

**City of Davison  
City Council Meeting  
October 26, 2015  
7:30 PM  
City Council Chambers**

- I. Call to Order, Pledge of Allegiance, and Roll Call of Council**
- II. Approval of the Regular Agenda**
- III. Brief Public Comments and Questions on Non Agenda Items**
- IV. Brief Public Comments and Questions on Agenda Items**
- V. Approval of Consent Agenda**
  - A. DDA Meeting Minutes October 7, 2015 (att.)
  - B. Policy Committee Meeting Minutes October 20, 2015 (att.)
  - C. Quarterly Investment Report (att.)
  - D. DDA Budget Amendments (att.)
- VI. Approval of Minutes**
  - A. Council Meeting Minutes October 12, 2015 Meeting (att.)
- VII. Communications to the Council**
  - A. Park Appreciation Letter (att.)
- VIII. City Manager Report**
- IX. Council Committee Reports**
- X. Unfinished Business**
  - A. Engineering Report
  - B. Park Advisory Committee (att.)
  - C. Open Issues Log (att.)
- XI. New Business**
  - A. Genesee District Library Annual Report – David Conklin (att.)
  - B. Infrastructure Improvement Financing Options (att.)
- XII. Announcements**
- XIII. Adjournment**

**Per City of Davison Council Rules and Procedures:  
Each member of the public is limited to 3 minutes for public comment  
unless granted more time by the Mayor.**

**CITY OF DAVISON  
DOWNTOWN DEVELOPMENT AUTHORITY  
OCTOBER 7, 2015**

PRESENT: Deb Loveland, Tim Bishop, Tim Look, Kristen Bullock, Jim Slezak, Chris Stritmatter

ABSENT: Paul Snyder

STAFF: City Manager Michael Hart, DDA Coordinator Elizabeth Holm

OTHERS: 2

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Chairman Loveland called the meeting to order at 6:34 p.m.

**MOTION 83-15 APPROVAL OF AGENDA FOR OCTOBER 7, 2015**

Motion by Ms. Bullock, and seconded by Mr. Slezak to approve the agenda for October 7, 2015 adding letter D Winter Maintenance under new business. Motion carried.

**MOTION 84-15 APPROVAL OF SEPTEMBER 16, 2015 REGULAR MINUTES**

Motion by Mr. Stritmatter, and seconded by Ms. Bullock to approve the September 16, 2015 Regular Minutes as presented. Motion carried.

**MOTION 85-15 ACCEPTANCE OF COMMITTEE MINUTES**

Motion by Mayor Bishop, and seconded by Ms. Bullock to accept the August 18, 2015 & September 15, 2015 Promotions Committee Minutes as presented. Motion carried.

**MOTION 86-15 OCTOBER BILLS PRESENTED FOR PAYMENT**

Motion by Ms. Bullock, and seconded by Mr. Bishop to approve the bills presented for payment in the amount of \$9,560.65. Motion carried.

**MOTION 87-15 APPROVAL OF TREASURER'S REPORT**

Motion by Mr. Bishop, and seconded by Mr. Slezak to approve the Treasurer's Report as presented. Motion carried.

**MOTION 88-15 APPROVAL OF REVENUE AND EXPENDURE REPORT**

Motion by Mr. Bishop, and seconded by Ms. Bullock to approve the revenue and expenditure report as presented. Motion carried.

**PUBLIC COMMENTS/ COMMUNICATIONS CONCERNING ITEMS ON THE AGENDA**

**CITY MANAGER'S REPORT**

**UNFINISHED BUSINESS**

**FAÇADE GRANT PROGRAM**

The Design/Organization committee will be getting with Hilton Screeners soon regarding their grant application.

**DDA OFFICE**

The DDA will be fixing up the office after the Pumpkin Festival.

**PAGE TWO  
CITY OF DAVISON  
DOWNTOWN DEVELOPMENT AUTHORITY  
OCTOBER 7, 2015**

**CHRISTMAS DECORATION PRICING**

Mr. Look said that Mike Sanford gave the Board permission to use his vacant lot for the sale of Christmas Decorations during the Pumpkin Festival.

**NEW BUSINESS**

**MOTION 89-15 MML LIABILITY AND PROPERTY POOL ELECTION**

Motion by Mayor Bishop and seconded by Mr. Stritmatter to cast votes for incumbents Robert Clark and Paula Zelenko for the MML Liability and Property Pool election. Motion carried.

**MOTION 90-15 DDA ANNUAL REPORT**

Motion by Ms. Bullock and seconded by Mr. Look to accept the DDA 2014-15 annual report as presented.

**MOTION 91-15 2015-16 BUDGET AMENDMENT**

Motion by Mayor and seconded by Mr. Stritmatter to approve the 2015-16 budget amendment as presented. Motion carried.

**MOTION 92-15 WINTER MAINTENANCE TAKEN OVER BY DPW**

Motion by Mr. Stritmatter and seconded by Mayor Bishop to have DPW take over several odd lots of sidewalks off Main Street downtown for winter maintenance. Motion carried.

**ORGANIZATION COMMITTEE**

Discussion was held on Event Coordinator contract, winter and summer maintenance.

**PROMOTIONS COMMITTEE (EVENTS COORDINATOR REPORT)**

Diane Millington's report was reviewed.

**DESIGN COMMITTEE**

There will be a joint Design/Organization meeting that will be scheduled in November.

**ECONOMIC RESTRUCTURING COMMITTEE**

Mr. Hart said that Larson's Project with the MEDC is making progress. We should be hearing soon from the MEDC regarding funding.

