

**City of Davison
City Council Meeting
November 23, 2015
7:30 PM
City Council Chambers**

- I. Call to Order, Pledge of Allegiance, and Roll Call of Council**
- II. Approval of the Regular Agenda**
- III. 2014-2015 Audit Presentation – Plante & Moran, PLLC**
- IV. Brief Public Comments and Questions on Non Agenda Items**
- V. Brief Public Comments and Questions on Agenda Items**
- VI. Approval of Consent Agenda**
 - A. Economic Development Study Committee Minutes November 3, 2015 (att.)
 - B. Library Board Meeting Minutes November 4, 2015 (att.)
 - C. Planning Commission Minutes November 10, 2015 (att.)
 - D. Park Advisory Committee Minutes November 10, 2015 (att.)
 - E. 2016 Holiday Calendar (att.)
- VII. Approval of Minutes**
 - A. Council Meeting Minutes November 9, 2015 Meeting (att.)
- VIII. Communications to the Council**
- IX. City Manager Report**
- X. Council Committee Reports**
- XI. Unfinished Business**
 - A. Engineering Report
 - B. Open Issues Log (att.)
- XII. New Business**
 - A. Resolution 2015-26 Council Meeting Dates 2016 (att.)
 - B. Resolution 2015-27 Schedule of Fees (att.)
 - C. Delinquent Utility and Miscellaneous Receivables Special Assessments on Tax Roll (att.)
- XIII. Announcements**
- XIV. Adjournment**

**Per City of Davison Council Rules and Procedures:
Each member of the public is limited to 3 minutes for public comment
unless granted more time by the Mayor.**

**CITY OF DAVISON
ECONOMIC DEVELOPMENT STUDY COMMITTEE
NOVEMBER 3, 2015**

PRESENT: Pat Stetson, Jack Abernathy, Connie Hill, Paul Snyder, Jim Hansen, Diane Millington, and Craig Carlton

ABSENT: LaDawn Hastings, Jacqui McKellar, Larry Fox

STAFF: City Manager Michael Hart

OTHERS:

CALL TO ORDER:

Mr. Stetson called the meeting to order at 8:30 a.m.

APPROVAL OF AGENDA:

Motion by Mr. Hansen, and seconded by Mr. Snyder to approve the agenda as presented.
Motion carried.

BRIEF PUBLIC COMMENTS ON NON AGENDA ITEMS

BRIEF PUBLIC COMMENTS ON AGENDA ITEMS

APPROVAL OF MINUTES FROM OCTOBER 6, 2015

Motion by Mr. Hansen, and seconded by Ms. Millington to approve the October 6, 2015 minutes as presented. Motion carried.

FORMATION OF EDA WITH CITY ATTORNEY ADVISEMENT

Discussion was held on the possibility of having an Economic Development Authority through the Quad-Unit. Need to be engaged with our partners (Davison Township) and legal requirement for establishment of an EDA. This will be placed on the next agenda and discussed at the upcoming December 2015 Quad Unit Meeting.

NEXT MEETING DATE

Tuesday, December 1, 2015 @ 8:30 a.m.

ADJOURNMENT

Motion by Mr. Hansen, and seconded by Ms. Millington to adjourn the meeting at 10:50 a.m.
Motion carried.

Jack Abernathy, Secretary

DAVISON AREA LIBRARY BOARD MINUTES OF MEETING

November 4, 2015

PRESENT:

Rusty Gould (Richfield Twp)	Present	Jocelyn Umanic (City of Davison)	Present	Susan Vamos (Davison Schools)	Absent
Rita Gould: Treasurer (Richfield Twp)	Present	Diane Beecher (Davison Twp)	Present	Alice Wallberg (Rotating Member Davison Twp)	Present
Travis Howell Secretary (Davison Twp)	Absent	Marge Reinhardt: President (City of Davison)	Present	Sue Misra: Librarian	Present
		Eileen Button GDL Representative	Absent		

Marge Reinhardt called the meeting to order at 4:00 pm.

GUESTS: Michael Hart – Davison City Manager

TREASURER’S REPORT: Treasurer Rita Gould submitted:

Board Fund					
September Balance		NA			
Interest		NA			
Bills					
Balance					\$7,248.45
Friends Fund					
September Balance		NA			
November Book Sale		NA			
Bills					
Balance					\$504.35
Checkbook Balance					\$7,752.80

Motion to approve by Diane Beecher & 2nd by Alice Walberg

LIBRARIAN'S REPORT: Head Librarian Sue Misra:

Community Relations:

Our Board met on September 30th 2015. We have been getting lot of donated materials for the upcoming book sale on November 6th, 7th and 8th. Jocelyn has been coming and sorting the donated items.

Library Operations:

Weeding has been ongoing. The entire collection has been weeded and shifted a few times over. The shelves look neat at this time. I weeded 16 volumes of "How it works" Encyclopedia and it was given for the book sale.

