

**City of Davison  
City Council Meeting  
January 27, 2014  
7:30 PM  
City Council Chambers**

- I. Call to Order and Pledge of Allegiance**
- II. Approval of the Regular Agenda**
- III. Brief Public Comments on Agenda Items**
- IV. Approval of Consent Agenda**
  - A. Policy Committee Minutes January 15, 2014 – Draft (att.)
  - B. DDA Minutes January 15, 2014 – Draft (att.)
  - C. Quarterly Investment Report (att.)
- V. Approval of Minutes**
  - A. Council Minutes January 13, 2014 Regular Meeting (att.)
- VI. Communications to the Council**
- VII. City Manager Report**
- VIII. Council Committee Reports**
- IX. Unfinished Business**
  - A. Engineering Report (att.)
  - B. M-15 & Flint Street Left Turn Arrow
  - C. Planning Commission Request-Dumpster Ordinance/Zoning Ordinance Modifications (att.)
  - D. Chicken Ordinance and Permit (att.)
  - E. Open Issues Log (December 2013 & Newly Revised January 2014) (att.)
- X. New Business**
  - A. Assessing Update
  - B. Resolution 2014-01 Public Safety Appreciation (att.)
  - C. Resolution 2014-02 Fee Schedule (att.)
  - D. Goals & Objectives Agenda (att.)
- XI. Public Comments not included on the agenda**
- XII. Announcements**
- XIII. Adjournment**

**Per City of Davison Council Rules and Procedures:  
Each member of the public is limited to 3 minutes for public comment  
unless granted more time by the Mayor.**

**Draft**  
**POLICY COMMITTEE MEETING MINUTES**

**January 15, 2014**

**Call to Order:**

The meeting was called to order at 7:35 PM by Chairman Hammond.

**Present:** Jack Abernathy, Paul Hammond, Gary Peppin, and Manager Hart.

**Absent:**

**Approval of the Agenda**

It was moved by Councilman Peppin and seconded by Councilman Abernathy to approve the Agenda as presented. Motion carried unanimously.

**Old Business**

**A. Council Rules and Regulations**

It was moved by Chairman Hammond and seconded by Councilman Peppin to approve the Council rule changes presented by Chairman Hammond. After discussion and changes, the motion carried unanimously. (Changes attached)

Manager Hart suggested that wording be incorporated recommending Council members participate in elected officials workshops sponsored by the Michigan Municipal League as a means of furthering their education in civic matters. Chairman Hammond agreed to write something for the committee's approval at the February meeting.

**B. Animal ordinance revision, Chapter 612**

Manager Hart presented to the committee four documents that had been reviewed by the City Attorney. They were: 1. Permit; 2. Conditions; 3. Ordinance amendment; 4. Fee Schedule.

These were discussed, and it was moved by Councilman Peppin and seconded by Chairman Hammond that:

The Policy Committee recommend to City Council that these four items be approved. The motion carried unanimously.

**New Business**

There was no new business.

**Approval of Minutes**

It was moved by Councilman Peppin and seconded by Chairman Hammond that the Minutes from December 18, 2013 be approved. Motion carried unanimously.

**Closing Remarks**

There were no closing remarks.

**Adjournment**

It was moved by Councilman Peppin and seconded by Councilman Abernathy to adjourn the meeting. The motion carried unanimously. The meeting was adjourned by Chairman Hammond at 9:33 PM.

_____	_____	_____	_____
Jack Abernathy	Date	Paul Hammond	Date
Recording Secretary		Chairman	

Attachment  
**Policy Committee Proposed Council Rule Changes, 1/15/14**  
**Modifications from 1/15/14 Meeting Included**

P. 14. L. 16: Second word: change "action" to "actions." Insert "by" after "be," (ninth word). Insert comma after resolution, strike "a" after "or" (third word from end).

Amended sentence would read:

"All actions taken by the City Council shall be by ordinance, resolution, or motion as provided by the City Charter. (Charter Section 10.2)"

P. 15, L. 3 Insert at beginning of second sentence: "With the exception of resolutions,." Change current first word, "The" to "the."

Amended sentence would read in part:

"With the exception of resolutions, the Clerk..."