**ANY GENERAL PUBLIC COMMENTS ON ANY ITEM NOT ON THE AGENDA**

**ANNOUNCEMENTS**

Ms. Bullock: Trunk or Treat common entrance needs to be addressed for next year.

Mr. Look: He has tickets to the Flint Firebirds if someone would like them.

Chairman Loveland: Good luck with the Pumpkin Festival. She is working at the Fantasy Forest.

**MOTION -15 ADJOURNMENT**

Chairman Loveland adjourned the meeting at 7:00 p.m.

**Draft**  
**POLICY COMMITTEE MEETING MINUTES**  
**October 20, 2015**

**Call to Order:**

The meeting was called to order at 7:35 PM by Chairman Hammond.

**Present:** Chairman Hammond, Councilman Abernathy, Councilman Peppin, and Manager Hart.

**Approval of the Agenda**

It was moved by Councilman Peppin and seconded by Councilman Abernathy to approve the Agenda as presented with the changing of the day from Wednesday to Tuesday. Motion carried unanimously.

**Citizen Comments**

None.

**Old Business**

A. Sidewalk Snow Plowing

It was moved by Councilman Abernathy to drop the issue of City snow plowing of State (M15) and Flint street sidewalks and not change the current sidewalk ordinance, 1024.10. The motion was supported by Councilman Peppin. After discussion, the motion carried unanimously.

Discussion Summary

There was considerable discussion. It was mentioned that the City has reduced its budget and personnel. It was also mentioned that there were more important priorities at this time where the money for the extra expense of the snow removal could be used more effectively. Those mentioned were streets, sidewalks, and inflow and infiltration. It was also mentioned that the cost estimates presented at last meeting seemed very high and it was obvious that the City was not prepared at this time to move forward with the snow removal on these streets. It was mentioned that there was no money in the budget for the snow removal. It was also mentioned that Manager Hart and Treasurer Pray were working on an overall street improvement plan of long duration. It was suggested that maybe sidewalks could be incorporated into that plan and the issue revisited in the future.

Policy Committee Recommendation

At this point, a recommendation to Council was prepared and approved by consensus. The recommendation: The Policy Committee recommends to City Council that the ordinance concerning sidewalk snow removal, 1024.10, not be changed and that Flint and State street sidewalks not be cleared of snow by City personnel and continue to be the responsibility of property owners.

**B. Continued Revision of Purchasing Ordinance**

The review of the Purchasing Ordinance was continued with the incorporation of Attorney recommendations into the ordinance for Sections 1 - 7. Incorporation was completed for Sections 1 - 6. The suggestions for Section 7 were difficult to understand, and it was decided by that the chairman that this would be addressed at next meeting. Each member of the committee was asked to bring to the meeting a revised Section 7 incorporating their understanding of the attorney recommendations and that the attorney would be asked to attend next meeting for discussion and decision.

**Approval of Minutes**

It was moved by Councilman Peppin and seconded by Chairman Hammond to approve the minutes from the August 12, 2015 meeting. Motion carried unanimously.

It was moved by Councilman Peppin and seconded by Chairman Hammond to approve the minutes from the September 9, 2015 meeting. Motion carried unanimously.

**Closing Remarks**

There was general sentiment expressed by all members of the committee that we were able to work together well with respect for each other's opinions and could reach decisions in an amiable manner when there were disagreements.

**Adjournment**

The meeting was adjourned by the chairman at 9:30 PM.

\_\_\_\_\_  
Jack Abernathy  
Recording Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Paul Hammond  
Chairman

\_\_\_\_\_  
Date

**CITY OF DAVISON  
INVESTMENTS 2015-16  
Quarter Ending 9-30-15**

	FUND	INVEST TYPE	NAME OF BANK	DATE INVESTED	TERM OF INVESTMENT	INTEREST RATE	MATURITY DATE	INTEREST DISTRIBUTED	Y-T-D INTEREST	ENDING BALANCE
101	GENERAL-1	PFMM	FIFTH/THIRD	6/12/2009	PFMM	VARIABLE	N/A	MONTHLY	\$ 13.09	\$ 101,948.56
101	GENERAL-1	CD	FIFTH/THIRD	2/26/2014	28 MOS - CD	1.00%	6/26/2016	MATURITY	\$ 639.37	\$ 253,983.46
101	GENERAL-2	CD	HANTZ	10/12/2014	13 MOS - CD	0.45%	11/12/2015	MATURITY	\$ -	\$ 100,000.00
101	GENERAL-5	HYS	CHASE	10/30/2009	HYS	VARIABLE	N/A	MONTHLY	\$ 11.75	\$ 155,663.25
101	TOTALS								\$ 664.21	\$ 611,595.27
202	MAJOR	HYS	CHASE	2/16/2009	HYS	VARIABLE	HYS	MONTHLY	\$ 6.35	\$ 86,058.39
203	LOCAL	HYS	CHASE	2/16/2009	HYS	VARIABLE	N/A	MONTHLY	\$ 6.32	\$ 81,851.60
490	S.C.I.F. RESERVE	HYS	CHASE	2/16/2009	HYS	VARIABLE	N/A	MONTHLY	\$ 22.08	\$ 292,628.34
490	SCIF	MM	FIRST PLACE	4/15/2009	PFMM	VARIABLE	N/A	MONTHLY	\$ 38.23	\$ 101,129.17
490	TOTALS								\$ 60.31	\$ 393,757.51
590	SEWER	CD	HANTZ	10/4/2014	13 MOS - CD	0.45%	11/4/2015	MATURITY	\$ -	\$ 100,000.00
590	SEWER	MM	FIRST MERIT	3/27/2009	MMIA	VARIABLE	N/A	MONTHLY	\$ 49.80	\$ 101,345.39
590	TOTALS								\$ 49.80	\$ 201,345.39

