
TOTAL ESTIMATED REVENUES		35,300	48,042	50,100	50,100	2	45,000.00
EXPENSES							
Dept 261-REIMBURSEMENT							
250-261-801.000	REIMBURSEMENT - CITY STAFF	5,000	5,000	5,000	5,000		2,500.00
Totals for dept 261-REIMBURSEMENT		5,000	5,000	5,000	5,000		2,500.00
Dept 728-ECONOMIC DEVELOPMENT							
250-728-727.000	OFFICE SUPPLIES	150	72	150	150		150.00
250-728-731.000	NOTICES & PUBLICATIONS	50		50	50		50.00
250-728-807.000	AUDIT FEES	800	800	800	850	850	850.00
250-728-967.005	MAINTENANCE/PURCHASED PROPERTY	1,400	1,225	1,400	1,400	870	1,400.00
250-728-975.000	CONTRIBUTION TO FUND EQUITY	14,310		29,100	29,050		26,450.00
250-728-991.001	PRINCIPAL PAYMENT-108 & 112 W. RISING ST	1,805		1,850	1,850	1,792	1,950.00
250-728-991.002	PRINCIPAL PAYMENT-210 S. STATE ST.	1,020		1,000	1,000	990	1,050.00
250-728-995.010	INTEREST PAYMENT-108 & 112 W. RISING ST.	6,288	6,287	6,250	6,250	6,299	6,150.00
250-728-995.011	INTEREST PAYMENT-210 S. STATE ST.	4,477	4,477	4,500	4,500	4,503	4,450.00
Totals for dept 728-ECONOMIC DEVELOPMENT		30,300	12,861	45,100	45,100	15,304	42,500.00
TOTAL EXPENSES		35,300	17,861	50,100	50,100	15,304	45,000.00
NET OF REVENUES/EXPENSES - FUND 250						(15,302)	
BEGINNING FUND BALANCE		122,523	122,523	152,703	152,703	152,703	
ENDING FUND BALANCE		122,523	152,704	152,703	152,703	137,401	

OPEN ISSUES LOG
April 11, 2016

CITY MANAGER

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Completion Date</u>
2/8/2016	Davison Hotel Infrastructure Finance Options & Presentation	In Progress	1	4th Quarter 2016
6/22/2015		In Progress	1	4th Quarter 2016
7/13/2015	NPDES/MS4 Permit	In Progress	1	4th Quarter 2016
7/13/2015	Larson's MEDC Blight Project	In Progress	1	4th Quarter 2016

PERSONNEL COMMITTEE

(Tim Bishop, Joan Snyder & Ron Emery)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
3/14/2016	Employment Review-City Manager	In Progress	1	2nd Quarter 2016

POLICY COMMITTEE

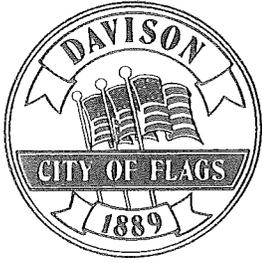
(Paul Hammond, Gary Peppin & Jack Abernathy)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
1/9/2013	Sidewalk Program Review & Ordinance Rewrite	In Progress	1	2nd Quarter 2016
7/14/2014	Bowling Alley & Gaming Fees, Chapter 852 & Schedule of Fees	Assigned by Council. On Hold	2	3rd Quarter 2016
7/14/2014	Noxious Weeds, Chapter 656	Assigned by Council. On Hold	3	2nd Quarter 2016
2/8/2015	Outside Ordinance First Reading Recommendation	Assigned by Council. Not started On Hold-Requested Ordinance review procedure was adopted by Council on 2/25/2013	4	4th Quarter 2016
3/5/2013	Ordinance Review		5	TBD

FINANCE COMMITTEE

(Gary Peppin, Pat Stetson & Jack Abernathy)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
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City of Davison

200 E. FLINT STREET, SUITE 2
DAVISON, MICHIGAN 48423-1246

TELEPHONE (810) 653-2191
FAX (810) 653-9621

PROCLAMATION

WHEREAS, SINCE 1872 WHEN THE NEBRASKA Board of Agriculture established a special day for the planting of trees and this holiday, known as **ARBOR DAY**, is now observed throughout the nation and the world; and