P. 15, L. 5 after "request" insert a comma and the word "it."

Amended sentence would read in part:

"..contain a copy of the request, it may not..."

P. 15, L. 6 add sentence at end of paragraph: "Resolution requests are subject to further requirements described in Section P, Resolutions."

P. 16, Ls. 6 - 9 substitute for second sentence:

"Any member intending to place a resolution on the Council Agenda shall submit to the Clerk a written request stating the resolution using the form described in Section O, Legislation. The Clerk shall record the date and time of the receipt of the request and shall provide a copy of the request to the City Manager. The request shall be submitted not less than five (5) days prior to the Council meeting at which the member wishes the resolution to be considered."

P 16., L. 9 second sentence: Change "City Manager" to "Clerk."

Amended sentence would read in part:

“The Clerk shall include...”

P. 16, L. 11 second sentence: Replace “Mayor” with “Clerk” and after “agenda” insert “under New Business.”

P. 16, L. 11 and 12 at end of 11 and beginning of 12: Delete, “ to be approved” and substitute, “and disposition.”

Amended sentence would read:

“The City Manager shall place the item on the agenda under New Business for consideration and disposition by Council at the regular Council meeting next.”

**CITY OF DAVISON  
DOWNTOWN DEVELOPMENT AUTHORITY  
JANUARY 15, 2014**

PRESENT: Deb Loveland, Paul Snyder, Tim Bishop, Cindy Wentzel, Kristen Bullock, Tim Look, Chris Stritmatter

ABSENT:

STAFF: City Manager Michael Hart, DDA Coordinator Elizabeth Holm

OTHERS: 3

**CALL TO ORDER**

Chairman Loveland called the meeting to order at 6:30 p.m.

**APPROVAL OF AGENDA**

**MOTION 01-14 APPROVAL OF AGENDA FOR JANUARY 15, 2014**

Motion by Mr. Snyder, and seconded by Mayor Bishop to approve the agenda for January 15, 2014 as amended adding an executive session – property acquisition and parking issues under new business. Motion carried.

**MOTION 02-14 APPROVAL OF DECEMBER 18, 2013 REGULAR MINUTES, DECEMBER 23, 2013 SPECIAL DDA MEETING, DECEMBER 19, 2013 ECONOMIC RESTRUCTURING MINUTES**

Motion by Mr. Snyder, and seconded by Mayor Bishop to approve the December 18, 2013 Regular Minutes, December 23, 2013 Special DDA Minutes, December 19, 2013 Economic Restructuring Minutes as presented. Motion carried.

**MOTION 03-14 CONVENE INTO EXECUTIVE SESSION – PROPERTY ACQUISITION**

Motion by Mr. Stritmatter, and seconded by Mr. Look to convene into executive session for property acquisition at 6:33 p.m. Motion carried unanimously.

**MOTION 04-14 RECONVENE INTO REGULAR SESSION**

Motion by Mr. Snyder, and seconded by Mr. Stritmatter to reconvene into regular session for property acquisition at 6:42 p.m. Motion carried unanimously by roll call vote.

**APPROVAL OF BILLS PRESENTED FOR PAYMENT**

**MOTION 05-14 BILLS PRESENTED FOR PAYMENT**

Motion by Mayor Bishop, and seconded by Mr. Stritmatter to approve the bills presented for payment for \$4,023.09. Motion carried.

**APPROVAL OF TREASURER'S REPORT**

**MOTION 06-14 APPROVAL OF TREASURER'S REPORT**

Motion by Mayor Bishop, and seconded by Mr. Stritmatter to approve the January Treasurer's Report as presented. Motion carried.

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CITY OF DAVISON  
DOWNTOWN DEVELOPMENT AUTHORITY  
JANUARY 15, 2014**

**MOTION 07-14 REVENUE & EXPENSE REPORT**

Motion by Mr. Snyder, and seconded by Mayor Bishop to accept the Revenue and Expenditure report as presented. Motion carried.

Ms. Bullock arrived at 6:51 p.m.

**PUBLIC COMMENTS/ COMMUNICATIONS CONCERNING ITEMS ON THE  
AGENDA**

Comment was made about Davison Oil & Gas property. Comment made on the dumpster issue.

**CITY MANAGER'S REPORT**

Mr. Hart continues to support the DDA. Work still needs to be done on building committees and he is working on that as well.