Y-T-D: Year to Date  
HYS: High Yield Savings Acct  
MM: Money Market Account  
MMIA: Money Market Investment Account  
PFMM: Public Funds Money Market  
CD: Certificate of Deposit

**CITY OF DAVISON  
INVESTMENTS 2015-16  
Quarter Ending 9-30-15**

FUND	INVEST TYPE	NAME OF BANK	DATE INVESTED	TERM OF INVESTMENT	INTEREST RATE	MATURITY DATE	INTEREST DISTRIBUTED	Y-T-D INTEREST	ENDING BALANCE
591 WATER-1	MMIA	FIRST MERIT	N/A	MMIA	VARIABLE	N/A	MONTHLY	\$ 49.73	\$ 101,209.41
591 WATER RESERVE	MMIA	FIRST MERIT	N/A	MMIA	VARIABLE	NA	MONTHLY	\$ 117.83	\$ 239,815.88
591 WATER	HYS	CHASE	2/7/2008	HYS	VARIABLE	N/A	MONTHLY	\$ 0.03	\$ 350.48
RESERVE ACCTS								\$ 167.59	\$ 341,375.77
591 WATER-DWRF	HYS	CHASE	N/A	HYS	VARIABLE	HYS	MONTHLY	\$ 10.52	\$ 468.20
591 REFI B & I	MMIA	FIRST MERIT	N/A	HYS	VARIABLE	N/A	MONTHLY	\$ 55.85	\$ 126,150.23
BOND PMT ACCTS							TOTALS	\$ 66.37	\$ 126,618.43
591 TOTAL WATER								\$ -	\$ 467,994.20
661 EQUIPMENT	HYS	CHASE	10/16/2009	HYS	VARIABLE	N/A	MONTHLY	\$ 6.86	\$ 91,054.10
661 EQUIPMENT	CD	HANTZ	4/7/2014	24 MOS - CD	0.50%	4/7/2016	MATURITY	\$ -	\$ 200,000.00
661 EQUIPMENT	MMIA	FIRST MERIT	3/27/2009	MMIA	VARIABLE	N/A	MONTHLY	\$ 49.73	\$ 101,209.28
661 EQUIPMENT	CD	DORT FEDERAL	4/26/2015	12 MOS - CD	0.75%	4/26/2016	QUARTERLY	\$ 267.16	\$ 101,215.88
661 TOTALS							TOTALS	\$ 323.75	\$ 493,479.26
Total All Funds								\$ 1,344.70	\$ 2,336,081.62

Y-T-D: Year to Date  
HYS: High Yield Savings Acct  
MM: Money Market Account  
MMIA: Money Market Investment Account  
PFMM: Public Funds Money Market  
CD: Certificate of Deposit

**CITY OF DAVISON-DDA  
2015-2016 FISCAL YEAR  
PROPOSED BUDGET AMENDMENTS  
September 30, 2015**

DDA	Description	Original Budget	Proposed Amendments	Effective Change
<b>REVENUES</b>		\$ 126,850	\$ 126,950	\$ 100
<b>248-000-699.000</b>	Contribution from Fund Equity	\$ 37,775	\$ 37,875	\$ 100
<b>DDA Revenue Amendments</b>		<b>\$ 37,775</b>	<b>\$ 37,875</b>	<b>\$ 100</b>

Department	Description	Original Budget	Proposed Amendments	Effective Change
<b>EXPENDITURES</b>		\$ 126,850	\$ 126,950	\$ 100
<b>248-223</b>	Audit Fees	2,700	\$ 2,800	\$ 100
				\$ -
<b>DDA Expenditure Amendments</b>		<b>\$ 2,700</b>	<b>\$ 2,800</b>	<b>\$ 100</b>

\*\* Audit fee increase per engagement letter

**City of Davison  
City Council Meeting  
October 12, 2015  
7:30 PM  
City Council Chambers**

Present: Mayor Tim Bishop, Pat Stetson, Joan Snyder, Gary Peppin, Ron Emery, Jack Abernathy and Paul Hammond

Absent:

Staff: City Manager Michael Hart, Clerk Andrea Schroeder, Chief Don Harris, and Treasurer Julie Pray

Others: 4 general public

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Bishop called the meeting to order at 7:32 p.m.

**MOTION 188-15 APPROVAL OF THE REGULAR AGENDA**

Motion by Mr. Abernathy, and seconded by Mr. Stetson to approve the regular agenda as presented. Motion carried.

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Comments made in regards to how important local control of water systems can be and are. Animal Control committee has dissolved.

**PUBLIC COMMENTS ON AGENDA ITEMS**

**APPROVAL OF CONSENT AGENDA**

- A. LDFA/BRA Meeting Minutes – September 25, 2015
- B. Economic Development Study Committee Minutes – October 6, 2015
- C. DDA Street Closing Halloween Car Cruise – Saturday, October 17, 2015

**MOTION 189-15 APPROVAL OF CONSENT AGENDA**

Motion by Mr. Abernathy, and seconded by Mr. Peppin to approve consent agenda as presented. Motion carried unanimously by roll call vote.

**APPROVAL OF MINUTES**

**MOTION 190-15 APPROVAL OF SEPTEMBER 28, 2015 MEETING MINUTES**

Motion by Ms. Snyder, and seconded by Mr. Abernathy to approve the September 28, 2015 meeting minutes as presented. Motion carried.

