

**City of Davison
City Council Meeting
July 27, 2015
7:30 PM
City Council Chambers**

- I. Call to Order, Pledge of Allegiance, and Roll Call of Council**
- II. Approval of the Regular Agenda**
- III. 7:35 p.m. Public Hearing CDBG Funding-Downtown Blight Façade Improvement Program**
- IV. Brief Public Comments and Questions on Non Agenda Items**
- V. Brief Public Comments and Questions on Agenda Items**
- VI. Approval of Consent Agenda**
 - A. ZBA Minutes July 8, 2015 (att.)
 - B. Library Board Minutes July 8, 2015 (att.)
 - C. Planning Commission Minutes July 14, 2015 (att.)
 - D. DDA Minutes July 15, 2015 (att.)
 - E. Street Closing Application – First Baptist Church – August 1, 2015 (att.)
- VII. Approval of Minutes**
 - A. Council Meeting Minutes July 13, 2015 Meeting (att.)
- VIII. Communications to the Council**
- IX. City Manager Report**
- X. Council Committee Reports**
- XI. Unfinished Business**
 - A. Engineering Report
 - B. Economic Development Committee (att.)
 - C. Master Plan Approval Resolution 2015-19 (att.)
 - D. Open Issues Log (att.)
- XII. New Business**
 - A. MEDC Blight District Resolution 2015-20 (att.)
 - B. City Auditor Contract (att.)
- XIII. Announcements**
- XIV. Adjournment**

**Per City of Davison Council Rules and Procedures:
Each member of the public is limited to 3 minutes for public comment
unless granted more time by the Mayor.**

**CITY OF DAVISON
ZONING BOARD OF APPEALS
REGULAR MEETING MINUTES**

July 8, 2015

PRESENT: Vice Chairman Chris Hinkley, Elmer Cox, Stacey Kalisz, and Ron Emery

ABSENT: Chairperson Jacqui McKellar

STAFF PRESENT: City Manager Michael Hart, ZBA Coordinator Kristin Moore

ALSO PRESENT: 3

1. CALL TO ORDER

Meeting was called to order at 6:00 p.m. by Vice Chairman Hinkley

2. APPROVAL OF AGENDA:

Motioned by Mr. Emery and seconded by Mr. Cox, to approve the agenda for July 8, 2015.
Motion carried.

3. APPROVAL OF MEETING MINUTES FOR JUNE 10, 2015

Motioned by Mr. Cox and seconded by Ms. Kalisz, to approve the meeting minutes from June 10, 2015. **Motion carried.**

4. PUBLIC COMMENTS ON AGENDA ITEMS:

5. COMMUNICATION FROM STAFF OR MEMBERS:

Manager Hart introduced City Engineer Alan Bean, architect Dave McClane and building owner Dan Fulcher. Applicant encouraged to obtain variances and if there is a lesser requirement or ability to meet needs administratively, these options could be utilized. ZBA board did not raise issue with this occurring and appreciated the information.

6. UNFINISHED BUSINESS:

7. NEW BUSINESS:

A. Public Hearing for Asselin McClane Architectural Group

Vice Chairperson Hinkley opened Public Hearing at 6:10 PM.

Public hearing closed at 6:15 PM.

Motioned by Mr. Emery and seconded by Mr. Cox, to approve the four variance requests for Fulcher building (formerly Paris Cleaners) as presented. **Motion carried unanimously.**

8. PUBLIC COMMENTS ON ITEMS NOT ON AGENDA:

9. ANNOUNCEMENTS

10. NEXT MEETING: JULY 22, 2015

11. ADJOURNMENT

Motioned by Mr. Emery and seconded by Mr. Cox, to adjourn the meeting at 6:25 p.m.

Motion carried.

Chris Hinkley, Vice Chairman

Kristin Moore, ZBA Coordinator

DAVISON AREA LIBRARY BOARD MINUTES OF MEETING

July 8, 2015

PRESENT:

Rusty Gould (Richfield Twp)	Present	Jocelyn Umanic (City of Davison)	Present	Susan Vamos (Davison Schools)	Absent
Rita Gould: Treasurer (Richfield Twp)	Present	Diane Beecher (Davison Twp)	Present	Alice Wallberg (Rotating Member Davison Twp)	Present
Travis Howell Secretary (Davison Twp)	Present	Marge Reinhardt: President (City of Davison)	Present	Sue Misra: Librarian	Present
		Eileen Button GDL Representative	Present		

Marge Reinhardt called the meeting to order at 4:00 pm.