Lots of new materials have been arriving from the Technical Services Department. I have been processing them and putting them in the new display areas. We just received the fall 2015 Program Guide. We have wonderful programs scheduled to be held at Davison.

We received our first PS4 games on October 1st. They are held behind the circulation desk.

We also got the Play away Launch pads in September. They have been very well received by our young patrons. We had 52 of them checked out in September and in October we had 42 checkouts. Our door counter for September was 10,135 and in October it was 11,619. We had 2477 in the self-check out usage in September and in October we had 2401 self-checkouts. Our program attendance for the "Sushi with Ming" was 42. We had 1871 hours of PC logins in September, 1974 PC logins in October, and 543 Wi-Fi logins in September and 554 Wi-Fi logins in October.

Davison high school teacher Janey McGlashen came in on October 6th and wanted library cards for her 9th and 11th grade students. I gave her the registration forms and the kids received their library cards. The kids will be using our digital library. The teacher was very grateful that her students could use our digital library.

The circulation statistics for September was 17,284, and for October it was 17,187. This included all the items we house at the library. The new patron added in September was 88, in October we added 115 new patrons.

My newest volunteer started on October 19th. Thanks to all of my dedicated volunteers who take time volunteering at the Davison Library.

I attended the MLA conference on October 28th and 29th. It was a great conference and I learned a lot networking with other professionals and attending the seminars. Thanks

again to the supportive library board for sending me to the conference and GDL management for approving my time to attend the valuable seminars.

Nicole had the entry "What Book changed my Life" and we had 25 participants. We also had the staff pick book display and the Banned book display which went off very well.

On October 12th we had our In-service Day. It was great to see all the GDL employees. The presentation by Dave about customer service was very well received by staff. The security committee under Mary's guidance did a great skit. Thanks to Eileen and Alison who put everything together for the In-service Day "One tree many branches".

Physical Facilities:

Our chair floor mats were falling apart. Marge was notified about the problem and she was so prompt and immediately replaced them the same day. We are truly grateful to Marge and the most supportive Library Board and friend's group for their continued support towards the Davison Library.

We had a display board with baby pictures for the "My little Pumpkin Baby contest" sponsored by Hantz Bank. The display was here from October 3rd till October 10th. We had lot of traffic into the Library that week for voting.

On October 5th Marge came and decorated the front of the library with fall decorations and lighting. It looks very nice and patrons have been complimenting on the display. Patrons were sad to see the gorgeous flowers go. This year the flowers were beautiful.

We got signage from Headquarters about putting cell phones in vibrate mode and taking the calls outside.

The Teen fiction and Paperback sections need additional shelving units to accommodate new materials.

There was water leak by the recently returned items on October 28th. The city was notified and Brian came and cleaned the roof drain alleviating the problem. Luckily we did not have any damage.

Our wish list for the future would be to add a study room for patrons to have a quiet study area.

Events:

We have lots of cool programming for fall. Among them are "Made in Michigan" on November 7th it is a program featuring goats and chickens, Story time with Miss Susan and Folklore for adults with special needs from November 2nd through December 14th. We have author talk and book signing with Judge Conover on November 9th. Our program "Mark Twain": An American Life is scheduled on November 12th.

The Community Relations department has done a great job in scheduling such fine programs for the Davison Library.

Alice brought in cookies and juice boxes for the upcoming story time on October 31st.

GDL REPORT: Presented by David

- Will be getting the contact information from Library Redone Company (will be used to give an estimate on the carpet)

Davison School District: NA

OLD BUSINESS: NA

NEW BUSINESS:

- Working on getting three estimates for replacing the carpet in the Library
- Joslyn Umanic will be stepping down from the Library Board due to work commitments.
- Alice Walberg will be applying for the open position.
- Diane will be buy snacks for future library events
- Michael Hart discussed the City's budget and answered questions dealing with local board members receiving a stipend

FRIENDS OF THE LIBRARY:

- Book sale
 - Next Book Sales: March 4,5 & 6, 2016
 - November book sale made \$1,430

NEXT MEETING:

- Wednesday, January 6, 2016 at 4:00pm

ADJOURNMENT:

Meeting adjourned at 5:00 pm

Motion made by Rusty Gould & 2nd by Alice Wallberg

SUBMITTED BY:

Travis Howell: Secretary

**CITY OF DAVISON
PLANNING COMMISSION
REGULAR MEETING MINUTES
November 10, 2015**

PRESENT: Chairperson Craig Carlton, Mary Stearns,
Alex Fabian, Gerald Kennedy, Carrie Baugher

ABSENT: Pat Stetson

STAFF PRESENT: Michael Hart, Barbara McCrea

OTHERS PRESENT:

1. CALL TO ORDER:

Chairperson Carlton called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA:

Motion made by Mr. Fabian, seconded by Ms. Baugher, to approve the November 10, 2015 agenda as presented. **Motion carried.**

3. APPROVAL OF MEETING MINUTES:

Motion made by Mr. Fabian, seconded by Mr. Kennedy, to approve the meeting minutes as presented from August 11, 2015. **Motion carried.**

4. PUBLIC COMMENTS & COMMUNICATIONS CONCERNING ITEMS ON THE AGENDA:

5. UNFINISHED BUSINESS:

A. Signage Ordinance: Sign Ordinances will be reviewed in the future, but the item will be taken off the agenda until sometime in the new year.