**MOTION 191-15 BILLS PRESENTED FOR PAYMENT**

Motion by Mr. Emery, and seconded by Ms. Snyder to approve the bills for payment in the amount of \$408,188.39. Motion carried.

**COMMUNICATION TO THE COUNCIL**

**PAGE 2**  
**COUNCIL MEETING**  
**OCTOBER 12, 2015**

**APPOINTED OFFICERS REPORT**

Mr. Hart presented the Monthly Permits, Inspections and Zoning Violation Report for September 2015.

Mr. Hart presented the Monthly DPW Report for September 2015.

Chief Harris presented the Monthly Police Report for September 2015.

Mrs. Pray presented the Monthly Revenue & Expenditure Report for September 2015.

**CITY MANAGER REPORT**

Mr. Hart encouraged everyone to be engaged not only on the State level of government, but also the County level. The MEDC/CDBG Blight Elimination Grant was awarded to the City today in the amount of \$153,556.00 for the Larson's project. The project is to start this fall. Mr. Hart thanked the Council for their continued efforts and support during this entire project. Pumpkin Festival was a great success and the crowds were huge for both the Trunk or Treat and Saturday events.

**COUNCIL COMMITTEE REPORT**

Mr. Stetson: The Economic Development Study Committee meeting was positive and forward thinking. A recommendation from the committee will be presented to the Council in the near future.

Mr. Peppin: Small Cities met in Montrose and Pam Faris spoke in regards to Marijuana House Bills that passed.

Mayor Bishop: DDA met and the topic of discussion was the Pumpkin Festival.

**UNFINISHED BUSINESS**  
**ENGINEERING REPORT**

Genesee Street is proceeding and the contractor is doing good work.

**PARK ADVISORY COMMITTEE**

An update will be presented at the October 26, 2015 Council meeting.

**OPEN ISSUES LOG**

**NEW BUSINESS**

**MOTION 192-15 HALLOWEEN TRICK-OR-TREAT DATE & TIME**

Motion by Mr. Abernathy, and seconded by Mr. Emery to establish Trick-or-Treating in the City of Davison on October 31<sup>st</sup> of every year from 6 p.m. to 8 p.m. Motion carried.

**MOTION 193-15 2015-16 PROPOSED BUDGET AMENDMENTS**

Motion by Mr. Abernathy, and seconded by Mr. Stetson to approve the 2015-16 budget amendments for the City of Davison General Fund, Local Fund, Major Fund, and LDFA as presented. Motion carried.

**MOTION 194-15 CHARTER COMMUNICATIONS PROPOSED MERGER/POSSIBLE LETTER OF SUPPORT**

Motion by Mr. Abernathy, and seconded by Mr. Emery to approve a proposed letter of support with Charter Communications and Time Warner. Motion carried.

**INFRASTRUCTURE IMPROVEMENT FINANCING OPTIONS**

Mr. Hart gave an update explaining the research that is being conducted and the meeting that will take place with Bond Council on October 13, 2015. Additional discussion and ideas to be presented in the future.

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**COUNCIL MEETING**  
**OCTOBER 12, 2015**

**ANNOUNCEMENTS**

Thank you for the support of the City during the passing of a family member.

Concern shared in regards to the Senior Center Committee.

The Clerks department received a grant in the amount of \$760 for voting booths.

**MOTION 195-15 ADJOURNMENT**

Motion by Mr. Emery, and seconded by Mr. Abernathy to adjourn the meeting at 8:30 p.m. Motion carried.

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**Mayor Tim Bishop**

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**Clerk Andrea L. Schroeder**

*Magna*Scribe, INC.  
doug.hammond@magnascribe.com

October 6, 2015

Mr. Michael Hart  
Davison City Manager  
200 E. Flint St. Ste #2  
Davison, MI 48423

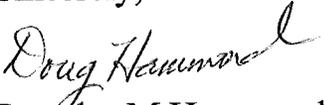
Dear Mr. Hart:

This letter is being written to express our appreciation for all the hard work and dedication by Ed Brown and his crew who are renovating Jack Abernathy Regional Park in Davison. In a short amount of time, they were able to make major improvements to the sand volleyball courts, tennis courts, pavilion, storage/restrooms, merry go round, and many other enhancements.

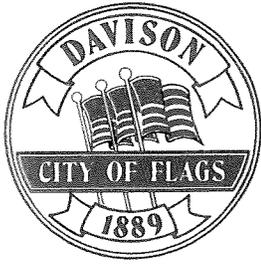
Since then we have noticed a huge increase in the number of people coming to the park. We've also heard a lot of positive feedback from people about how beautiful everything is starting to look, and it seems to have put a lot of bright smiles on the children's faces. Being born and raised in Davison, I can't possibly express how much this means to my friends and I who play volleyball and use other facilities at the park.

We now look forward with much anticipation to coming out and enjoying this great space each spring. We hope you continue to support them in maintaining Jack Abernathy Park for years to come. Thank you.

Sincerely,

  
Douglas M Hammond  
President, Magnascribe, Inc.