GUESTS: Mildred Burgess

TREASURER'S REPORT: Treasurer Rita Gould submitted:

Board Fund					
May Balance		7,379.39			
Interest		.13			
Balance					\$7,379.52
Friends Fund					
May Balance		953.81			
Bills					
Marg Reinhardt (Pi Day & Easter Egg Hunt)			291.25		
Balance					\$662.56
Checkbook Balance					\$8,042.08

Motion to approve by Diane Beecher & 2nd by Alice Walberg

LIBRARIAN'S REPORT: Head Librarian Sue Misra:

Community Relations:

I have been accepting donations for book sale at this time. I had to interview candidates for the Page position.

Volunteers:

Ciara and Brian Hall are my newest volunteers. Big thanks to all my dedicated volunteers. Randy & Cheryl Smith, Brian Hodgson, Jenna Bearup, Tanner Ebermeyer, Clarisa MacDonald.

Library Operations:

Weeding has been ongoing to alleviate overcrowding of the shelves. In the month of April, May and June about 789 items were weeded and majority of them were donated towards the book sale. The damaged items were discarded.

The total circulation stats for the month of April and May were 33,272. The door counter for May & June was 21,795. The Program attendance for June was 486. New patrons added were 147, shelf checkout number was 4184. PC Logins 2,082 and WIFI logins were 363 respectively.

Lots of new materials have been arriving from the Technical Services Department. I have been processing them and putting them in the new display areas.

We have been extremely busy these past few months with the Library tours, Summer Reading challenge and the programs.

Physical Facilities:

Our wonderful Board members came in on Monday May 18th and planted flowers in the garden in the front of the Library. We had 2 gorgeous hanging baskets that were placed in the entrance, Thanks to our dedicated board members who take their time to do such great things for the Library and enrich the community. Thanks to Alice, Jocelyn, and all those who came in on the hot sultry Monday to plant the flowers.

We had a power outage on June 24th. It was caused by the condensing unit of the Air conditioner. The Library had to be closed at 3:30 pm. The city was contacted and they were very prompt in addressing the problem. It was out of their realm and they contacted Consumers Energy to restore power to the building. Parts have been ordered for the defective unit.

Events:

The community Relations Department has scheduled lot of fun programs for the kids this summer.

The Story time with Miss Susan for kids and the Folklore for adults with Miss Susan has been going very well. We have had great attendance for both the groups. The Story times started on June 15th and went through June 29th. So far we have had 58 adults come to the Folklore with Miss Susan this month. The Storytime with Miss Susan we have had 38 adults and 67 children this month. It has been very well received.

We had "Every Magician has a story" by Jeff Wawrzaszek on Saturday June 13th @ 2 p.m. We had 134 patrons attend the program.

On June 18th we had the "Baffling Bill's Magic Workshop @ 6p.m. We had 136 attend the program, On June 26th we had the "Lord of the Sky with Kili" @ 1 p.m we had 79 attend the program. On June 30th, we had "Wild Superpowers" @ 4 p.m. We had 67 attend the program. On July 6th we had "Joel Tacey's Super Caper comedian" program @ 2 pm. We had 84 attend the program.

Groups:

We had students from the Central Elementary for the Library tours from June 8th through June 15th. We had over 20 classrooms come in to the Library I spoke to them about the upcoming Summer Reading Challenge and programs that were scheduled to be held at the Davison branch. Nicole Lewis, Michale Fecher and I gave tours of the Library on various days. It was well received by the teachers, students and parents. We had over 553 students and 60 chaperones that came in for the visits.

Lastly I would like to thank my very supportive Board and Friend's group. Alice came in with cookies and juice boxes for the story hour for kids. Jocelyn has been coming in regularly and putting away the book donations.

GDL REPORT: Presented by Eileen Button

- Thank you for hosting Pi Day & Easter Egg Hunt
- Great to see around 600 students from Central Elementary came through the library in one week
- There are about 510 signed up for the summer reading program (one of the top in the county)

Davison School District: NA

OLD BUSINESS:

- Looking at the idea of new carpet in the future (need to talk to City Manager Mike Hart more about the topic)

NEW BUSINESS:

- Need to see about getting lights fixed or replaced outside of the library
- Donating \$600 towards the book rewards for children that complete the summer reading program
- Checking on what each municipality puts towards the library budget
- Discussed having trick or treating in the library in October
- Will pay Sue's MLA membership fee at \$85
- Sue will be ordering a new patrons desk & chair in memory of Sue McCann
 - Once the desk comes in the Board will be getting a plaque for it
- Looking in to starting to have the Sue McCann Rolling Book sale cart out throughout the year in the Library

FRIENDS OF THE LIBRARY:

- Book sale
 - Have new bins to store books in (20 total
 - Approved to buy 20 more (these will last longer and help the storage be more organized)
 - Discussed the rolling book sale cart
 - Next Book Sales: July 17 & 18 2015, November 6,7 & 8 2015 and March 4,5 & 6, 2016