6. NEW BUSINESS:

A. 2016 Meeting Resolution Dates: Motion made by Mr. Fabian, seconded by Ms. Stearns, to approve the 2016 Meeting Dates Resolution as presented. **Motion carried.**

B. Planning Commission Tool Kit Books: Members were given the Planning Commission Tool Kit Books for use, and to incorporate with, the Ordinance Book.

7. COMMITTEE AND SPECIAL REPORTS:

Chairperson Carlton, reporting from the Economic Development Committee, would like to see the Planning Commission take a supportive and pro-active role in economic development.

8. OTHER BUSINESS:

The Genesee County Planning Commission Forum awarded an honorable mention (runner-up to first place) to the City of Davison's Master Plan. Mr. Hart and Chairperson Carlton thanked the Planning Commission members for their hard, and much appreciated, work on the Master Plan.

9. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:

10. NEXT SCHEDULED MEETING DECEMBER 8, 2015

11. ADJOURNMENT:

Motion made by Mr. Fabian, seconded by Ms. Stearns, to adjourn the meeting at 7:31 p.m.

Motion carried.

Craig Carlton, Chairperson

Barbara McCrea, Planning Commission
Coordinator

**CITY OF DAVISON
PARK ADVISORY COMMITTEE
NOVEMBER 10, 2015**

PRESENT: Jack Abernathy, Connie Somers, Glen Smith, Christina McWilliams, Casey Reed, Ken Wickham, and Christopher Wallberg

ABSENT:

STAFF: City Manager Michael Hart

OTHERS:

CALL TO ORDER:

The meeting was called to order at 6:00 p.m.

BRIEF PUBLIC COMMENTS ON NON AGENDA ITEMS

BRIEF PUBLIC COMMENTS ON AGENDA ITEMS

INTRODUCTION ON MEMBERS

The committee members introduced themselves.

ELECTION OF OFFICERS

Motion by Ms. Somers, and seconded by Mr. Wallberg to elect Christina McWilliams as Chairman. Motion carried.

Motion by Ms. Somers, and seconded by Mr. Abernathy to elect Ken Wickham as Vice Chairman. Motion carried.

Motion by Mr. Abernathy, and seconded by Mr. Wallberg to elect Glenn Smith as Secretary. Motion carried.

OVERVIEW OF COMMITTEE PURPOSE

Mr. Hart gave an overview of the Committee's purpose.

SCHEDULE OF MEETING DATES

Meeting scheduled quarterly (February, May, August November) on the second Tuesday at 6:00 p.m. in the upstairs conference room.

DISCUSSION

Discussion was held about parks.

- 1) Softball complex needs improvement – asphalt, concession stand, parking (very high concern). This will be addresses between the City and D.C.E.R. per the agreement.
- 2) School property
- 3) Ice skating rink and Collins Field
- 4) Usage of Parks

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CITY OF DAVISON
PARK ADVISORY COMMITTEE
NOVEMBER 10, 2015

NEXT MEETING DATE
Tuesday, February 9, 2015 @ 6:00 p.m.

ADJOURNMENT
Meeting was adjourned at 6:57 p.m.

Jack Abernathy, Secretary

CITY HALL
2016
HOLIDAY CALENDAR

FRIDAY	01/01/16	NEW YEAR'S DAY
MONDAY	01/18/16	MARTIN LUTHER KING DAY
MONDAY	02/15/16	PRESIDENTS DAY
FRIDAY	03/25/16	GOOD FRIDAY
MONDAY	05/30/16	MEMORIAL DAY
MONDAY	07/04/16	INDEPENDENCE DAY
MONDAY	09/05/16	LABOR DAY
MONDAY	10/10/16	COLUMBUS DAY
FRIDAY	11/11/16	VETERANS DAY
THURSDAY	11/24/16	THANKSGIVING
FRIDAY	11/25/16	DAY AFTER THANKSGIVING
FRIDAY	12/23/16	CHRISTMAS EVE-OBSERVED
MONDAY	12/26/16	CHRISTMAS DAY-OBSERVED
FRIDAY	12/30/16	NEW YEAR'S EVE-OBSERVED

**City of Davison
City Council Meeting
November 9, 2015
7:30 PM
City Council Chambers**

Present: Mayor Tim Bishop, Pat Stetson, Gary Peppin, Ron Emery, Jack Abernathy and Paul Hammond

Absent: Joan Snyder

Staff: City Manager Michael Hart, Clerk Andrea Schroeder, Chief Donny Harris, DPW Supervisor Ed Brown and Treasurer Julie Pray

Others: 10 general public

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bishop called the meeting to order at 7:30 p.m.