Cc: Tim Bishop, Mayor of Davison  
Ed Brown, DPW Supervisor



# City of Davison

200 E. FLINT STREET, SUITE 2  
DAVISON, MICHIGAN 48423-1246

TELEPHONE (810) 653-2191  
FAX (810) 653-9621

October 26, 2015

City Council  
City of Davison

RE: Park Advisory Committee Formation & Recommendation

Per several meetings held through late summer and as recently as October 19<sup>th</sup> with Councilman Abernathy as the Council liaison and City Manager Michael Hart, the City's Administration liaison, please find the following outline and comprehensive recommendation for the formation of a Park Advisory Committee:

1. The Park Advisory Committee will be formed as a Special Committee under Council and a term to commence on November 1<sup>st</sup> 2015 and expiring December 31, 2016.
2. The Committee is advisory only and to be of assistance to Council and the City Manager by advising Council and the City Manager on the operations and maintenance of the parks in the City, review as needed the Recreation Master Plan, and recommend capital improvements to the parks.
3. Membership to be comprised of one (1) Councilperson, three (3) City Residents, one (1) Davison Community Schools DCER Director, one (1) Davison Community Schools Student Representative, one (1) Davison Township Parks & Recreation Director, and the City Manager as an Ex-Officio member of the Committee. The total voting size of the Committee is seven (7). The nominees are as follows:
  - a. City Councilmember--TBD
  - b. Connie Somers--City Resident
  - c. Christopher Wallberg--City Resident
  - d. Ken Wickham—City Resident
  - e. Glenn Smith--Senior at Davison High School

- f. Christina McWilliams--D.C.E.R. Director
  - g. Casey Reed--Davison Township Parks & Recreation Director
4. Officers to be selected at the first quarterly meeting and would be comprised of a Chairperson, Vice-Chairperson, and Secretary. The Chair and when absent the Vice-Chair, will run the meetings. The Secretary will take minutes and provide correspondence as needed.
  5. Meetings to be held quarterly.
  6. Meetings to utilize Robert's Rules as guidelines.

Thank you for your interest and support,

Most Respectfully,

*Jack N. Abernathy*

Jack N. Abernathy, Councilman

*Michael A. Hart*

Michael A. Hart, City Manager

***Footnote---the purpose of the Committee is advisory only. It involves representation of the Davison Area Community for Council, the City Manager, and the City as a whole. It is to build common ground between the City and its residents in addressing current and future recreational needs in the City. And, to facilitate inter-local communication and collaboration, while establishing recreational goals and objectives for the City to the benefit of the overall community.***

OPEN ISSUES LOG  
October 12, 2015

**CITY MANAGER**

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
6/22/2015	Infrastructure Finance Options & Presentation	In Progress	1	3rd Quarter 2015
7/13/2015	NPDES/MS4 Permit	In Progress	1	3rd Quarter 2015
7/13/2015	Larson's MEDC Blight Project	In Progress	1	4th Quarter 2015

**PERSONNEL COMMITTEE**

(Tim Bishop, Joan Snyder & Ron Emery)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>

**POLICY COMMITTEE**

(Paul Hammond, Gary Peppin & Jack Abernathy)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
3/25/2013	Purchasing Ordinance	In Progress	1	4th Quarter 2015
2/8/2015	Snow Removal on Flint & State Streets	In Progress	2	3rd Quarter 2015
7/14/2014	Bowling Alley & Gaming Fees, Chapter 852 & Schedule of Fees	On Hold-Assigned by Council	3	4th Quarter 2015
1/9/2015	Sidewalk Program Review & Ordinance Rewrite	In Progress	4	2nd Quarter 2016
7/14/2014	Noxious Weeds, Chapter 656	On Hold-Assigned by Council	5	2nd Quarter 2016
2/8/2015	Outside Ordinance First Reading Recommendation	Not Started-Assigned by Council	6	3rd Quarter 2016
3/5/2013	Ordinance Review	On Hold-Requested Ordinance review procedure was adopted by Council on 2/25/2013	7	TBD

**FINANCE COMMITTEE**

(Gary Peppin, Pat Stetson & Jack Abernathy)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>



G-4195 W. Pasadena Ave  
Flint, MI 48507

August 27, 2015

Tim Bishop  
Mayor  
200 E. Flint Street  
Suite #2  
Davison MI 48423

Re: 2014 Annual Report

Dear Tim,

Enclosed you will find the Genesee District Library's 2014 Annual Report for your review. Please share this information with your fellow leaders of the City of Davison.

I am interested in attending one of your meetings to present details included in this report and other details regarding the library that I believe would be of interest to your Board and residents.

Please contact me with a recommended date and time that you think would work out well for a visit.

You may reach me by:

Email: [dconklin@thegdlib.org](mailto:dconklin@thegdlib.org)  
Phone: (810) 230-3335

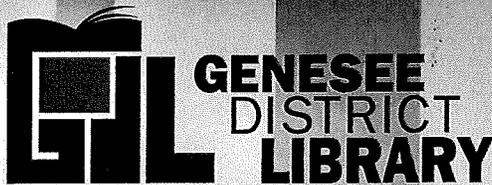
Sincerely,

A handwritten signature in black ink, appearing to read 'D. Conklin', is written over a faint, larger version of the signature.

David Conklin  
Director  
Genesee District Library



# Annual Report



# From the Director



Throughout 2014 there was a lot of talk about libraries and their place in our technological age. Predictions of age-old institutions' demise at the hand of the Internet seemed to be prevalent and were bolstered by the modern library user's trend away from print/physical items to digital items.

However, what the prognosticators failed to realize is that both the Internet and digital content are the latest tools and formats that libraries use to serve their populations. For patrons with the proper equipment and access, digital items represent a wonderful world of convenience. Consider the following August 12, 2014 *Wall Street Journal* article excerpt:

***"A growing stack of companies would like you to pay a monthly fee to read e-books ... Don't bother. Go sign up for a public library card instead."***

The author came to this conclusion after studying e-book services (like Amazon Prime) that hype their collections by focusing on the large quantity of titles available. The research revealed that very few of the hundreds of thousands of titles available were actually of interest to the general reader. Libraries are simply able to better meet their communities' needs.