NEXT MEETING:

- Wednesday, September 2, 2015 at 4:00pm

ADJOURNMENT:

Meeting adjourned at 5:15 pm

Motion made by Alice Walberg & 2nd by Diane Beecher

SUBMITTED BY:

Travis Howell: Secretary

**CITY OF DAVISON
PLANNING COMMISSION
REGULAR MEETING MINUTES
July 14, 2015**

PRESENT: Chairperson Craig Carlton, Mary Stearns, Carrie Baugher,
Pat Stetson, Alex Fabian, Gerald Kennedy

ABSENT:

STAFF PRESENT: Michael Hart, Barbara McCrea

OTHERS PRESENT: 3

1. CALL TO ORDER:

Chairperson Carlton called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA:

Motion made by Mr. Fabian, seconded by Mr. Stetson, to approve the July 14, 2015 agenda as presented. **Motion carried.**

3. APPROVAL OF MEETING MINUTES:

Motion made by Mr. Stetson, seconded by Mr. Fabian, to approve the meeting minutes as presented from June 9, 2015. **Motion carried.**

4. PUBLIC COMMENTS & COMMUNICATIONS CONCERNING ITEMS ON THE AGENDA:

5. UNFINISHED BUSINESS:

A. Master Plan Public Hearing:

Chairperson Carlton opened the Public Hearing at 7:03 p.m.

Chairperson Carlton closed the Public Hearing at 7:04 p.m.

Motion by Mr. Stetson, seconded by Mr. Fabian, to approve and recommend adoption of the Master Plan for the City of Davison, as presented, to the City Council. **Motion carried** by unanimous roll call vote.

6. NEW BUSINESS:

A. Site Plan for the Fulcher Building, 723 N. State St., parcel #52-04-585-030:

Motion by Mr. Fabian, seconded by Mr. Stetson, to approve the site plan for 723 N. State St., parcel #52-04-585-030, as presented, with the following five conditions:

1. Prior to construction, applicant must submit all paperwork from MDOT showing their review and acceptance of all proposed improvements with the M-15 right-of-way.
2. Prior to construction, applicant shall execute an agreement with the City to allow parking in the right-of-way of Hill Street (such an agreement will maintain and conserve the City's rights)
3. Prior to seeking a permit for the new monument sign, the applicant shall submit documentation indicating dimensions of all signs, thereby showing compliance to Section 1262(10) of the Zoning Ordinance.
4. The applicant shall comply with the requirements of the City engineer and the Department of Public Works.
5. Prior to construction, applicant will provide a revised site plan indicating the location of a barrier-free parking space, in compliance with the Michigan Barrier-Free Code. Site Plan shall indicate a total of 21 parking spaces.

Motion carried by unanimous roll call vote.

7. COMMITTEE AND SPECIAL REPORTS:

Mr. Stetson told the Planning Commission of the formation of an Economic Development Association that will aid in bringing new businesses to the City.

8. OTHER BUSINESS

The Planning Commission was informed of the resignation of member Chris Hinkley.

9. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:

10. NEXT SCHEDULED MEETING AUGUST 11, 2015

11. ADJOURNMENT:

Motion made by Mr. Stetson, seconded by Mr. Fabian, to adjourn the meeting at 7:34 p.m.

Motion carried.

Craig Carlton, Chairperson

Barbara McCrea, Planning Commission
Coordinator

**CITY OF DAVISON
DOWNTOWN DEVELOPMENT AUTHORITY
JULY 15, 2015**

PRESENT: Deb Loveland, Paul Snyder, Carrie Baugher, Chris Stritmatter, Tim Look, Kristen Bullock

ABSENT: Jim Slezak, Tim Bishop

STAFF: City Manager Michael Hart, DDA Coordinator Elizabeth Holm

OTHERS: 2

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairman Loveland called the meeting to order at 6:34 p.m.

MOTION 50-15 APPROVAL OF AGENDA FOR JULY 15, 2015

Motion by Mr. Stritmatter, and seconded by Mr. Look to approve the agenda for July 15, 2015 adding dumpster under new business. Motion carried.

MOTION 51-15 APPROVAL OF JUNE 15, 2015 SPECIAL MINUTES

Motion by Mr. Stritmatter, and seconded by Mr. Snyder to approve the June 15, 2015 Special Minutes as presented. Motion carried.

MOTION 52-15 ACCEPTANCE OF COMMITTEE MINUTES

Motion by Mr. Stritmatter, and seconded by Mr. Look to accept the June 16, 2015 Economic Restructuring Minutes, June 17, 2015 & July 8, 2015 Promotions Committee Minutes as presented. Motion carried.

