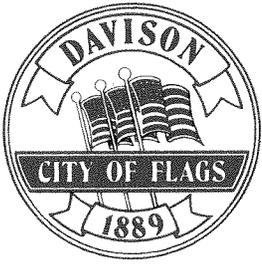


**City of Davison  
City Council Meeting  
March 24, 2014  
7:30 PM  
City Council Chambers**

- I. Call to Order and Pledge of Allegiance**
- II. Approval of the Regular Agenda**
- III. Brief Public Comments on Agenda Items**
- IV. Approval of Consent Agenda**
  - A. 2014 Law Day Proclamation (att.)
  - B. The United States Air Force Band Day Proclamation (att.)
  - C. Davison Library Board Minutes March 5, 2014 – Draft (att.)
  - D. Planning Commission Minutes March 11, 2014 – Draft (att.)
  - E. Policy Committee Minutes March 12, 2014 – Draft (att.)
  - F. Personnel Committee Minutes March 13, 2014 – Draft (att.)
- V. Approval of Minutes**
  - A. Council Meeting Minutes March 10, 2014 Meeting (att.)
- VI. Communications to the Council**
- VII. City Manager Report**
- VIII. Council Committee Reports**
- IX. Unfinished Business**
  - A. Engineering Report (att.)
  - B. Fracking
  - C. Wage & Benefit Study
  - D. 2014-2015 General Fund Budget
  - E. Open Issues Log (att.)
- X. New Business**
- XI. Public Comments not included on the agenda**
- XII. Announcements**
- XIII. Adjournment**

**Per City of Davison Council Rules and Procedures:  
Each member of the public is limited to 3 minutes for public comment  
unless granted more time by the Mayor.**



# City of Davison

200 E. FLINT STREET, SUITE 2  
DAVISON, MICHIGAN 48423-1246

TELEPHONE (810) 653-2191  
FAX (810) 653-9621

## **2014 Law Day Proclamation “American Democracy and the Rule of Law: Why Every Vote Matters”**

**WHEREAS**, Law Day is an occasion of public acknowledgement of our nation’s and Michigan’s heritage of justice, liberty and equality under the law, and May 1<sup>st</sup> has been declared “Law Day” by the United States Congress:

**WHEREAS**, The American Bar Association has identified the theme for Law Day 2014 as “American Democracy and the Rule of Law: Why Every Vote Matters”; and

**WHEREAS**, Citizens’ participation in the political process ensures that government is truly by the people and reinforces the legitimacy of the rule of law; and

**WHEREAS**, Every eligible voter is entitled to have an equal opportunity to have his or her voice heard at the ballot box; and

**WHEREAS**, This Law Day occurs as our Nation prepares to commemorate the fiftieth anniversaries of the Civil Rights Act of 1964 and the Voting Rights Act of 1965, two landmark pieces of legislation protecting the civil, economic, and political rights of Americans; and

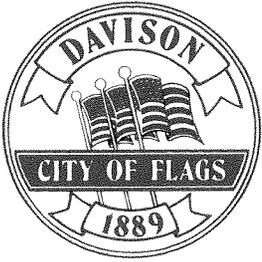
**WHEREAS**, Local, state and federal government all benefit when voters exercise their rights, thereby ensuring that government is truly reflective of the people whom it represents;

**NOW, THEREFORE**, I, Tim Bishop, Mayor of the City of Davison, do hereby proclaim May 1, 2014, as Law Day. I call upon the people of the City of Davison to acknowledge the importance of our legal and judicial systems with appropriate ceremonies and activities, and to display the flag of the United States and our city/state in support of this educational observance. I further encourage schools, businesses, media, religious institutions, civic, and service organizations to join members of the bar and bench in commemorating Law Day.

IN WITNESS WHEREOF, I have hereunto set my hand this 24<sup>th</sup> day of March, 2014.