For those who still believe in the eventual shuttering of libraries, I say "microwaves."

The microwave oven was invented in 1946. The buzz then was that this new oven would replace conventional ovens because it was quicker and more convenient. Fast forward seventy years and the center of the modern kitchen is still the conventional oven.

In some ways, libraries are like kitchens. We meet the needs of those looking for new technologies and easy access **and** meet the needs of those looking for traditional resources and services, as exemplified in the following 2014 GDL statistics:

- 1.2 million visits **and** over 500,000 virtual visits
- 1.6 million physical items **and** over 450,000 digital items circulated
- 244,440 library supplied device logins **and** over 52,000 Wi-Fi logins

Have the Internet and the digital age had an impact on libraries? Absolutely! They have enabled them to become better than ever.

David Conklin  
GDL Director

## Leadership

### Library Director

David Conklin

### Library Board

William Delaney, Chair

Linda Ryals-Massey, Vice-Chair

Cathy Lane, Treasurer

Shari Bennett, Secretary

Minnie Armstrong, Trustee

Valaria Conerly-Moon, Trustee

Robert Crites, Trustee

Whitney S. Frazier, Trustee

# Improved Facilities & Services

## Grand Blanc-McFarlen

Community partnerships made it possible to renovate and expand the Grand Blanc-McFarlen children's center, build a new storage room, relocate and enlarge the computer area and design a more open and engaging floor plan.

Thank you to the following partners who made those renovations possible:

- Claffey Trust Fund
- Grand Blanc District Library Commission
- Friends of the McFarlen Library
- Grand Blanc Community Fund
- City of Grand Blanc
- Grand Blanc Township
- Mideastern Michigan Library Cooperative
- Local Donations/Gifts

## Fenton-Winegarden

Community partnerships helped to renovate the Fenton-Winegarden branch, which included creating a more open floor plan, reconfiguring the computer lab, and installing new carpet, floor tile, electrical units, plumbing fixtures, ceiling tile and shelving. Improvements also included a new circulation desk and furniture throughout the branch.

Thank you to the following partners who made those renovations possible:

- Fenton Downtown Development Authority
- City of Fenton
- Friends of Fenton Library
- Fenton Library Building Board
- Local Donations/Gifts



## Clio Area

The children's area benefited from new paint and carpet due to the generous donations of the Friends of the Clio Library and the Clio Library Building Board.

## Mt. Morris

The Mt. Morris Friends Group installed a new outdoor sign for greater visibility in the community.

## Digital Branch

The GDL responded to the continued demand for digital library services by offering Zinio, a downloadable magazine service. This resource is in addition to OverDrive (downloadable books, audiobooks, and movies) and Freegal (downloadable music).

# Staff News

Two staff members were recognized at the annual In-Service Day for providing excellent customer service. Library Assistant Nicole Lewis earned the Richard Handwerker Customer Service Award and Library Assistant Shalonda Griffin earned the Kay Hills Customer Service Award. The awards are named after two former staff members who helped set a high standard in customer service.



We recognized the following individuals for their years of service:

**Front row (left to right):** Shari Suarez (10 yrs.), Chris Heron (20 yrs.), Shirley Jones (35 yrs.), Kara Kvasnicka (25 yrs.), Marya Gutek (30 yrs.)

**Back row (left to right):** John Ekleberry (10 yrs.), Darwin McGuire (10 yrs.), Adrian Staggs (35 yrs.), Amy Goldyn (15 yrs.)  
Missing from photo: Sarah Bleuer (10 yrs.)

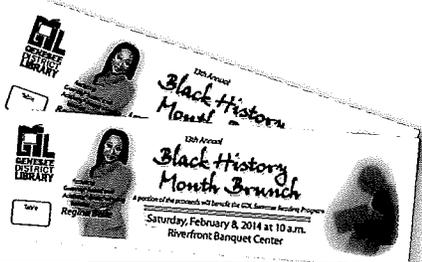
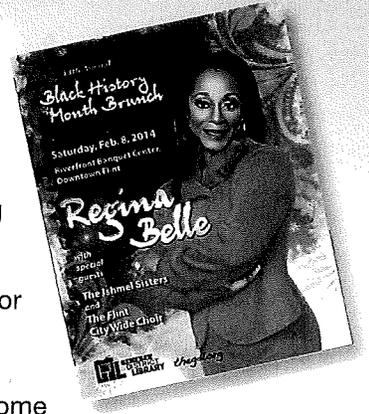


David Conklin & Nicole Lewis



David Conklin & Shalonda Griffin

# Programming Highlights



## Black History Month Brunch

The 13th annual brunch recognized the following honorees with an Award of Excellence:

- Carolyn Nash, former GDL Executive Director
- Louis Hawkins, Community Relations Administrator at HealthPlus of MI
- Lawrence E. Moon, Owner Moon Funeral Home
- Bruce Bradley, Founder of Tapology Tap Festival for Youth
- Resource Genesee (Partner in Progress Award)



Black History Month Brunch

Entertainment was provided by four-time Grammy Award and Academy Award winning vocalist, Regina Belle. She has a number of hits including *Make It Like It Was* and *A Whole New World* (duet with Peabo Bryson) for the Disney film, *Aladdin*.

## Summer Reading Program

The Summer Reading Program had 4150 children sign up for the Summer Reading Challenge while 6544 people attended summer events at our 19 branches. Children who completed the challenge had the opportunity to select a prize book of their own. Thank you to the Friends groups that donated funds toward the purchase of these books.