MOTION 53-15 JULY BILLS PRESENTED FOR PAYMENT

Motion by Mr. Snyder, and seconded by Mr. Stritmatter to approve the bills presented for payment in the amount of \$5,397.64. Motion carried.

Ms. Bullock arrived at 6:36 p.m.

MOTION 54-15 APPROVAL OF TREASURER'S REPORT

Motion by Mr. Stritmatter, and seconded by Ms. Bullock to approve the July Treasurer's Report as presented. Motion carried.

MOTION 55-15 APPROVAL OF REVENUE AND EXPENDITURE REPORT

Motion by Mr. Snyder, and seconded by Mr. Stritmatter to approve the revenue and expenditure report as presented. Motion carried.

PUBLIC COMMENTS/ COMMUNICATIONS CONCERNING ITEMS ON THE AGENDA

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CITY OF DAVISON
DOWNTOWN DEVELOPMENT AUTHORITY
JULY 15, 2015**

CITY MANAGER'S REPORT

Mr. Hart stated that the drainage issues in front of Living Grace Church have been fixed. He suggested that a committee should come up with recommendations on what we would like the Chamber of Commerce to do on Main Street and with the DDA. He can present it to them at a future chamber meeting.

Discussion was held on how old signs should be handled to make the downtown more presentable.

MOTION 56-15 TEXTURED SIDEWALK REPLACEMENT QUOTE

Motion by Mr. Stritmatter, and seconded by Ms. Bullock to get a quote from the DPW for the replacement of all of the textured squares for the northwest blocks of Main Street. Motion carried.

UNFINISHED BUSINESS

FAÇADE GRANT PROGRAM

The Organization/Design committee will be setting a meeting with the 2015 façade grant recipients soon.

MOTION 57-15 BRAIDWOOD PARKING SIGN

Motion by Mr. Stritmatter, and seconded by Mr. Look to purchase signs for the three spots in the city parking lot by Academy de la Danse 324 N Main Street that says "Downtown Parking Only". Motion carried.

BANK SIGNATORIES CHANGES

Postpone until we have a full board.

MAIN STREET FLAGS UPDATE

There are a few American flags that are up on Main Street with a couple more that still need to be done.

MOTION 58-15 DDA OFFICE

Motion by Mr. Stritmatter, and seconded by Ms. Bullock to request a quote from the DPW to paint, pull up carpet and move out furnishings in an itemized list. Motion carried.

NEW BUSINESS

MOTION 59-15 JOURNEY MINISTRIES – USE OF 112 S MAIN STREET

Motion by Mr. Snyder, and seconded by Mr. Stritmatter to approve Journey Ministries to use 112 S. Main Street on July 24, 2015 from 6 p.m. – 9 p.m. for children games during their ice cream social. An insurance rider will be provided naming the DDA as an additional insured. Motion carried.

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CITY OF DAVISON
DOWNTOWN DEVELOPMENT AUTHORITY
JULY 15, 2015**

**CHRISTMAS DECORATION PRICING
MOTION 60-15 CHRISTMAS WREATHS**

Motion by Mr. Snyder, and seconded by Ms. Bullock give Tim Look of Lifestyles Flooring & Design four (4) Christmas wreaths in consideration for the carpet he donated. Motion carried - Look abstain.

MOTION 61-15 SILENT AUCTION

Motion by Mr. Stritmatter, and seconded by Mr. Snyder that the DDA will hold a silent auction during the Pumpkin Festival to sell the Christmas wreaths and other decorations. Further research will be done for pricing of the items. Motion carried.

DUMPSTERS

Mr. Hart stated that the DPW is working on pricing of dumpster enclosures for the whole city including the one's DDA is responsible for. There is at least one that is needed by Chase and enclosing the grease vats would make the areas more presentable. The City will work with the Board to make sure that every dumpster is accounted for.

ORGANIZATION COMMITTEE

The Organization/Design Committee will need to set a date to meet with the grant applicants.

PROMOTIONS COMMITTEE (EVENTS COORDINATOR REPORT)

Ms. Millington presented her report.

DESIGN COMMITTEE

ECONOMIC RESTRUCTURING COMMITTEE

ANY GENERAL PUBLIC COMMENTS ON ANY ITEM NOT ON THE AGENDA

ANNOUNCEMENTS

Mr. Look: He was at Elixer Clothing in Lake Orion and it looks just as good as Davison's.
Mr. Stritmatter: Will be gone for the August meeting.

MOTION 62-15 AJOURNMENT

Motion by Mr. Snyder, and seconded by Mr. Look to adjourn the meeting at 7:47 p.m. Motion carried.