WHEREAS, the City of Davison has for the past thirteen years received the "Tree City USA" designation through the National Arbor Day Foundation and the State of Michigan Forestry Department of DNR: and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, as well as increased property values, clean the air, provide habitat for wildlife, enhance the economic vitality of business areas and beautify our community; and

WHEREAS, the City of Davison continues to expend general fund monies to plant, maintain and replace trees indicating a continued desire to provide a renewable resource for this community.

NOW THEREFORE, I, TIM BISHOP, MAYOR OF THE CITY OF DAVISON, do hereby celebrate Arbor Day on April 29, 2016.

BE IT FURTHER RESOLVED that I urge all citizens to plant trees, particularly those indigenous to Michigan, which will promote the well being of this and future generations.

Tim Bishop, Mayor

STAMPED CONCRETE Specialists! Inc.

Contract

NAME / ADDRESS

CITY OF DAVISON
200 E FLINT SUITE 2
DAVISON MI 48423

DATE

2/7/2016

Phone 810-653-2191

Mobile

SGS INC AGREES TO FURNISH THE MATERIALS AND PERFORM THE LABOR NECESSARY FOR THE COMPLETION OF:

ITEM	DESCRIPTION	SGS	TOTAL
STAMPED CONCRETE	OR EXPOSED AGGREGATE SECTION BETWEEN WALKWAY & STREET 50' X 4' / 33' X 4' / 2'6" X 6' / 5' X 5'	372	4,200.00
Tear Out & Removal	EXISTING DIRT,SOD (INCLUDED IN PRICE)		
SUBBASE	21 AA CRUSHED STONE/CONCRETE		
REINFORCED	WIREMESH		
COLOR/PATTERN	OF YOUR CHOICE		
PAYMENTS	TO BE MADE IN THE FOLLOWING INSTALLMENTS:\$500 DEPOSIT 50% UPON START BALANCE UPON COMPLETION		
TIMELINE	3 DAY PROJECT. EST START DATE (WEATHER PERMITTING)		

TOTAL

\$4,200.00

ACCEPTANCE OF CONTRACT: THE ABOVE PRICES, SPECIFICATIONS, AND AGREED CONDITIONS (SEE BACK OF CONTRACT) ARE SATISFACTORY AND ARE HEREBY ACCEPTED. PAYMENT/DEPOSIT IS ALSO DEEMED TO BE ACCEPTANCE OF CONTRACT.

CUSTOMER SIGNATURE: _____

DATE: _____

SGSI PRESIDENT: *Pat Sullivan*

DATE: 2-7-16

LICENSED & INSURED

P.O BOX 332 OXFORD, MI 48371

WWW.STAMPEDCONCRETESPECIALISTSINC.COM

(877)921-9900

**CITY OF DAVISON
2015-2016 FISCAL YEAR
PROPOSED BUDGET AMENDMENTS
March 31, 2016**

101-General	Description	Amended Budget as of 12-31-15	Proposed Amendments	Effective Change
REVENUES		\$ 3,055,720	\$ 3,080,895	\$ 25,175
101-000-501.000	Grants-Federal CDBG	\$ 164,550	\$ 200,250	\$ 35,700
101-000-698.011	DCER Reimbursement-Ball Fields	\$ 12,000	\$ 7,500	\$ (4,500)
101-000-699.005	Contribution from Fund Equity	\$ 69,950	\$ 63,925	\$ (6,025)
				\$ -
General Fund Revenue Amendments		\$ 246,500	\$ 271,675	\$ 25,175