**UNFINISHED BUSINESS**

**MAIN STREET UPDATE**

**MOTION 08-14 REQUESTING LETTER OF EXPLANATION FROM CONSUMERS  
ENERGY**

Motion Mayor Bishop, and seconded by Mr. Snyder to have Staff request a letter to Consumers Energy requiring an explanation on why the light heights are so different between the older and newer lights. Motion carried.

**FAÇADE GRANT PROGRAM**

The joint design/organization committee will be meeting with the remaining three business owners on the façade grant program in the near future.

Mr. Hart stated that MEDC received our blight package that set up the blight district. They are waiting on us, subject to the formal application. They will then meet with the Design committee and go through the applications and other properties.

**REAL ESTATE MAIN STREET AND DAVISON OIL & GAS PROPERTIES**

Chairman Loveland stated that she would like to have the vacant lot and building on Second and Main Street on a wish list for the future.

**DUMPSTERS**

Waiting on a resolution from Council and Planning Commission.

**MAIN STREET DOWNSPOUT PIPE**

Mrs. Holm stated that an invoice from the City has been sent to Halibicky's for the emergency work that was performed on their behalf. If it is not paid, it will go onto their tax bill.

**DEVELOPMENT PLAN REVIEW**

The development plan is moving forward.

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CITY OF DAVISON  
DOWNTOWN DEVELOPMENT AUTHORITY  
JANUARY 15, 2014**

**PARKING LOT ISSUE**

Mayor Bishop stated that we are still having a problem with Braidwood residents or staff parking in spots that aren't theirs. Mr. Hart stated that he will get with Chief Brandon and DPW Supervisor Ed Brown regarding the issue. In the interim he or Chief will talk to Braidwood about it. The DDA will need to place signs there regarding DDA use.

**MOTION 09-14 DOWNTOWN FLAGS & LOGO FLAGS QUOTES**

Motion by Mayor Bishop, and seconded by Ms. Bullock to have staff gather quotes for downtown flags and logo flags. Motion carried.

**NEW BUSINESS**

**MOTION 10-14 SUMMER MAINTENANCE CONTRACT**

Motion by Mayor Bishop and Ms. Bullock that once the Organization committee reviews the summer maintenance contract then staff will have it go out for bid. Motion carried.

**OFFICER ELECTION FOR 2014**

**MOTION 11-14 ELECTION OF DEB LOVELAND AS CHAIRMAN**

Motion by Mayor Bishop, and seconded by Ms. Bullock to elect Deb Loveland as Chairman. Motion carried unanimously by roll call vote.

**MOTION 12-14 ELECTION OF AS CINDY WENTZEL TREASURER**

Motion by Mayor Bishop, and seconded by Ms. Bullock to elect Cindy Wentzel for Treasurer. Motion carried unanimously by roll call vote.

**MOTION 13-14 ELECTION OF PAUL SNYDER AS VICE CHAIRMAN**

Motion by Ms. Loveland, and seconded by Mr. Stritmatter to elect Paul Snyder for Vice Chairman. Motion carried unanimously by roll call vote.

**MOTION 14-14 ELECTION OF CHRIS STRITMATTER AS SECRETARY**

Motion by Mayor Bishop, and seconded by Ms. Bullock to elect Chris Stritmatter for Secretary. Motion carried unanimously by roll call vote.

**ORGANIZATION COMMITTEE**

They will be working on budget and have requested a budget request from Diane for events as well.

**PROMOTIONS COMMITTEE (EVENTS COORDINATOR REPORT)**

Ms. Millington presented her written report.

**DESIGN COMMITTEE**

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CITY OF DAVISON  
DOWNTOWN DEVELOPMENT AUTHORITY  
JANUARY 15, 2014**

**ECONOMIC RESTRUCTURING COMMITTEE**

There was a meeting last week regarding Davison Oil & Gas property.

**ANY GENERAL PUBLIC COMMENTS ON ANY ITEM NOT ON THE AGENDA**

**ANNOUNCEMENTS**

Ms. Bullock: She has talked to Karen from Bear Soup about sitting on a committee.

Chairman Loveland: She has also talked to Karen at Bear Soup about sitting on a committee.