---

Mayor Tim Bishop



# City of Davison

200 E. FLINT STREET, SUITE 2  
DAVISON, MICHIGAN 48423-1246

TELEPHONE (810) 653-2191  
FAX (810) 653-9621

PROCLAMATION  
CITY OF DAVISON  
MAYOR TIM BISHOP

THE UNITED STATES AIR FORCE BAND DAY  
APRIL 12, 2014

WHEREAS, THE UNITED STATES AIR FORCE CONCERT BAND AND SINGING SERGEANTS are the official musical representatives of the United States Air Force, and

WHEREAS, They have traveled in all fifty states and in most of the countries of the world representing the United States Air Force, and

WHEREAS, They have earned the title "America's International Musical Ambassadors", and

WHEREAS, The City of Davison is pleased that they have selected our city for a performance on April 12, 2014 to be held in the Davison High School Auditorium at 7:30 p.m.

NOW, THEREFORE, I, Tim Bishop, Mayor of the City of Davison, do hereby proclaim this day, April 12, 2014 as "THE UNITED STATES AIR FORCE BAND DAY" throughout the city of Davison.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Davison to be affixed this 24<sup>th</sup> day of March, 2014.

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Mayor Tim Bishop  
City of Davison

# DAVISON AREA LIBRARY BOARD MINUTES OF MEETING

March 5, 2014

**PRESENT:**

Mildred Burgess	Absent	Sue McCann (Vice- President)	Present	Chris Ruterbusch	Absent
Rita Gould (Treasurer)	Absent	Diane Beecher	Present	Alice Wallberg (Rotating Member City of Davison)	Present
Travis Howell (Secretary)	Present	Marge Reinhardt (President)	Present	Mary Higginbottom (Librarian)	Present
		David Conklin GDL Representative	Present		

Marge Reinhardt called the meeting to order at 4:00 pm.

**GUESTS:**

Randy Smith: Is a volunteer at the library. He wanted to thank Mary and the Board for the opportunity to help out.

**INTRODUCTIONS:**

**TREASURER'S REPORT:**

Not Available

<b>Board Fund</b>				
<b>Balance</b>				
<b>Friends Fund</b>				
<b>Bills</b>				
<b>Friends Balance</b>				
<b>Checkbook Balance</b>				

**LIBRARIAN'S REPORT:** Head Librarian Mary Higginbottom:

- Thank you to the Board for the \$100 donation for crafts
- The library will be purchasing magnets soon to give out to patrons. The magnets will provide basic information about the library (address, contact information and hours)
- Request for a new printer/scanner/fax machine
  - The current printer is older and recently has needed to be fixed twice
  - Estimated cost for a black & white is \$400 and for a color printer is \$600
- Request for several new selves to be placed in various areas (the library is starting to get large numbers of children book)
  - Estimated cost for each is \$130 (Davison Office Supplies)
- Story time starts: March 10
  - Will need juice and cookies
- Checking on the status of carpet replacement and Foyer lighting

**GDL REPORT:**

- Eileen Button has been hired as the Community Relations Coordinator
- Mary Higginbottom has been accepted to the MI Library Association Leadership Academy
- Davison Area Library's fiber optic network has been updated (allow for faster wifi, photos and internet)
- GDL now offers online magazines (program called Zinio)

**OLD BUSINESS:**

- Waiting to hear back from carpet company regarding fixing the area around the circulation desk (might proceed in talking with someone else to complete the project)
- Waiting to hear back from DPW o fixing the foyer lighting

**NEW BUSINESS:**

- Approved the purchase of 4 new shelves for \$520 (motion by Diane 2<sup>nd</sup> by Alice)
- Approved the purchase of a new color printer/scanner/fax (motion by Diane 2<sup>nd</sup> by Alice)

**FRIENDS OF THE LIBRARY:**

- March 15 & 16, 2014 is the next book sale.