MOTION 203-15 APPROVAL OF THE REGULAR AGENDA

Motion by Mr. Abernathy, and seconded by Mr. Peppin to approve the regular agenda as presented. Motion carried.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

PUBLIC COMMENTS ON AGENDA ITEMS

APPROVAL OF CONSENT AGENDA

APPROVAL OF MINUTES

MOTION 204-15 APPROVAL OF OCTOBER 26, 2015 MEETING MINUTES

Motion by Mr. Abernathy, and seconded by Mr. Emery to approve the October 26, 2015 meeting minutes as presented. Motion carried.

MOTION 205-15 BILLS PRESENTED FOR PAYMENT

Motion by Mr. Emery, and seconded by Mr. Stetson to approve the bills for payment in the amount of \$280,783.45. Motion carried.

COMMUNICATION TO THE COUNCIL

APPOINTED OFFICERS REPORT

Mr. Hart presented the Monthly Permits, Inspections and Zoning Violation Report for October 2015.

Mr. Hart presented the Monthly DPW Report for October 2015.

Chief Harris presented the Monthly Police Report for October 2015.

Mrs. Pray presented the Monthly Revenue & Expenditure Report for October 2015.

CITY MANAGER REPORT

The City could incur a charge for a Financial Advisor subject to our finance options.

COUNCIL COMMITTEE REPORT

Mr. Peppin: Small Cities met in Mt. Morris and discussed the Medical Marihuana Facilities Act and Marihuana Tracking Act.

**UNFINISHED BUSINESS
ENGINEERING REPORT**

OPEN ISSUES LOG

NEW BUSINESS

MOTION 206-15 RESOLUTION 2015-23 STREET LIGHT MAXINE DRIVE

Motion by Mr. Abernathy, and seconded by Mr. Peppin to approve Resolution 2015-23 Street Light Maxine Drive as presented. Motion carried.

MOTION 207-15 RESOLUTION 2015-24 TIP RESOLUTION W. CLARK ST./DAYTON ST./RISING ST.

Motion by Mr. Abernathy, and seconded by Mr. Stetson to approve Resolution 2015-24 TIP Resolution 2015-24 for W. Clark St. /Dayton St./Rising St. as presented. Motion carried.

MOTION 208-15 RESOLUTION 2015-25 TIP RESOLUTION E. CLARK STREET

Motion by Mr. Stetson, and seconded by Mr. Abernathy to approve Resolution 2015-25 TIP Resolution 2015-25 for E. Clark St. as presented. Motion carried.

MOTION 209-15 TIP APPLICATION

Motion by Mr. Stetson, and seconded by Mr. Abernathy to approve the TIP Application as presented. Motion carried.

MOTION 210-15 DUMPSTER ENCLOSURES

Motion by Mr. Hammond, and seconded by Mr. Peppin to authorize City Manager Hart to issue a purchase order for \$5,605.00 not to exceed \$6,000.00 and a deposit check of \$2,082.50 to Action Fence for the installation of two (2) dumpster enclosures for the City. Motion carried.

DECEMBER 28, 2015 COUNCIL MEETING

ANNOUNCEMENTS

Good Luck to the Lady Cardinal Varsity Volleyball team at Regional play this week.

MOTION 211-15 ADJOURNMENT

Motion by Mr. Emery, and seconded by Mr. Abernathy to adjourn the meeting at 8:17 p.m. Motion carried.

Mayor Tim Bishop

Clerk Andrea L. Schroeder

OPEN ISSUES LOG
November 9, 2015

CITY MANAGER

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
6/22/2015	Infrastructure Finance Options & Presentation	In Progress	1	3rd Quarter 2015
7/13/2015	NPDES/MS4 Permit	In Progress	1	3rd Quarter 2015
7/13/2015	Larson's MEDC Blight Project	In Progress	1	4th Quarter 2015

PERSONNEL COMMITTEE

(Tim Bishop, Joan Snyder & Ron Emery)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
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POLICY COMMITTEE