Pleasure Island will have increased business hours in 2014.

Mr. Stritmatter: Has classes until April 15<sup>th</sup> so he will be missing the next few meetings.

**MOTION 15-14 AJOURNMENT**

Motion by Mr. Snyder, and seconded by Ms. Bullock to adjourn the meeting at 8:15 p.m.

Motion carried.

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Elizabeth J. Holm, DDA Coordinator

**CITY OF DAVISON  
INVESTMENTS 2013-14  
Quarter Ending 12-31-13**

FUND	INVEST TYPE	NAME OF BANK	DATE INVESTED	TERM OF INVESTMENT	INTEREST RATE	MATURITY DATE	INTEREST		Y-T-D INTEREST	ENDING BALANCE
							DISTRIBUTED			
101 GENERAL-1	PFMM	FIFTH/THIRD	6/12/2009	PFMM	VARIABLE	N/A	MONTHLY	\$ 227.93	\$ 351,794.01	
101 GENERAL-2	CD	HANTZ	9/12/2013	13 MOS - CD	0.750%	10/12/2014	MATURITY	\$ 827.72	\$ 100,000.00	
101 GENERAL-5	HYS	CHASE	10/30/2009	HYS	VARIABLE	N/A	MONTHLY	\$ 124.76	\$ 155,573.77	
101 TOTALS								\$ 1,180.41	\$ 607,367.78	
202 MAJOR	HYS	CHASE	2/16/2009	HYS	VARIABLE	HYS	MONTHLY	\$ 80.71	\$ 100,998.39	
203 LOCAL	HYS	CHASE	2/16/2009	HYS	VARIABLE	N/A	MONTHLY	\$ 65.90	\$ 81,814.69	
490 S.C.I.F. RESERVE	HYS	CHASE	2/16/2009	HYS	VARIABLE	N/A	MONTHLY	\$ 234.54	\$ 292,460.08	
490 SCIF	MM	FIRST PLACE	4/15/2009	PFMM	VARIABLE	N/A	MONTHLY	\$ 76.23	\$ 100,864.38	
490 TOTALS								\$ 310.77	\$ 393,324.46	
590 SEWER 003-000	CD	HANTZ	9/4/2013	13 MOS.-CD	0.75%	10/4/2014	MATURITY	\$ 816.33	\$ 100,000.00	
590 SEWER 003-000	MM	FIRST MERIT	3/27/2009	MMIA	VARIABLE	N/A	MONTHLY	\$ 187.98	\$ 100,947.70	
590 SEWER 001-003	CD	FIRST MERIT	2/1/2012	18 MOS-CD	0.50%	9/4/2013	MATURITY	\$ 759.72	CD not Renewed	
590 TOTALS								\$ 1,764.03	\$ 200,947.70	

Y-T-D: Year to Date  
HYS: High Yield Savings Acct  
MM: Money Market Account  
MMIA: Money Market Investment Account  
PFMM: Public Funds Money Market  
CD: Certificate of Deposit

**CITY OF DAVISON  
INVESTMENTS 2013-14  
Quarter Ending 12-31-13**

FUND	INVEST TYPE	NAME OF BANK	DATE INVESTED	TERM OF INVESTMENT	INTEREST RATE	MATURITY DATE	INTEREST		Y-T-D INTEREST	ENDING BALANCE
							DISTRIBUTED	INTEREST		
591 WATER-1 (RES)	MMIA	FIRST MERIT	N/A	MMIA	VARIABLE	N/A	MONTHLY	\$ 103.01	\$ 100,812.27	
591 WTR BOND RESERVE(9) 591-003-004	MMIA	FIRST MERIT	N/A	MMIA	VARIABLE	NA	MONTHLY	\$ 244.10	\$ 238,874.86	
591 WATER RESERVE	HYS	CHASE	2/7/2008	HYS	VARIABLE	N/A	MONTHLY	\$ 18.60	\$ 350.27	
591 WATER-DWRF	HYS	CHASE	N/A	HYS	VARIABLE	HYS	MONTHLY	\$ 26.09	\$ 54,412.05	
591 REFI B & I	MMIA	FIRST MERIT	N/A	HYS	VARIABLE	N/A	MONTHLY	\$ 129.74	\$ 155,960.36	
591 BOND PMT ACCTS Total Water							TOTALS	\$ 155.83	\$ 210,372.41	
661 EQUIPMENT	HYS	CHASE	10/16/2009	HYS	VARIABLE	N/A	MONTHLY	\$ 81.00	\$ 100,996.78	
661 EQUIPMENT	CD	HANTZ	3/7/2013	13 MOS-CD	0.75%	4/7/2014	MATURITY	\$ -	\$ 200,000.00	
661 EQUIPMENT	MMIA	FIRST MERIT	3/27/2009	MMIA	VARIABLE	N/A	MONTHLY	\$ 103.01	\$ 100,812.14	
661 EQUIPMENT	CD	DORT FEDERAL	4/26/2013	12 MONTHS	0.75%	4/26/2014	QUARTERLY	\$ 378.98	\$ 100,519.76	
661 TOTALS							TOTALS	\$ 562.99	\$ 502,328.68	
Total All Funds								\$ 4,486.35	\$ 2,437,191.51	