**NEXT MEETING:**

- Wednesday, May 7, 2014 at 4:00pm

**ADJOURNMENT:**

Meeting adjourned at 4:45 pm  
Motion made by Marg & 2<sup>nd</sup> by Sue

**SUBMITTED BY:**

Travis Howell  
Secretary

**CITY OF DAVISON  
PLANNING COMMISSION  
REGULAR MEETING MINUTES  
March 11, 2014**

**PRESENT:** Craig Carlton, Chris Hinkley, Alex Fabian, Gerald Kennedy, Mary Stearns, Carrie Baugher

**ABSENT:** Richard Fridline, Pat Stetson

**STAFF PRESENT:** Michael Hart, Barbara McCrea

**OTHERS PRESENT:** 3

**1. CALL TO ORDER:**

Chairperson Carlton called the meeting to order at 7:00 p.m.

**2. APPROVAL OF AGENDA:**

Motion made by Mr. Fabian, seconded by Mr. Hinkley, to approve the March 11, 2014 agenda as presented. **Motion carried.**

**3. APPROVAL OF MEETING MINUTES:**

Motion made by Mr. Hinkley, seconded by Mr. Fabian, to approve the meeting minutes as presented from February 11, 2014, February 24, 2014, and February 26, 2014. **Motion carried.**

**4. PUBLIC COMMENTS & COMMUNICATIONS CONCERNING ITEMS ON THE AGENDA:**

**6. NEW BUSINESS:**

**5. UNFINISHED BUSINESS:**

**A. Master Plan:** Alan Bean, from Spicer Group, distributed, explained, and discussed the Future Land Use Map with the Planning Commission members. He will return for the May 13, 2014 meeting to further discuss the map and the Master Plan Goals Discussion hand-out.

**B. Dumpster Ordinance:** Discussion was held regarding the Dumpster Ordinance Committee's Report.

**7. COMMITTEE AND SPECIAL REPORTS:**

**8. OTHER BUSINESS**

**9. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:**

Linda Burchell, manager of MDOT's Davison Transportation Service Center, informed the Commission of a very preliminary scoping project MDOT is doing in regards to widening M-15 in the extended future (2019 or beyond). She wanted the Commission to keep it in mind while doing the future Master Plan.

**10. NEXT SCHEDULED MEETING APRIL 8, 2014**

**11. ADJOURNMENT:**

Motion made by Mr. Fabian, seconded by Mr. Hinkley, to adjourn the meeting at 9:15 p.m.

**Motion carried.**

---

Craig Carlton, Chairperson

---

Barbara McCrea, Planning Commission  
Coordinator

**Draft**  
**POLICY COMMITTEE MEETING MINUTES**  
**March 12, 2014**

**Call to Order:**

The meeting was called to order at 7:45 PM by Chairman Hammond.

**Present:** Jack Abernathy, Paul Hammond, Gary Peppin, and Manager Hart.

**Approval of the Agenda**

It was moved by Councilman Peppin and seconded by Chairman Hammond to approve the Agenda as presented. Motion carried unanimously.

**Old Business**

A. Council Rules and Procedure Review

1. A review of the Council Rules was conducted of the changes suggested by the City Attorney. All recommendations from the City Attorney were accepted with one exception. The City Attorney thought that Special Committees and Task Forces should be made one. This was rejected by the Committee, thinking that Task Forces addressed more involved issues than did Special Committees, thus, justifying the need for the two. The City Attorney thought the distinction between Resolutions and other legislation was unclear. The distinction was clarified.

The main substantial change recommended by the Attorney was that the conditions justifying a Closed Session of the Council be deleted and reference inserted instead to the Open Meetings Act, P. A. 267 of 1976. This was done.

A less substantial change from the Attorney was the addition to the Personnel Committee functions of the requirement for the Committee to solicit comments from Council members concerning Appointed Officers to aid the City Manager in their appraisals.

2. The Summary of Significant Changes was reviewed and typographical errors were corrected. The Closed Sessions section was rewritten to reflect the deletion of the justifying conditions.

3. The Committee wants Council to have sufficient time to review the proposed Rule changes before voting on acceptance. Wanting to present the proposed Rules to Council in a similar format to that of an ordinance, a schedule was established for bringing those to Council.