Elizabeth J. Holm, DDA Coordinator



City of Davison

200 E. FLINT STREET, SUITE 2
DAVISON, MICHIGAN 48423-1246

TELEPHONE (810) 653-2191
FAX (810) 653-9621

STREET CLOSING APPLICATION

Name of Organization: FIRST BAPTIST CHURCH OF DAVISON
 Address: 208 E. 4th St. City, State, Zip: DAVISON MI
48423
 Phone: 810-653-6550
 Contact Person(s): TRACY EVANS
 Activity: "FAMILY FUN" - STREET CARNIVAL

Date(s) of Activity: AUG 1, 2015
 Time(s) of Activity: 8:30^{am} - 3pm

Street(s) or Area to be Closed: 4th STREET BETWEEN MAIN & DAVISON ST.

I agree that it will be the responsibility of the above organization to notify the City of Davison merchants and residents that will be affected by the closing, at least two weeks in advance, so that there will be sufficient time to be presented to City Council for final approval. If notification is not made, the area will not be closed.

Tracy Evans, ADMINISTRATIVE ASSISTANT 7/14/15
 Name and Title Date:

Approved by the Davison City Council on _____

Mayor Tim Bishop

**City of Davison
City Council Meeting
July 13, 2015
7:30 PM
City Council Chambers**

Present: Mayor Tim Bishop, Jack Abernathy, Pat Stetson, Joan Snyder, Gary Peppin, Paul Hammond and Ron Emery

Absent:

Staff: City Manager Michael Hart, Clerk Andrea Schroeder, Chief Don Harris, DPW Supervisor Ed Brown and Treasurer Julie Pray

Others: 8 General public

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bishop called the meeting to order at 7:30 p.m.

MOTION 133-15 APPROVAL OF THE REGULAR AGENDA

Motion by Mr. Abernathy, and seconded by Mr. Peppin to approve the regular agenda as presented for July 13, 2015. Motion carried.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

PUBLIC COMMENTS ON AGENDA ITEMS

APPROVAL OF CONSENT AGENDA

- A. LDFA/BRA Minutes – June 16, 2015
- B. DDA Minutes – June 15, 2015
- C. 9th Annual Outreach East Duck Race-Black Creek
- D. Policy Committee Minutes June 17, 2015

MOTION 134-15 APPROVAL OF CONSENT AGENDA

Motion by Mr. Emery, and seconded by Mr. Abernathy to approve consent agenda as presented. Motion carried.

APPROVAL OF MINUTES

MOTION 135-15 APPROVAL OF JULY 13, 2015 REGULAR MEETING MINUTES

Motion by Mr. Abernathy, and seconded by Mr. Stetson to approve the July 13, 2015 regular meeting minutes as presented. Motion carried.

MOTION 136-15 BILLS PRESENTED FOR PAYMENT

Motion by Mr. Emery, and seconded by Mr. Abernathy to approve the bills for payment in the amount of \$602,851.06. Motion carried.

COMMUNICATION TO THE COUNCIL

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COUNCIL MEETING
JULY 13, 2015

APPOINTED OFFICERS REPORT

Mr. Hart presented the Monthly Permits, Inspections and Zoning Violation Report for June 2015.

Mr. Brown presented the Monthly DPW Report for June 2015.

Mr. Hart presented a memo in regards to the Library emergency air conditioning purchase from Ecker Mechanical in the amount of \$5,650.

Chief Harris presented the Monthly Police Report for June 2015.

Mrs. Pray presented the Monthly Revenue & Expenditure Report for June 2015.

CITY MANAGER REPORT

Mr. Hart reminded Council that any infrastructure in the City when being replaced or updated could have unforeseen issues due to age. He reminded Council of the documentation he forwarded them in reference to the Mississippi flag.

COUNCIL COMMITTEE REPORT

Mr. Emery: ZBA met and approved variances for the Fulcher property on M-15.

Mr. Hammond: Policy Committee continues to work on the Purchasing Ordinance and liability questions on snow removal on city sidewalks.

UNFINISHED BUSINESS
ENGINEERING REPORT

Leanne Panduren presented the Engineering report. The Scrap Tire Grant (Cambridge Drive) to be completed sometime in the fall of 2015.

MEDC BLIGHT DISTRICT UPDATE/CGA INTRODUCTION (LARSON PROPERTIES)

Mr. Hart introduced our Grant Administrators for this project from the Tuscola County E.D.C. A brief description of the project and the process was given.

MOTION 137-15 MML WORKERS' COMP FUND BOARD OF TRUSTEES ELECTION

Motion by Mr. Abernathy, and seconded by Ms. Snyder for the City of Davison to vote for the six incumbents running for the MML Board of Trustees. Motion carried.