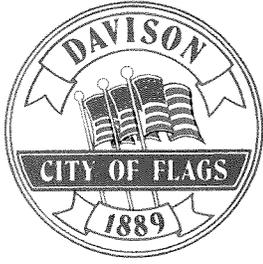
(Paul Hammond, Gary Peppin & Jack Abernathy)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
3/25/2013	Purchasing Ordinance	In Progress	1	4th Quarter 2015
7/14/2014	Bowling Alley & Gaming Fees, Chapter 852 & Schedule of Fees	On Hold-Assigned by Council	3	4th Quarter 2015
1/9/2015	Sidewalk Program Review & Ordinance Rewrite	In Progress	4	2nd Quarter 2016
7/14/2014	Noxious Weeds, Chapter 656	On Hold-Assigned by Council	5	2nd Quarter 2016
2/8/2015	Outside Ordinance First Reading Recommendation	Not Started-Assigned by Council On Hold-Requested Ordinance review procedure was adopted by Council on 2/25/2013	6	3rd Quarter 2016
3/5/2013	Ordinance Review		7	TBD

FINANCE COMMITTEE

(Gary Peppin, Pat Stetson & Jack Abernathy)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
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City of Davison

200 E. FLINT STREET, SUITE 2
DAVISON, MICHIGAN 48423-1246

TELEPHONE (810) 653-2191
FAX (810) 653-9621

MEETING RESOLUTION 2015-26 CITY OF DAVISON Genesee County Michigan

BE IT RESOLVED that the regular meetings of the Davison City Council will be held at City Hall, 200 E. Flint Street, Davison, Michigan, on the second and fourth Monday of each month, at 7:30 p.m.

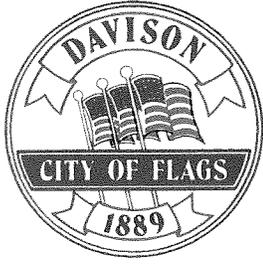
Regular meeting dates scheduled for 2016 are:

January 11, 2016	January 25, 2016
February 8, 2016	February 22, 2016
March 14, 2016	March 28, 2016
April 11, 2016	April 25, 2016
May 9, 2016	May 23, 2016
June 13, 2016	June 27, 2016
July 11, 2016	July 25, 2016
August 8, 2016	August 22, 2016
September 12, 2016	September 26, 2016
October 10, 2016 (Cancelled-City Holiday)	October 24, 2016
November 21, 2016 (Swearing In-Council)	November 28, 2016
December 12, 2016	December 26, 2016 (Cancelled-City Holiday)

This resolution adopted pursuant to Public Act 267 of 1976 at a meeting of the Davison City Council on November 23, 2015.

Tim Bishop
Mayor

Andrea L. Schroeder
City Clerk



City of Davison

200 E. FLINT STREET, SUITE 2
DAVISON, MICHIGAN 48423-1246

TELEPHONE (810) 653-2191
FAX (810) 653-9621

CITY OF DAVISON RESOLUTION 2015-27 Schedule of Fees

WHEREAS, the City of Davison, a Michigan municipal corporation, provides a variety of services to residents and non-residents; and,

WHEREAS, many of the aforementioned services are in addition to other serviced funded by local property taxes; and,

WHEREAS, the City desires to charge fees associated with those additional services.

THEN NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Davison does hereby adopt the attached Schedule of Fees.

CONSIDERED AND APPROVED at a regular City Council meeting of the City of Davison on December 8, 2015.

Tim Bishop, Mayor

Andrea L. Schroeder, City Clerk

CITY OF DAVISON

January 1, 2016

SCHEDULE OF FEES

SCHEDULE PART 1 - PLANNING, ZONING AND APPEAL FEES

A. Rezoning Petitions	\$425.00
B. Zoning Ordinance Amendments	\$425.00
C. Site Plan Review	
Up to \$10,000.00 in Construction Cost	\$425.00
\$10,001 to \$20,000 in Construction Cost	\$450.00
\$20,001 to \$50,000 in Construction Cost	\$500.00
\$50,001 to \$100,000 in Construction Cost	\$550.00
Over \$100,000 in Construction Cost	\$600.00
For New Construction Projects pass on Engineering Review Fees with an escrow account	\$1500-\$3000
D. Conditional Use Permit Approval	\$425.00
E. Zoning/Construction Board of Appeals Hearing/Interpretation	\$300.00
F. Zoning/Construction Board of Appeals Hearing/Interpretation - Single Family Residential	\$150.00
For New Construction Projects - Pass through of Engineering Review Fees with an escrow account	\$1500-\$3000
G. Variance Requests through the ZBA	\$300.00
H. Variance Requests through the ZBA - Single Family Residential	\$150.00
I. Special Planning Commission/Board of Appeals Meetings	PLUS REGULAR FEE \$200.00
J. Preliminary Plat Review	\$425.00
K. Final Plan Review	\$425.00
(Plus \$5.00 per lot in Plat)	
L. Zoning Map of City	\$1.00
M. Zoning Ordinance Book	\$50.00
N. Codified Ordinance Book	\$95.00
O. Future Land Use Plan - Master Plan	\$75.00
P. General Map of City	\$1.00
Q. Site Plan/Map Removal from City Hall Deposit	\$50.00

SCHEDULE PART 2 - SEWER AND WATER DEPARTMENT FEES

A. Water tap-in fee (City)	First Two Units Each	\$1,000.00
	Each Additional Units	\$600.00
B. Water tap-in fee Subdivider/Developer	First Two Units each	\$1,000.00
At least 5 lots	Each Additional Units	\$600.00
C. Water tap-in inspection fee	Each	\$50.00

Note: All work to be done by a contractor per City's requirements.
 Note: All resoration work in roadway will be done by the City at cost to Contractor.
 Note: Township rates are 1.5 times the current rate.
 Note: An Additional Sewer Permit and Fee of \$1,000.00 is required from Genesee County Water & Waste.