Y-T-D: Year to Date  
HYS: High Yield Savings Acct  
MM: Money Market Account  
MMIA: Money Market Investment Account  
PFMM: Public Funds Money Market  
CD: Certificate of Deposit

**City of Davison  
City Council Meeting  
January 13, 2014  
7:30 PM  
City Council Chambers**

Present: Mayor Tim Bishop, Jack Abernathy, Paul Hammond, Joan Snyder, Gary Peppin, Ron Emery, and Pat Stetson

Absent:

Staff: City Manager Michael Hart, City Clerk Andrea Schroeder, Police Chief Bill Brandon, DPW Supervisor Ed Brown and Treasurer Julie Pray

Others: 8 General public

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Bishop called the meeting to order at 7:30 p.m.

**MOTION 01-13 APPROVAL OF THE REGULAR AGENDA**

Motion by Mr. Abernathy, and seconded by Mr. Stetson to approve the regular agenda for January 13, 2014 as amended presented. Motion carried.

**PUBLIC COMMENTS**

**APPROVAL OF CONSENT AGENDA**

- A. Policy Committee Meeting Minutes December 18, 2013 - Draft
- B. DDA Minutes December 18, 2013 - Draft

**MOTION 02-13 APPROVAL OF CONSENT AGENDA**

Motion by Ms. Snyder, and seconded by Mr. Abernathy to approve consent agenda as presented. Motion carried unanimously by roll call vote.

**APPROVAL OF MINUTES**

**MOTION 03-13 APPROVAL OF DECEMBER 23, 2013 REGULAR MEETING MINUTES**

Motion by Mr. Abernathy, and seconded by Mr. Stetson to approve the December 23, 2013 regular Meeting Minutes as presented. Motion carried.

**MOTION 04-13 BILLS PRESENTED FOR PAYMENT**

Motion by Mr. Emery, and seconded by Ms. Snyder to approve the bills for payment in the amount of \$566,139.97. Motion carried.

**COMMUNICATION TO THE COUNCIL**

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**COUNCIL MEETING**  
**JANUARY 13, 2014**

**APPOINTED OFFICERS REPORT**

Mr. Hart presented the Monthly Permits, Inspections and Zoning Violation Report for December 2013.

Mr. Brown presented the Monthly DPW Report for December 2013.

Chief Brandon presented the Monthly Police Report for December 2013 and the yearly Police Report for 2013.

Mrs. Pray presented the Monthly Revenue & Expenditure Report for December 2013.

**CITY MANAGER REPORT**

Mr. Hart mentioned that the Main Street lighting is up and functioning and that Consumers Energy did good work.

**COUNCIL COMMITTEE REPORT**

Ms. Snyder: The Davison Senior Center will be hosting the opening ceremony for the Senior Olympics.

Mr. Hammond: Policy Committee is continues to work on Chickens and Council Rules.

**UNFINISHED BUSINESS**

**ENGINEERING REPORT MAIN STREET ROAD PROJECT**

**MAIN STREET UPDATE**

Chris Brinks of Wade Trim gave a review of the Main Street. The project was done at the end of October 2013. Punch list items must still be completed in the Spring/Summer of 2014. This project should be closed out in the Summer of 2014. He also reviewed the updated project budget.