ECONOMIC DEVELOPMENT COMMITTEE

This item to be placed on the July 27, 2015 meeting agenda.

MOTION 138-15 PARK ADVISORY COMMITTEE

Motion by Mr. Peppin, and seconded by Mr. Stetson to approve the comprehensive recommendation as amended put forward by liaisons Abernathy and Hart, and to support their work to bring back to Council at a future meeting, a list of qualified representatives to sit on the newly formed Park Advisory Committee. The amendments include changing the expiration date from August 31 to December 31, 2016 and not to have the meetings followed, but have them guided by Robert's Rules. Motion carried.

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COUNCIL MEETING
JULY 13, 2015**

OPEN ISSUES LOG

Mr. Hart added to the City Manager portion of the log MPDES/MS4 Permit (3rd quarter) and Larson's MEDC Blight Project (4th quarter).

NEW BUSINESS

MOTION 139-15 CITY ASSESSOR CONTRACT

Motion by Mr. Abernathy, and seconded by Mr. Peppin to have the City Manager revise the existing contract and extend the same for two (2) years with the City Assessor, Ms. Kim Feigley. Motion carried.

LAKE CALLIS SINGLE PAYMENT PROPOSITION

Discussion held on this subject.

MOTION 140-15 CITY BALLPARK LIGHTING

Motion by Ms. Snyder, and seconded by Mr. Stetson to authorize the City Manager to accept the quote from Halligan Electric to repair or replace the bad underground wire, 22 bulbs, and any ballast as needed, with the cost not to exceed \$10,000. Motion carried.

MOTION 141-15 CITY BALLPARK SIGNS

Motion by Ms. Snyder, and seconded by Mr. Stetson to have City of Davison representatives (Michael Hart & Ed Brown) and DCER representatives meet, discuss the matter, and come to a resolution. Motion carried.

ANNOUNCEMENTS

Thank you to Mayor for the candlelight vigil for Mars.

Thank you to the City of Davison on the collaboration and success of the Festival of Flags.

Thank you to all of our community members, public safety professionals at all levels and volunteers for their professionalism, time and caring in searching for Mars. The efforts were impressive!

MOTION 142-15 CONVENE INTO EXECUTIVE SESSION – DPW, OFFICE STAFF & POLICE UNION CONTRACTS

Motion by Mr. Emery, and seconded by Mr. Peppin to convene into executive session at 8:46 p.m. for the purpose of the DPW, Office Staff and Police Department Union Contracts with Department Heads. Motion carried.

MOTION 143-15 RECONVENE INTO REGULAR SESSION

Motion by Mr. Emery, and seconded by Mr. Stetson to reconvene into regular session at 9:10 p.m. Motion carried.

MOTION 144-15 DPW CONTRACT UNION CONTRACT

Motion by Mr. Emery, and seconded by Mr. Abernathy to approve the Union Contract for the DPW from 2015-2018 as presented. Motion carried.

MOTION 145-15 OFFICE STAFF UNION CONTRACT

Motion by Mr. Emery, and seconded by Mr. Abernathy to approve the City Staff Office Union Contract for 2015-2018 as presented. Motion carried.

MOTION 146-15 POLICE DEPARTMENT UNION CONTRACT

Motion by Mr. Emery, and seconded by Mr. Stetson to approve the City of Davison Police Department Union Contract for 2015-2018 as presented. Motion carried.

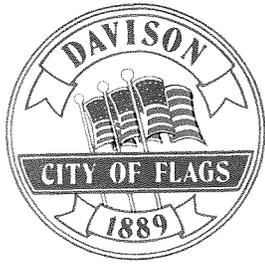
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MOTION 147-15 ADJOURNMENT

Motion by Mr. Abernathy, and seconded by Mr. Peppin to adjourn the meeting at 9:12 p.m. Motion carried.

Mayor Tim Bishop

Clerk Andrea L. Schroeder



City of Davison

200 E. FLINT STREET, SUITE 2
DAVISON, MICHIGAN 48423-1246

TELEPHONE (810) 653-2191
FAX (810) 653-9621

July 27, 2015

City Council
City of Davison

RE: Economic Development Committee Formation & Recommendation

Per a meeting held July 15th with Councilman Stetson and Abernathy as the Council liaisons and City Manager Michael Hart, the City's Administration liaison, please find the following outline and comprehensive recommendation for the formation of an Economic Development Committee:

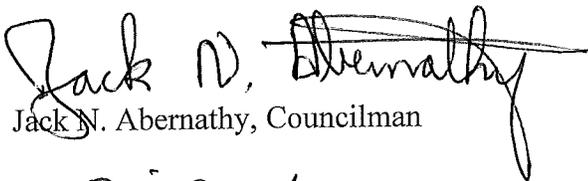
1. The Economic Development Committee will be formed as a Special Committee under Council and a term to commence on August 10th, 2015, then expiring February 12th, 2016.
2. Membership to be comprised of two (2) Council Members, one (1) Chair of the Planning Commission, (1) Chair of the Zoning Board of Appeals, (1) Representative from the Davison Area Chamber of Commerce, (2) At Large Seats, and the City Manager as an Ex-Officio member of the Committee. The total voting size of the Committee is seven (7).
3. Officers to be selected at the first scheduled meeting and would be comprised of a Chairperson, Vice-Chairperson, and Secretary. The Chair and when absent the Vice-Chair, will run the meetings. The Secretary will take minutes and provide correspondence as needed.
4. Meetings to be held at least quarterly or as necessary.
5. Meetings to follow Robert's Rules.
6. After Council approves the formation of the Committee, liaisons Stetson, Abernathy and Hart will advertise, recruit, and otherwise compile, a list of qualified representatives to sit on this Special Committee under Council. A tentative date for bringing the representative list back to Council for approval would be the first Council meeting in August which is the 10th.

7. 1st Motion by Council—A motion to approve the comprehensive recommendation as put forward by liaisons Stetson, Abernathy and Hart, and to support their work to bring back to Council at a future meeting, a formal list of qualified representatives to sit on the newly formed Economic Development Committee.

Most Respectfully,



Pat D. Stetson, Councilman



Jack N. Abernathy, Councilman



Michael A. Hart, City Manager

Footnote---the purpose of the Committee is advisory only. It is to build common ground between the City and other units of government as partners in addressing current and future economic development needs in the City. And, to facilitate inter-local communication and collaboration, while establishing economic development goals and objectives for the potential benefit of the overall community which would include, but not be limited to an Economic Development Authority.

Resolution 2015-19

**Resolution to Approve and Adopt
Master Plan for the City of Davison
By the City of Davison City Council**

Whereas, the City of Davison Planning Commission has elected to draft, review, and adopt an update to the current Master Plan, adopted in 2002 and amended in 2009, pursuant to the procedures set forth in the Michigan Planning Enabling Act, PA 33 of 2008, MCL 125.3801, *et seq*; and

Whereas, the City of Davison Planning Commission held a public hearing on the proposed Master Plan, inclusive of the charts, maps, demographic data, public input, future land use plan, and goals, for the City on July 14, 2015, at the Davison City Hall; and

Whereas, the City of Davison Planning Commission adopted a resolution on July 14, 2015 that recommended approval and adoption of the Master Plan to the City Council; and

Whereas, the City of Davison City Council considered the proposed Master Plan, at their regular meeting held on July 27, 2015.

Now Therefore Be It Resolved that the City of Davison City Council hereby approves and adopts this Master Plan.

Motion by:

Supported by:

Ayes:

Nays:

Absent:

Resolution declared adopted July 27, 2015.

Andrea Schroeder, Clerk
City of Davison

Resolution to Approve and Recommend Adoption

Master Plan for the City of Davison

By the City of Davison Planning Commission

Whereas, the City of Davison Planning Commission has elected to draft, review, and adopt an update to the current Master Plan, adopted in 2002 and amended in 2009, pursuant to the procedures set forth in the Michigan Planning Enabling Act, PA 33 of 2008, MCL 125.3801, *et seq*; and

Whereas, the City of Davison Planning Commission held a public hearing on the proposed Master Plan, inclusive of the charts, maps, demographic data, public input, future land use plan, and goals, for the City on July 14, 2015, at the Davison City Hall; and

Now Therefore Be It Resolved that the City of Davison Planning Commission hereby approves and recommends adoption of this Master Plan to the City Council.

Motion by: Stetson

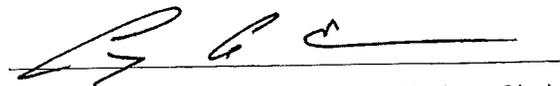
Supported by: Fabian

Ayes: Baugher, Stearns, Stetson, Kennedy, Fabian, Carlton

Nays:

Absent:

Resolution declared adopted July 14, 2015.