D. Water Meter Installation (New)	(5/8' - 3/4" inch) (Minimum Cost)	\$450.00
All meter fees include (1) one hour labor	(1" inch) (Minimum Cost)	\$600.00
installation cost, additional labor time will be billed at \$52.60 per hour.	(1-1/2" inch Turbo/Omni) (Minimum Cost)	\$1,550.00
	(2" inch Turbo/Omni) (Minimum Cost)	\$1,800.00

Optional Meter (All costs to be paid by property owner)

Water Meter Testing (1 hour minimum at \$47.40 per hour) \$47.40

E. Water Base Charge per Meter Size per Billing Cycle		
The Following fees will have a 2.5% cost of living increase annually for the next two (2) years 2016-2017. This will be reevaluated in two (2) years.	5/8" or 3/4" Meter	\$86.51
	1" Meter	\$121.12
	1 1/4" Meter	\$138.42
	1 1/2" Meter	\$155.72
	2" Meter	\$250.88
	3" Meter	\$951.61
	4" Meter	\$1,211.14
	6" Meter	\$1,816.71
	8" Meter	\$2,508.79
	10" Meter	\$3,373.89

Plus \$5.03 per 1000 Gallons

- F. Downsizing of a water meter: Will be at the cost to the owner what a new meter would be for the meter downsizing too. Owner must do all needed plumbing and takes all responsibility if smaller meter is not adequate. Fee for new meter will not be refunded and there will be a 1 hour charge of \$52.60 to reinstall the old meter.
- G. Frozen/Stolen/Damaged meter or parts of metering system: There will be a charge to replace any frozen or stolen water meter equal to what a meter of the same size is at the time it is needed plus a 1 hour charge of \$47.40
- H. Hydrants and Sprinklers
- | | |
|---------------------|----------|
| Metered Hydrants | \$50.00 |
| Unmetered Hydrants | \$100.00 |
| Unmetered Sprinkler | \$150.00 |

Hydrant Rental for In City Construction

Hydrants may be rented for in city construction after approval from the DPW Supervisor. The cost will be \$300.00 per 30-days and a flat rate of \$150.00 for water used per 30 days. Before any use of the hydrant is permitted the contractor must install a RBZ backflow device on the hydrant and provide a certified test report to the DPW. This rental will only be allowed from April 15th through October 31st. The first of the month fees must be paid in advance along with a \$500.00 deposit at City Hall before any use of the hydrant.

I. Water System Repair Permit		\$50.00
J. Water Disconnect Inspection	Disconnection done per City's requirements	\$50.00
K. Sewer tap-in fee (City)	First Two Units Each	\$1,000.00
	Each Additional Units	\$600.00
K. Sewer tap-in fee Subdivider/Developer	First Two Units each	\$1,000.00
	At least 5 lots	Each Additional Units
M. Sewer tap-in inspection fee	Each	\$50.00

Note: All work to be done by a contractor
 Note: All resoration work in roadway will be done by the City at cost to Contractor.
 Note: Township rates are 1.5 times the current rate.
 Note: An Additional Sewer Permit and Fee of \$1,000.00 is required from Genesee County Water & Waste.

N. Sewer System Repair Permit		\$50.00
O. Sewer Disconnect Inspection	Disconnection done per City's requirements	\$50.00
P. Camera Inspection up to 1 hour, additional \$100.00 per hour		\$100.00

Q. Sewer Base Charge per Meter Size per Billing Cycle
 The Following fees will have a 2.5% cost of living increase annually for the next two (2) years 2016-2017. This will be reevaluated in two (2) years.

5/8" or 3/4" Meter	\$79.95
1" Meter	\$115.13
1 1/4" Meter	\$132.72
1 1/2" Meter	\$150.31
2" Meter	\$247.05
3" Meter	\$959.40
4" Meter	\$1,223.24
6" Meter	\$1,838.85
8" Meter	\$2,542.41
10" Meter	\$3,421.86

Plus \$4.34 per 1000 Gallons (Treatment)
 Treatment charge is a charge by the County that may include other charges as it relates to treatment. A County treatment charge increase to the City will be automatically passed-through on the customer's bill. The pass-through charges are for the County treatment portion only, does not include "other charges."