**April 28, 2014:** Copies of proposed Rules and the Significant Changes Sheet will be placed in Council members mailboxes at City Hall for their perusal.

**May 12, 2014:** At Council meeting, First Reading of Rules Changes and the Policy Committee receives direction from Council for changes to the proposed Rules. The Committee sees this as a working session.

**June 9, 2014:** At Council meeting, the proposed Rules are submitted for Second Reading and passage, the changes from the Council working session on May 12 having been incorporated into the proposed Rules by the Policy Committee at its May 14 meeting.

Because of a scheduling conflict, it was decided by consensus to reschedule the April 9 meeting to April 16. Manager Hart will have the meeting change posted.

**New Business**

There was no new business.

**Approval of Minutes**

It was moved by Councilman Peppin and seconded by Chairman Hammond that the Minutes from February 26, 2014 be approved. Motion carried unanimously.

**Closing Remarks**

There were no closing remarks.

**Adjournment**

The meeting was adjourned by Chairman Hammond at 10:04 PM.

---

Jack Abernathy  
Recording Secretary

Date

Paul Hammond  
Chairman

Date

**City of Davison  
Personnel Committee  
March 13, 2013  
3:15 PM  
Main Level Conference Room**

**Present:** Mayor Tim Bishop, Joan Snyder, Ron Emery, and Clerk Andrea Schroeder

Others Present: 1

Meeting called to order by Mayor Bishop at 3:14 p.m.

**PUBLIC COMMENTS ON AGENDA ITEM**

Comments made in regards to Chief Brandon retiring around Christmas time 2014. The department currently has one employee that meets the job description.

Discussion occurred on possibly combining both the City and Davison Township Police Departments.

**MOTION - WAGE & BENEFIT STUDY**

Motion by Mr. Emery, and seconded by Ms. Snyder to place Wage and Benefit Study on the Council agenda for March 24, 2014. Motion carried.

**CHIEF BRANDON'S PENDING RETIREMENT**

With Chief Brandon scheduled to retire in December of 2014, the hiring process will need to be determined and presented to the City Council in the near future.

**BUDGET RELATED ITEMS**

Wage increases and the process for placing them in the budget was discussed.

**PUBLIC COMMENTS NOT ON AGENDA ITEMS**

**MOTION - ADJOURNMENT**

Motion by Mr. Emery, and seconded by Ms. Snyder to adjourn the meeting at 4:34 p.m.

Respectfully Submitted,

Mayor Tim Bishop  
Committee Chairperson

**City of Davison  
City Council Meeting  
March 10, 2014  
7:30 PM  
City Council Chambers**

Present: Mayor Tim Bishop, Jack Abernathy, Paul Hammond, Joan Snyder, Gary Peppin, Ron Emery, and Pat Stetson

Absent:

Staff: City Manager Michael Hart, City Clerk Andrea Schroeder, Police Chief Bill Brandon, DPW Supervisor Ed Brown and Treasurer Julie Pray

Others: 8 General public

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Pro-Tem Abernathy called the meeting to order at 7:30 p.m.

**MOTION 45-14 APPROVAL OF THE REGULAR AGENDA**

Motion by Mr. Abernathy, and seconded by Ms. Snyder to approve the regular agenda for March 10, 2014 as presented. Motion carried.

**PUBLIC COMMENTS**

Public comments made in regards to the M-15 and Flint Street left turn arrow and the weight of buses on Main Street.

**APPROVAL OF CONSENT AGENDA**

- A. DDA Minutes February 19, 2014 - Draft
- B. Planning Commission Minutes February 26, 2014 - Draft

**MOTION 46-14 APPROVAL OF CONSENT AGENDA**

Motion by Mr. Emery, and seconded by Mr. Abernathy to approve consent agenda as presented. Motion carried unanimously by roll call vote.

**APPROVAL OF MINUTES**

**MOTION 47-14 APPROVAL OF FEBRUARY 24, 2014 REGULAR MEETING MINUTES**

Motion by Mr. Abernathy, and seconded by Mr. Stetson to approve the February 24, 2014 regular Meeting Minutes as presented. Motion carried.