Craig Carlton, Chair
Planning Commission, City of Davison

OPEN ISSUES LOG
July 13, 2015

CITY MANAGER

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
6/22/2015	Infrastructure Finance Options & Presentation		1	3rd Quarter 2015
7/13/2015	MPDES/MS4 Permit	In Progress		3rd Quarter 2015
7/13/2015	Larson's MEDC Blight Project	In Progress		4th Quarter 2015

PERSONNEL COMMITTEE

(Tim Bishop, Joan Snyder & Ron Emery)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>

POLICY COMMITTEE

(Paul Hammond, Gary Peppin & Jack Abernathy)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
3/25/2013	Purchasing Ordinance	In Progress	1	4th Quarter 2015
2/8/2015	Snow Removal on Flint & State Streets	In Progress	2	3rd Quarter 2015
7/14/2014	Bowling Alley & Gaming Fees, Chapter 852 & Schedule of Fees	On Hold-Assigned by Council	3	4th Quarter 2015
1/9/2015	Sidewalk Program Review & Ordinance Rewrite	In Progress	4	2nd Quarter 2016
7/14/2014	Noxious Weeds, Chapter 656	On Hold-Assigned by Council	5	2nd Quarter 2016
2/8/2015	Outside Ordinance First Reading Recommendation	Not Started-Assigned by Council	6	3rd Quarter 2016
3/5/2013	Ordinance Review	On Hold-Required Ordinance review procedure was adopted by Council on 2/25/2013	7	TBD

FINANCE COMMITTEE

(Gary Peppin, Pat Stetson & Jack Abernathy)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>

**CITY OF DAVISON
RESOLUTION 2015-20**

**PART TWO APPLICATION FOR A
COMMUNITY DEVELOPMENT BLOCK GRANT FOR
BLIGHT ELIMINATION PROJECT
DAVID LARSON PROPERTIES – FAÇADE UPGRADES**

WHEREAS, the City of Davison has submitted the Part One Application for a Michigan Community Development Block Grant (CDBG) Program; and,

WHEREAS, the City of Davison has been offered the opportunity to proceed with a Part Two Application for Michigan CDBG Program; and,

WHEREAS, the funding request will include \$165,045 CDBG Grant funds with matching funds from the City of Davison in the amount of \$27,000, and property owner funds of 24,349 for Blight Elimination Project David Larson Properties – Façade Upgrades from the Michigan Economic Development Corporation; and,

WHEREAS, the façade upgrades in the City is consistent with and meets the goals of the economic development plan for the community to eliminate blight as identified in our Comprehensive Plan and described in the Part 2 application; and,

WHEREAS, the potential proposed project involves the rehabilitation of blighted properties located at 219, 225, and 229 North Main Street, Davison, MI 48423 per the International Property Maintenance Code of 2009, Section 304.2 as identified in the blight district established by City Council on November 25, 2013 with Resolution 2013-29 “Declaring Slum and Blighted Area”; and,

WHEREAS, no project costs (CDBG and non-CDBG) will be incurred prior to a formal grant award, completion of the environmental review procedures and formal, written authorization to incur costs has been provided by the MEDC Project Manager.

NOW, THEREFORE, BE IT RESOLVED, that the City of Davison shall apply for a Community Development Block Grant (CDBG) application in the amount of \$165,045 for Blight Elimination from the MEDC; and,

BE IT FURTHER RESOLVED, that Michael A. Hart, the City Manager, and duly appointed Certified Officer, shall execute and administer the grant application including Part 2 application, related Certified Grant Administrator agreement, and all necessary documents including, but not limited to the Environmental Review, in preparation for the submittal of said application, and sign the grant agreement.

Mayor Tim Bishop
City of Davison

Dated: July 27, 2015

City of Davison Council Action Request

FROM: Michael A. Hart, City Manager
Julie Pray, Treasurer

DATE: July 27, 2015

ISSUE: Fiscal Year 2014/2015 audit performed by Plante Moran

BUDGETED ITEM: YES NO **ATTACHMENT:** YES NO

BACKGROUND: The City of Davison is required per Charter (#11.10) to perform an annual audit of the City's finances. The City has utilized for the last several years the services of the accounting firm Plante Moran to perform our annual audit. Plante Moran has performed in a satisfactory manner and is preparing for the upcoming Fiscal Year (FY) 2014/2015 audit process with the City.

PROPOSED ACTION: The City engage Plante Moran to perform the FY 2014/2015 audit in coordination with the City Treasurer and other City staff.

FISCAL IMPLICATIONS: The quoted fee is \$31,100 and is a \$750 increase as compared to last year. Per Charter, the City is required to perform an audit on City finances from the prior fiscal year.

MANAGER'S RECOMMENDATION: I recommend the City Council continue with our current auditor Plante Moran. And, the City authorize the City Manager to execute the Professional Services Agreement with Plante Moran for the quoted fee of \$31,100 subject to the terms and conditions of the agreement

RECOMMENDED MOTION: An action by City Council to make a motion for the City Manager to execute the Professional Services Agreement with Plante Moran for the FY 2014/2015 audit.