Department	Description	Amended Budget as of 12-31-15	Proposed Amendments	Effective Change
EXPENDITURES		\$ 3,055,720	\$ 3,080,895	\$ 25,175
101-101	Legislative	\$ -	\$ 5,000	\$ 5,000
101-215	General Office	328,825	\$ 343,950	\$ 15,125
101-216	City Clerk	\$ 109,125	\$ 116,125	\$ 7,000
101-265	City Hall Building & Grounds	\$ 78,600	\$ 85,700	\$ 7,100
101-731	Economic & Community Development	\$ 221,500	\$ 262,950	\$ 41,450
101-966	Transfers Out	\$ 99,000	\$ 48,500	\$ (50,500)
General Fund Expenditure Amendments		\$ 837,050	\$ 862,225	\$ 25,175

Revenue Changes:

* Additional Grant funds received from CDBG for Larson's Project

** DCER reimbursement received was less than expected

Expenditure Changes:

Legislative increased for G & O facilitator costs

General Office increased for additional legal fees and changes in required contributions for DB frozen plan

City Clerk increased for changes in required contributions for DB frozen plan

City Hall Building & Grounds increased for HVAC costs

Economic & Community Development increased for additional CDBG project costs

Transfer Out is reduced for change in the amount of EVIP money to be used for Cambridge Drive

**CITY OF DAVISON
2015-2016 FISCAL YEAR
PROPOSED BUDGET AMENDMENTS
March 31, 2016**

245-REFUSE	Description	Amended Budget as of 12-31-15	Proposed Amendments	Effective Change
REVENUES		\$ 266,550	\$ 266,550	\$ -
Refuse Fund Revenue Amendments		\$ -	\$ -	\$ -

Department	Description	Amended Budget as of 12-31-15	Proposed Amendments	Effective Change
EXPENDITURES		\$ 266,550	\$ 266,550	\$ -
245-523	Solid Waste	38,850	\$ 39,350	\$ 500
245-936	Contribution to Fund Equity	\$ 9,700	\$ 9,200	\$ (500)
				\$ -
Refuse Fund Expenditure Amendments		\$ 48,550	\$ 48,550	\$ -

*Solid Waste Increased for additional Leaf Collection costs

**CITY OF DAVISON
2015-2016 FISCAL YEAR
PROPOSED BUDGET AMENDMENTS
March 31, 2016**

202-MAJOR	Description	Amended Budget as of 12-31-15	Proposed Amendments	Effective Change
REVENUES		\$ 446,125	\$ 416,550	\$ (29,575)
202-000-699.001	Contribution from Fund Equity	\$ -	\$ 20,925	\$ 20,925
202-937-699.000	Transfers In	\$ 99,000	\$ 48,500	\$ (50,500)
Refuse Fund Revenue Amendments		\$ 99,000	\$ 69,425	\$ (29,575)

Department	Description	Amended Budget as of 12-31-15	Proposed Amendments	Effective Change
EXPENDITURES		\$ 446,125	\$ 416,550	\$ (29,575)
202-451	Street Construction	154,000	\$ 152,000	\$ (2,000)
202-936	Contribution to Fund Equity	\$ 27,575	\$ -	\$ (27,575)
Refuse Fund Expenditure Amendments		\$ 181,575	\$ 152,000	\$ (29,575)

* Transfer In from General Fund's EVIP Money for City's Portion of Cambridge Drive decreased and paid through fund equity

** Street Construction expenses reduced per final construction bid

**CITY OF DAVISON
2015-2016 FISCAL YEAR
PROPOSED BUDGET AMENDMENTS
March 31, 2016**

203-LOCAL	Description	Amended Budget as of 12-31-15	Proposed Amendments	Effective Change
REVENUES		\$ 157,375	\$ 158,375	\$ 1,000
203-000-699.001	Contribution from Fund Equity	\$ 22,825	\$ 23,825	\$ 1,000
Refuse Fund Revenue Amendments		\$ 22,825	\$ 23,825	\$ 1,000

Department	Description	Amended Budget as of 12-31-15	Proposed Amendments	Effective Change
EXPENDITURES		\$ 157,375	\$ 158,375	\$ 1,000
203-451	Street Construction	\$ -	\$ 1,000	\$ 1,000
Refuse Fund Expenditure Amendments		\$ -	\$ 1,000	\$ 1,000

*Street Construction increased for Church Street expenses starting