**M-15 & FLINT STREET LEFT TURN ARROW**

A report is being finalized and will be reported to us in the near future in regards to a warrant study.

**SITE PLAN REVIEW (ZONING REVIEW REPORT)**

Comments and discussion occurred in regards to the zoning review report furnished to the Council from Spicer Group.

**ANY ITEM REMOVED FROM CONSENT AGENDA**

**NEW BUSINESS**

**PUBLIC COMMENTS NOT INCLUDED ON THE AGENDA**

County Commissioner Pegge Adams gave a report to the Council in regards to the status of Genesee County Animal Control, Questions, Outcomes and Recommendations. She also presented information for the Walk for Warmth Fundraiser scheduled for February 22, 2014.

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COUNCIL MEETING  
JANUARY 13, 2014**

**ANNOUNCEMENTS**

Thank you to all Firefighter, Police, DPW and Emergency personnel for their work and efforts over the past few weeks.

**MOTION 05-13 MR. ABERNATHY TO DRAFT RESOLUTION OF APPRECIATION**

Motion by Mr. Emery, and seconded by Mr. Stetson to have Mr. Abernathy write a Resolution of Appreciation from Council thanking our DPW, Firefighter, Police and others for their outstanding efforts during weather related events of the last month. Motion carried.

Dave Gilbert is retiring and his last day will be Thursday, January 23, 2014.

**MOTION 06-13 ADJOURNMENT**

Motion by Mr. Hammond, and seconded by Mr. Abernathy to adjourn the meeting at 8:32 p.m. Motion carried.

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**Mayor Tim Bishop**

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**City Clerk Andrea L. Schroeder**



# ROWE PROFESSIONAL SERVICES COMPANY

*Large Firm Resources. Personal Attention.*<sup>sm</sup>

## City of Davison Monthly Engineering Report January 22, 2014

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### **Current Project Updates:**

#### ***Main Street Resurfacing and Widening***

- Project close-out will occur in the spring. ROWE's role should be very minimal since construction has been completed.

#### ***SAW Grant Application***

- The city's application was delivered to the MDEQ on November 26<sup>th</sup>. The MDEQ has not issued any further information on the application review process, so it is still anticipated that an update will be released sometime in February.

#### ***Capital Improvement Plan Update***

- A draft copy of the 2014-2020 Capital Improvement Plan has been provided to staff for comments and updates. The current schedule is to present the updated plan to the Planning Commission and City Council in February so that the CIP can be approved prior to the budget process.

### **Other Updates:**

#### ***Main/Flint Intersection:***

- We have no new information at this time.

**CITY OF DAVISON  
PLANNING COMMISSION  
REGULAR MEETING MINUTES  
November 12, 2013**

**PRESENT:** Chairperson Nate Whiting, Alex Fabian, Gerald Kennedy, Mary Stearns, Carrie Baugher, Christopher Hinkley, T.J. Bauswell, Craig Carlton

**ABSENT:** Richard Fridline

**STAFF PRESENT:** Michael Hart, Barbara McCrea

**OTHERS PRESENT:** 1

**1. CALL TO ORDER:**

Chairperson Nate Whiting called the meeting to order at 7:00 p.m.

**2. APPROVAL OF AGENDA:**

Motion made by Mr. Fabian, seconded by Mr. Hinkley, to approve the November 12, 2013 agenda as presented. **Motion carried.**

**3. APPROVAL OF MEETING MINUTES:**

Motion made by Mr. Kennedy, seconded by Mr. Fabian, to approve the meeting minutes as presented from October 8, 2013. **Motion carried.**

**4. PUBLIC COMMENTS & COMMUNICATIONS CONCERNING ITEMS ON THE AGENDA:**

**5. UNFINISHED BUSINESS:**

**A. Dumpster Ordinance:** Motion made by Mr. Hinkley, seconded by Ms. Baugher, to recommend to City Council to modify the zoning ordinances as follows: 1285.06 (b), preceding the last sentence, add the sentence, "Chain link fences may be used in accordance to section 1288.30 (a)". In the zoning ordinance 1288.30 (a), strike-out the last sentence "Under no circumstance shall a chain link fence be permitted as a material to be used for any part of the solid waste collection facility enclosure.", and replace it with "If chain link fence is used, opaque inserts or cloth privacy screens must be used." **Motion carried.**

**6. NEW BUSINESS:**

**A. St. John's Pole Barn (Discussion with City Manager):** City Manager Michael Hart and Chairperson Whiting held discussion regarding the building of a pole barn on the St. John's Church property.