## Concerts

Our patrons were entertained by a number of free concerts including Three Men and a Tenor, Kitty Donohoe, Randy Scott, Straight Ahead, Sean Dobbins, The Moxie Strings, and Humphrey-McKeown.



Straight Ahead

# Authors



Patrons had the opportunity to listen to and learn from many authors including Kathleen Flinn, author of *Burnt Toast Makes You Sing Good: A Memoir of Food and Love from a Midwest Family* (a Michigan Notable Book), Johnathan Rand, author of the *American Chillers* and *Michigan Chillers* series, Luis Carlos Montálvan, author of *Tuesday Tucks Me In: the Loyal Bond Between a Soldier and His Service Dog*, David Anthony and Charles David Clasman, authors of the *Heroes A2Z* series, along with writers featured at our Local Authors' Showcase.



David Anthony & David Clasman



Johnathan Rand



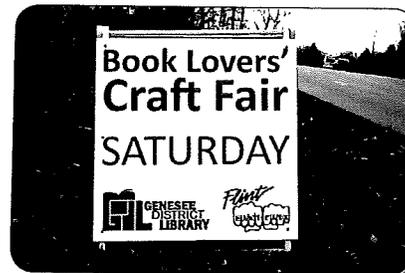
Kathleen Flinn

# Partnerships

All GDL branches are supported by partnerships with local municipalities and community organizations. Newer partnerships include the following:

## Flint Handmade

The GDL and Flint Handmade together offered patrons the first annual Book Lovers' Craft Fair in the fall. Thirteen Flint Handmade vendors participated, offering crafts especially designed for bibliophiles.



## Flint Public Library

The GDL and FPL worked together synergistically in 2014. In September, we partnered for National Library Card Sign-up Month, working with 27 local businesses who agreed to provide coupons or discounts to patrons who showed their library cards at their establishments. In October, we connected once again for the Lil' Monsters Halloween Bash at the Genesee Valley Center, reaching over 3,000 children and their families.

Last year we also partnered with other organizations to better serve our community. For instance, federal, state and local governments continued to streamline their services by encouraging online access. In response, the GDL partnered with the Flint Public Library and the Genesee County Clerk's office to promote "Online, Not In-line" services. We also participate with similar state service known as ExpressSOS.



As organizations continue to evolve technologically, GDL is committed to establishing new partnerships to offer access to much-needed services.

# 2014 Statistics | Circulation

BRANCH	2014	2013	%
Baker Park	60,833	62,672	-2.93%
Beecher-Vera B. Rison	50,849	57,019	-10.82%
Burton Memorial	86,927	92,976	-6.51%
Clio Area	111,951	118,600	-5.61%
Davison Area	220,664	244,617	-9.79%
Fenton-Winegarden	125,290	143,917	-12.94%
Flint Township-McCarty	67,446	67,205	0.36%
Flushing Area	82,894	68,916	20.28%
Forest Township	47,519	51,176	-7.15%
Gaines	3,444	3,753	-8.23%
Genesee-Johnson	46,236	52,847	-12.51%
Genesee Valley Center	69,882	68,916	1.40%
Goodrich	35,680	37,118	-3.87%
Grand Blanc-McFarlen	267,964	294,423	-8.99%
Headquarters	105,914	116,473	-9.07%
Linden	59,092	62,282	-5.12%
Montrose-Jennings	47,832	54,841	-12.78%
Mt. Morris	66,301	75,465	-12.14%
Swartz Creek- Perkins	70,730	76,906	-8.03%
Talking Book Center	6,797	6,282	8.20%
<b>Physical Items Total</b>	<b>1,634,245</b>	<b>1,756,404</b>	<b>-6.96%</b>
e-books	130,023	101,753	27.78%
e-magazines	8,623	—	—
e-music	40,468	27,273	48.38%
<b>Digital Items Total</b>	<b>179,114</b>	<b>129,026</b>	<b>38.82%</b>
<b>Grand Total</b>	<b>1,813,359</b>	<b>1,885,430</b>	<b>-3.82%</b>

## GDL vs. Peer Libraries

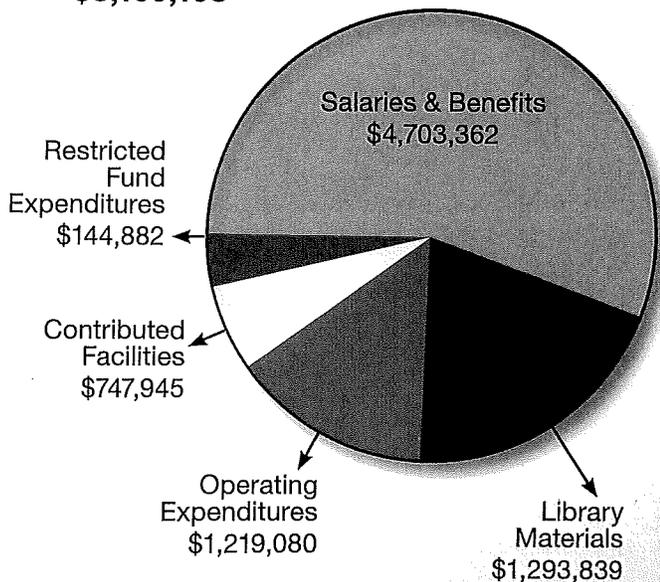
Library	Service Population	Branches	Hours Open	FTEs	Millage Rate	Per Capita Spending	Annual Budget
GDL	329,382	19	39,716	90	0.9981	\$25.81	\$8,500,000
KDL	365,669	18	41,755	197	1.28	\$41.02	\$15,000,000
CADL	240,165	14	33,434	138	1.56	\$41.64	\$10,000,000
Class VI Average	129,374	5	11,669	61	1.48	\$40.35	\$5,500,000