**MOTION 48-14 BILLS PRESENTED FOR PAYMENT**

Motion by Mr. Emery, and seconded by Ms. Snyder to approve the bills for payment in the amount of \$722,166.90. Motion carried.

**COMMUNICATION TO THE COUNCIL**

**PAGE 2**  
**COUNCIL MEETING**  
**MARCH 10, 2014**

**APPOINTED OFFICERS REPORT**

Mr. Hart presented the Monthly Permits, Inspections and Zoning Violation Report for February 2014.

Mr. Brown presented the Monthly DPW Report for February 2014.

Chief Brandon presented the Monthly Police Report for February 2014.

Mrs. Pray presented the Monthly Revenue & Expenditure Report for February 2014.

**CITY MANAGER REPORT**

Mr. Hart announced that the 125<sup>th</sup> Birthday Committee has met and a list of events will be announced soon.

**COUNCIL COMMITTEE REPORT**

Mr. Emery: ZBA met and approved the tent permit for St. John's Catholic Church - Andy's Attic.

Mr. Stetson: The Planning Commission special Dumpster Ordinance Committee will present a recommendation to the Planning Commission soon.

Mr. Abernathy: Quad Unit meets at Richfield Township on March 17, 2014 at 7:00 p.m.

Ms. Snyder: Winter Olympics were successful.

Mr. Peppin: Small Cities met and discussed the Michigan Downtown Association and TIF Reform.

Mr. Hammond: Policy Committee continues to work on Council rules. A recommendation will be presented to the Council soon.

Mayor Bishop: 125<sup>th</sup> Birthday Committee met and continues to move forward.

**MOTION 49-14 SPECIAL COUNCIL MEETING TUESDAY MAY 20, 2014**

Motion Ms. Snyder, and by Mr. Peppin to have a special Council meeting on Tuesday, May 20, 2014 on our City's 125<sup>th</sup> Birthday. Motion carried.

**UNFINISHED BUSINESS**

**ENGINEERING REPORT MAIN STREET ROAD PROJECT**

**M-15 & FLINT STREET LEFT TURN ARROW**

**MOTION 50-14 SECOND READING AND ADOPTION OF ORDINANCE 2014-02 CHAPTER 1048 WATER AND SEWER RATES**

Motion by Ms. Snyder, and seconded by Mr. Stetson to approve the second reading and adopt Ordinance 2014-02 Chapter 1048 Water and Sewer Rates as presented. Motion carried.

**MOTION 51-14 SECOND READING AND ADOPTION OF ORDINANCE 2014-03 CHAPTER 1047 STORM WATER**

Motion by Mr. Hammond, and seconded by Mr. Abernathy to approve the second reading and adopt Ordinance 2014-03 Chapter 1047 Storm Water Ordinance as amended. Motion carried.

**MOTION 52-14 ADOPTION OF RESOLUTION 2014-06 FEE SCHEDULE**

Motion by Mr. Emery, and seconded by Mr. Abernathy to approve resolution 2014-06 Fee Schedule as presented. Motion carried.

**GOALS & OBJECTIVES**

A meeting to be set sometime in mid-April and Clerk Schroeder will email the Council the date and time.

**ANY ITEM REMOVED FROM CONSENT AGENDA**

**NEW BUSINESS**

**MOTION 53-14 APPROVAL OF REZONING REQUEST 101 S. MAIN STREET**

Motion by Mr. Emery, and seconded by Mr. Abernathy to approve the rezoning request of 101 S. Main Street 52-10-505-087 from (I) Industrial District Zoning to C-3 Commercial General Business District Zoning as presented. Motion carried.

**MOTION 54-14 APPROVAL OF PURCHASE OF DEMO 2013 ZERO TURN MOWER PURCHASE**

Motion by Mr. Peppin, and seconded by Ms. Snyder to authorize City Manager Michael Hart to purchase a demo 2013 Hustler Super 102” rear discharge mower at the cost of \$17,990.00 from Kent Equipment Inc. Motion carried.