**7. COMMITTEE AND SPECIAL REPORTS:**

Chairperson Whiting thanked departing member Alex Fabian, the Council representative, for his service on the Planning Commission.

**8. OTHER BUSINESS:**

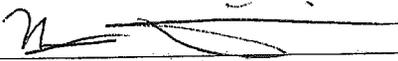
**9. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:**

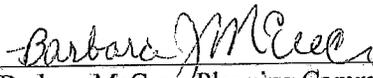
**10. NEXT SCHEDULED MEETING DECEMBER 10, 2013**

**11. ADJOURNMENT:**

Motion made by Mr. Hinkley, seconded by Ms. Stearns, to adjourn the meeting at 7:40 p.m.

**Motion carried.**

  
\_\_\_\_\_  
Nate Whiting, Chairperson

  
\_\_\_\_\_  
Barbara McCrea, Planning Commission  
Coordinator

**City of Davison**  
**Permit To Raise Chickens**

200 E. Flint Street  
Davison, Michigan 48423  
Telephone: 810-653-2191

Date of Application: \_\_\_\_\_

Date of Issue: \_\_\_\_\_

Name of applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Location of chickens if different from above address

\_\_\_\_\_

Number of chickens to be raised: \_\_\_\_\_

Fee: \_\_\_\_\_

Signature of applicant: \_\_\_\_\_

The applicant, by his or her signature, agrees to follow all the conditions listed on the back of this permit for the non-commercial raising of chickens within the City of Davison and to accept full responsibility and liability for any damage to the property of others or the City of Davison caused by the chickens raised or activities related to the raising of chickens.

This permit expires two (2) years from the date of issue.

## Conditions For Keeping Chickens Within The City

City of Davison

200 E. Flint Street

Davison, MI 48423

Telephone: 810-653-2191

1. This application for a permit with the City of Davison for the raising of chickens shall include a sketch of the location and basic design of the proposed coop. The cost of this permit will be determined by resolution of Council, and the permit will be effective for a period of two (2) years.
2. Chickens should be carded for following Generally Accepted Agricultural Management Practices (GAAMPS).
3. No more than four (4) hens may be kept.
4. No roosters may be kept.
5. No person shall slaughter any chickens outside on any residential property.
6. Chickens must be kept in a fully enclosed structure with a cover at all times.
7. Structures housing chickens shall be located in the rear yard or no less than 40 feet from the front property line on a side lot of any residential structure.
8. Structures housing chickens shall be located no closer than five (5) feet from any property line of an adjacent property.
9. An enclosure housing chickens shall not be located closer than twenty (20) feet from any residential structure on an adjacent property.
10. All enclosures for the keeping of chickens shall be constructed or repaired to prevent rats, mice, or other rodents from being harbored underneath, within, or within the walls of the enclosure and to prevent access by predatory animals.
11. All feed and other items associated with the keeping of chickens that are likely to attract or become infested with or infected by rats, mice or other rodents shall be properly contained to prevent the same from gaining access to or coming into contact with them.
12. Chickens kept under this permit shall be kept only for non-commercial, food-product purposes.
13. Chicken coops must be cleaned to control for odor created by accumulation of waste. Collected waste shall be contained and placed in waste bins for curbside pickup.
14. Violation of any terms specified in this permit may result in the revocation of the permit and/or a citation at the discretion of the City.

## Chapter 612

### Animals

#### 612.01 Prohibition of certain animals, ownership.

(a) It shall be unlawful to keep, harbor, own or in any way possess within the limits of the City of Davison:

- (1) Any warm-blooded, carnivorous or omnivorous, wild or exotic animals, dangerous or undomesticated animals, including hybrids, which are not of a species customarily used as an ordinary household pet, but one which would ordinarily be confined in a zoo, or one which would ordinarily be found in the wilderness of this or any other country, or one which otherwise causes a reasonable person to be fearful of bodily harm or property damage (including, but not limited to nonhuman primates, raccoons, skunks, foxes, fowl, and wild and exotic cats; but excluding ferrets and small rodents of varieties used for laboratory purposes, and chickens if kept under section (d) or as otherwise permitted by law.
- (2) Any animal having a poisonous bite.
- (3) Any snake either of the constrictor or venomous type.