R. Storm Sewer Repair & Installation Inspection Fee		\$175.00
S. Non-Owner Water/Sewer Deposit		\$50.00
T. Water Turn On Fees	Normal Work Week (8:30 am to 2:30 pm)	\$50.00
	Second Trip for the same service	\$100.00
	Third Trip for same service	\$200.00
	Saturdays and after 2:30 pm Weekdays*	\$375.00
	Sundays and City Holidays*	\$375.00

*Requires Approval

U. Bulk Water Sales

All bulk water shall be sold at the DPW yard between the hours of 7:00 am & 2:30 pm M-F. All filling must be set up with DPW staff and the fees must be paid at city hall before filling. Tanks must have an approved air gap for filling.

First Tank Fill up to 500 gallons	\$100.00
First Tank Fill over 500 gallons - 1000 gallons	\$150.00
First Tank Fill over 1000 gallons	\$150.00 + \$25.00/1,000 gallons or part of
Additional Tank Fills in same truck on same day up to 500 gallons	\$50.00
Additional Tank Fills in same truck on same day up to 1000 gallons	\$75.00
Additional Tank Fills in same truck over 1000 gallons	\$75.00 + \$25.00/1,000 gallons or part of

V. Payment Plans - "Water & Sewer Only" Please contact City Hall for details.

SCHEDULE PART 3 - BUILDING DEPARTMENT PERMITS AND FEES

A. Permits for New Construction, and Alteration based on Square Foot Cost.

New Construction & Alteration Costs		Permit Fee
\$0.00	to \$1,000.00	\$80.00 Minimum Fee
\$1,001.00	to \$50,000.00	\$80.00 + \$5.00/\$1,000 or part of
\$50,001.00	to \$500,000.00	\$329.00 + \$4.00/\$1,000 or part of
\$500,001.00	and above	\$2,128 + \$3.00/\$1,000 or part of

(See Additional Attached Detail Fee Schedule)

B. Demolition Permit		\$50.00
Water and Sewer Disconnection Deposit		\$800.00
Water Disconnection Inspection Fee		\$50.00
Sewer Disconnection Inspection Fee		\$50.00
*Disconnections must be done per City requirements		

C. Moving a Building within City Limits		\$250.00
D. Zoning Compliance Certificate (Site Work) Permit	Zoning Compliance Site Work Inspection	\$80.00
		\$75.00
E. Occupancy Permit	Residential	\$75.00
	Commercial	\$100.00
F. Satellite Dish		\$50.00
Small dishes (30" or less) mounted to a roof or wall of a structure for personal use.		
		N/A
G. Stop Work Order Removal		\$100.00
H. Parking Lot Construction	(Plus \$4.00 per each 1,000 Sq. Ft.)	\$50.00
I. Re-inspections		\$50.00
J. Signs	Building Mounted Signs	\$50.00
	Freestanding Signs	\$50.00
	Temporary/Portable Signs	\$50.00
	Off-Site Signage	\$200.00

L. Fence Permit		\$80.00
M. Construction Complaint Inspection	(No Permit Required)	\$50.00
N. Building Plan Review Fees	Single Family Dwellings per each Unit	\$125.00
	Other Structures up to 100,000 Cubic Feet	\$200.00
	Other Structures 100,001 to 200,000 Cubic Feet	\$250.00
	Other Structures over 200,000 Cubic Feet	\$300.00
O. Split/Combination Fee (for the first two parcels)		\$50.00
	Additional fee per parcel	\$20.00
P. Right-of-way Permit	(Restoration Bond of \$1,500.00 required)	\$80.00
Q. Sidewalk Construction and Repair Permit		\$80.00
R. Curb Cut and Driveway Permits		\$80.00
S. Weed Cutting/ Snow Removal	(Plus Cost of Cutting/Snow Removal)	\$50.00
T. Tree Removal and Replacement Cost		Actual Cost

SCHEDULE PART 4 - POLICE DEPARTMENT FEES

A. All Reports		\$10.00
B. Fingerprinting		\$20.00
C. PBT Test		\$5.00
	30 Day PBT Test	\$75.00
D. Vehicle Release		\$50.00
E. Notary Fee (per occurrence)		\$5.00

SCHEDULE PART 5 - PAVILION RENTAL FEES

(All Reservations and Required Fees Must be Made in Person at City Hall, No Exceptions)

Wortman	Capacity 70-80	Community Resident	\$80.00
		Non-Resident	\$115.00
Lions Club	Capacity 75-85	Community Resident	\$70.00
		Non-Resident	\$105.00
Front Small	Capacity 25-30	Community Resident	\$50.00
		Non-Resident	\$75.00
Memorial (Middle Small)	Capacity 24	Community Resident	\$40.00
		Non-Resident	\$65.00
Back Small	Capacity 24	Community Resident	\$40.00
		Non-Resident	\$65.00
Clean-up Fee	(If Completed by City DPW)		\$85.00

Any cancellations must be made 2 weeks prior to event date. Failure to do so will result in the loss of pavilion rental fee. An administration fee of \$15.00 will be charged for all cancellations.