**MOTION 55-14 APPROVAL OF PURCHASE OF 2014 HUSTLER SUPER Z 72” REAR DISCHARGE MOWER PURCHASE**

Motion by Mr. Abernathy, and seconded by Mr. Stetson to authorize City Manager Michael Hart to purchase a 2014 Hustler Super Z 72” rear discharge mower at the cost of \$11,685.00 from Flint New Holland. Motion carried.

**2014-15 GENERAL FUND BUDGET**

Mr. Hart presented the General Fund Budget by Department to the City Council.

**FRACKING**

An informational meeting on fracking will be conducted at Forest Township Hall on Friday, March 21, 2014 at 7:00 p.m.

**MAYOR’S STATE OF THE CITY ADDRESS**

Mayor Bishop presented the 2014 State of the City Address.

**PUBLIC COMMENTS NOT INCLUDED ON THE AGENDA**

Public comments made in regards to Holistic Earth formally Sweet Relief and how medical marijuana is a quality of life.

**ANNOUNCEMENTS**

Redefining the Suburban Model Open House at Davison Township on Wednesday, March 12, 2014 from 4:00 – 7:00 p.m.

Quad Unit meeting at Richfield Township on March 17, 2014.

**MOTION 56-14 ADJOURNMENT**

Motion by Mr. Hammond, and seconded by Mr. Stetson to adjourn the meeting at 9:29 p.m. Motion carried.

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**Mayor Tim Bishop**

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**City Clerk Andrea L. Schroeder**



# ROWE PROFESSIONAL SERVICES COMPANY

*Large Firm Resources. Personal Attention.™*

## City of Davison Monthly Engineering Report March 19, 2014

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### **Current Project Updates:**

#### ***Main Street Resurfacing and Widening***

- Project close-out will occur in the spring. ROWE's role should be very minimal since construction has been completed.

#### ***SAW Grant Application***

- The MDEQ released the funding list for the SAW program on March 12, 2014. They received 673 applications on December 2, 2013 totaling \$541 million dollars. The multi-year program is currently funded at \$450 million, with \$97 million available for grants and loans in FY 2014.
- A random lottery was conducted of all the applications received to determine the ranked funding list. Unfortunately, the City of Davison was listed very near the bottom. Unless the amount of funding provided for the program is increased in the future, it is unlikely that city will receive any of the SAW grant dollars.
- The full list can be viewed at: [www.michigan.gov/documents/deq/deq-ess-mfs-SAW-fundinglist\\_450152\\_7.pdf](http://www.michigan.gov/documents/deq/deq-ess-mfs-SAW-fundinglist_450152_7.pdf)

### **Other Updates:**

#### ***Main/Flint Intersection:***

- We have no new information at this time.

OPEN ISSUES LOG  
FEBRUARY 2014

CITY MANAGER

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
2/24/2014	Redevelopment Liquor License		1	
1/15/2014	DCER Contract			

PERSONNEL COMMITTEE

(Tim Bishop, Joan Snyder & Ron Emery)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
1/27/2014	Hiring of New Police Chief		1	

POLICY COMMITTEE

(Paul Hammond, Gary Peppin & Jack Abernathy)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
1/9/2013	Sidewalk Construction & Maintenance	On hold	2	April, 2014
2/13/2013	Dumpster Ordinance Revision	Criteria given to Planning Commission Chairman 2/13/13	1	2013
3/5/2013	Ordinance Review	Requested Ordinance review procedure was adopted by Council on 2/25/2013	1	2013
2/13/2013	Council Rules & Procedures	In Progress	1	2013
3/25/2013	Purchasing Ordinance	In Progress	1	2013
8/14/2013	Fireworks Ordinance Review	In Progress	1	2014

FINANCE COMMITTEE

(Gary Peppin, Pat Stetson & Jack Abernathy)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>