(KDL- Kent District Library, CADL- Capital Area District Libraries)

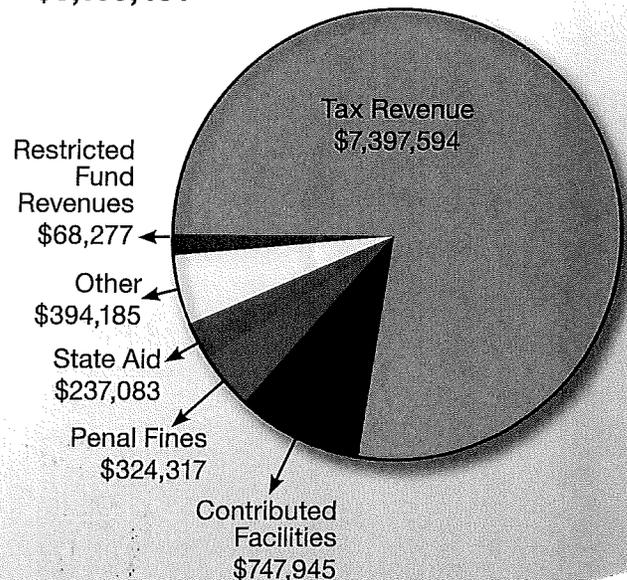
# 2014 Statistics | Visits & Access

BRANCH	2014	2013	%
Baker Park	42,534	45,337	-6.18%
Beecher-Vera B. Rison	50,157	51,335	-2.29%
Burton Memorial	59,226	49,496	19.66%
Clio Area	76,730	80,501	-4.68%
Davison Area	139,762	136,802	2.16%
Fenton-Winegarden	90,634	95,677	-5.27%
Flint Township-McCarty	43,902	42,525	3.24%
Flushing Area	62,180	51,925	19.75%
Forest Township	31,093	34,988	-11.13%
Gaines	1,451	1,062	36.63%
Genesee-Johnson	30,270	32,856	-7.87%
Genesee Valley Center	100,089	125,820	-20.45%
Goodrich	30,681	30,617	0.21%
Grand Blanc-McFarlen	203,282	224,719	-9.54%
Headquarters	83,106	90,766	-8.44%
Linden	45,741	44,940	1.78%
Montrose-Jennings	34,745	27,918	24.45%
Mt. Morris	41,072	44,601	-7.91%
Swartz Creek-Perkins	55,412	61,888	-10.46%
<b>Physical Visits Total</b>	<b>1,222,067</b>	<b>1,273,773</b>	<b>-4.06%</b>
<b>Virtual Visits Total</b>	510,856	—	—
<b>Grand Total</b>	<b>1,732,923</b>	<b>1,273,773</b>	—
PC Usage (Logins)	244,440	267,635	-8.67%
PC Usage (Hours)	185,502	188,276	-1.47%
Wi-Fi Logins	52,206	71,045	-26.52%

**Audited Expenditures 2014**  
**\$8,109,108**



**Audited Revenues 2014**  
**\$9,169,401**



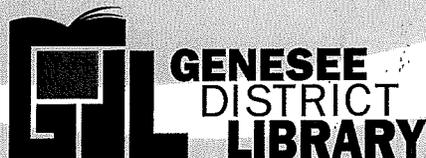
# Genesee District Library 2014 Return on Investment (ROI)

	Circulation/Use	Est. value	Cost
Print Books	784,534	\$22.50	\$17,652,015
Magazines	14,355	\$5.00	\$71,775
Audio Books	34,846	\$30.00	\$1,045,380
DVD/Blu-ray	758,270	\$20.00	\$15,165,400
PC usage	185,502	\$18.00	\$3,339,032
e-books	130,023	\$15.00	\$1,950,345
e-magazines	8,623	\$5.00	\$43,115
Database Search	290,852	\$19.00	\$5,526,188
e-music	40,468	\$1.00	\$40,468
Interloan Requests	26,229	\$25.00	\$655,725
			Total \$45,489,443
Operating Budget			\$8,109,108

**ROI Summary:**

For every \$1 spent, the GDL provides \$5.61 in services.

2014  
Annual Report



*thegdl.org*

# Infrastructure Improvement Financing Structure

## Finance Team

City Manager-Michael Hart  
Treasurer-Julie Pray  
Engineer-Leanne Panduren/Rowe Professional Services  
Bond Counsel-Tom Colis/Miller Canfield  
Financial Planner-TBD

## Revenue Sources

Special Assessments  
Capital Improvement Millage  
General Obligation (G.O.) Bonds  
Revenue Bonds  
Capital Improvement Bonds  
Grants  
Headlee Override  
Other-TBD

## Limits on Funding

Special assessments only on real property  
Millages must be voted by taxpayers  
G.O. Bonds limited to 10% of SEV  
Revenue Bonds must be repaid by Water & Sewer rates  
Capital Improvement Bonds limited to 5% of SEV  
Very few, if any Grants available for road funding  
A Headlee override would only generate \$80,000

## Tax Levy Impact on Households

Average taxable value of city residence \$42,900  
1516 homes assessed taxes in 2015  
1 mill would cost average homeowner \$43 per year  
1 mill would generate \$65,000 in yearly tax revenues from homeowners

## Tax Levy Impact on Commercial Owners

Average taxable value of commercial property \$205,500  
144 commercial properties assessed taxes in 2015  
1 mill would cost average business owner \$205 per year  
1 mill would generate \$29,500 in yearly tax revenues from commercial properties