SCHEDULE PART 6 - MISCELLANEOUS PERMITS AND FEES

A. Marriage Ceremony		\$75.00	
B. Solicitors, Peddlers, & Canvassers Permit	Daily	\$50.00	
	Monthly	\$300.00	
C. Copies	Black & White or Color	8 1/2 x 11	\$0.10
		8 1/2 X 14	\$0.10
		11 X 17	\$0.20
	Copies on CD		\$0.30
D. Faxes	(First Sheet)		\$2.00
	(Each Additional Sheet)		\$1.00
E. Notary Fee - per occurrence		\$5.00	
F. City of Davison Flag		\$45.00	
G. Garbage Bags	Per Box of 80	\$23.00	
	Per Bundle of 20	\$8.00	
H. Voter Registration List	On Paper/Email per page	\$0.10	
	Labels per Page	\$0.30	

I. Return Payment Collection Fee (NSF Check)			\$35.00
J. Business & Gaming Permit Fees			
Animal Shows	Per day		\$10.00
	Per Month		\$200.00
Billiard Rooms	Per Table		\$40.00
	Per Game		\$40.00
Exhibitions	Per Day		\$10.00
	Per Month		\$200.00
Public Liability	Each Person		\$200,000.00
	Each Occurrence		\$600,000.00
	Property Damage Each Occurrence		\$50,000.00
Game Rooms per Game			\$40.00
Outdoor Assemblies	Per Event		\$50.00
Public Liability	Each Person		\$200,000.00
	Each Occurrence		\$600,000.00
	Property Damage Each Occurrence		\$50,000.00
Annual Off-Site Sign Fee			\$100.00
Theaters Annual Fee			\$20.00
K. Invoice Late Fee	2% per month on bills not paid 30 days after billing date.		
L. Delinquent Utility Bill Fee	(Tax Roll)		\$30.00
M. Delinquent Invoice Fee	Transfer to Taxes	10% of Unpaid Invoice	
N. Firewood (downed) Tree Removal in City Parks Permit Program			
First Permit			\$25.00
Second and Third Permit			\$15.00
O. Chicken Raising Permit (good for 2 years)			\$25.00
P. Fireworks Display Application			\$25.00
Q. FOIA Request Information Gathering/Redacting		\$11.00/hr. + fringe rate	
R. FOIA Postage		Actual Postage Amount	

SCHEDULE PART 7 - DPW PERMITS AND FEES

A. DPW Construction Inspection Fees			
Base Inspection Fee for New Construction (First 2 hours, hourly rate of \$25.00 after)			\$50.00
The following are additional fees for construction observation:			
per linear foot for all water main & service leads within the public easement or right-of-way			\$1.25
per linear foot for sanitary sewer & service leads within the public easement or right-of-way			\$1.25
per linear foot for all storm sewer & service leads within the public easement or right-of-way			\$1.25
for all structures (storm, sanitary, & water) each			\$15.00
for all taps into water, storm & sanitary mains each			\$15.00
for all taps into existing structures or pipes each			\$15.00
each hydrant assembly			\$15.00
each main line valve			\$15.00
each mechanical joint including (T's, 22's, 45's, 90's, etc.)			\$15.00
per linear foot for all curbing.			\$0.75

Any inspection done before 7:00 a.m. or after 2:30 p.m. will be at a rate of 1 ½ times the inspection fee.

All Saturday hours will be at a rate of 1 ½ times the inspection fee.

All Sunday and Holiday hours will be quoted on a case to case basis.

CITY OF DAVISON 2015 DELINQUENT INVOICES TO TRANSFER TO 2015 WINTER TAX BILLS	
Parcel Number	Amount
52-03-551-012	278.63
52-03-553-003	139.32
52-03-676-052	139.32
52-04-576-026	139.32
52-04-582-024	139.32
52-04-585-022	139.32
52-09-526-098	139.32
52-09-526-103	139.32
52-09-527-020	139.32
52-09-528-034	139.32
TOTAL	1,532.51

CITY OF DAVISON 2015 DELINQUENT UTILITY BILLS TO TRANSFER TO 2015 WINTER TAX BILLS	
Parcel Number	Amount
52-03-551-012	352.93
52-03-553-003	352.93
52-04-576-026	352.93
52-04-577-009	352.93
52-04-577-011	235.50
52-04-585-030	987.70
52-04-585-030	420.74
52-09-526-013	352.93
52-10-505-084	352.93
52-10-551-001	421.85
52-10-556-069	352.93
52-10-557-039	352.93
52-10-558-017	352.93
SUBTOTAL	5242.16
TRANSFER FEES	360.00
TOTAL	5602.16