(b) In a residential area, no person or household shall have a kennel or engage in the commercial business of breeding, buying selling, trading, training, or boarding cats or dogs or both cats and dogs.

(c) Pens/cages: In a non agricultural district it shall be unlawful for any person within the city to possess any horse, cattle, sheep, hogs, or fowl, except chickens kept under section (d). It shall be unlawful to confine other domestic animals in a structure, pen, coop or yard or otherwise so as to create an unsanitary or obnoxious condition. No such structure, pen or coop shall be constructed or maintained so as to be nearer than the required setback, or five feet from a property line, whichever is greater.

(d) Keeping of chickens: Chickens may be kept on residential zoned property for non-commercial food-product purposes provided that the property owner, or a tenant having prior written approval of the property owner, applies for and receives a permit with the commensurate fee paid in full. The fee is to be determined by Council through the most recently approved City fee schedule. The conditions and requirements for the keeping of chickens will be specified in the issued permit.

#### 612.02 Running at large.

As used in this chapter, "running at large" means unrestrained wandering by an animal on any street, alley, park or public place in the City, or upon private property in the City other than that of the person owning, keeping, harboring or having charge of such animal.

It shall be unlawful for any person being the owner of or in possession of any dogs, domestic fowls, horses, cattle, swine, sheep or other animal to permit them to run at large within the city, upon any street, alley, lane or public place in the city or upon the lands or property of any person other than the owner or person in possession of the fowl or animal.

#### 612.03 Animal waste.

It shall be unlawful for any person to keep animal waste in the city within 200 feet of any building or structure used as a place for human habitation, except the place used for human habitation by the owner or person in possession of the animal waste. If an animal creates waste beyond the owners property, then the waste shall be picked up immediately by the owner or person in possession of the animal that creates the waste and the waste shall be disposed of properly.

#### 612.04 Dogs, generally.

(a) Definitions. The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Owner*, when applied to the proprietorship of a dog, means every person having a right of property in the dog, and every person who permits the dog to remain in or about the premises occupied by him.

*Reasonable control* means keeping a dog on a suitable leash, which leash shall be securely affixed to the dog and in the possession of the owner or custodian or some other person with the permission of the owner or custodian, in cases other than while upon private property (owned by the owner or custodian or, if the private property is not owned by the owner or custodian, with the express permission of the owner of the property), or unless the dog is confined in a closed automobile or animal crate.

*Kennel* means the housing or keeping of more than three (3) dogs on a lot or in a structure.

(b) Barking or dangerous dogs. No person shall keep or harbor a dog which by loud or frequent or habitual barking, yelping or howling shall cause a serious annoyance to the neighborhood, or the people passing to and fro upon the street. Yards and/or exercise dog runs shall be kept free of dog droppings and uneaten food, and maintained in a sanitary manner so as not to be a nuisance because of odor or attraction of flies and vermin. No person shall own or harbor a dog that has been bitten by any animal known to be afflicted with rabies. Any person who shall have in his possession a dog which has contracted or is suspected of having contracted rabies or which has been bitten by any animal known to have been afflicted with rabies shall upon demand of the health officer, or any police officer of the city, produce and surrender the dog to the health department to be held for observation and/or treatment; provided, that with the approval of the health department any such dog may be surrendered to a registered veterinarian, or to any approved corporation organized for the purpose of sheltering dogs. It shall be the duty of any person owning or harboring a dog which has been attacked or bitten by another dog or animal showing symptoms of rabies to immediately notify the police department that such person has such dog in his possession.

(c) Impoundment. The city may contract with the Genesee County Animal Control Department and/or any other duly authorized person for the purpose to properly seize, take up and place in the pound dogs running at large or being kept or harbored in any place in the city contrary to the provisions of this article.

(d) Cruelty to animals. No person owning or harboring an animal or any other person shall treat an animal in a cruel or inhumane manner and/or negligently cause or permit an animal to suffer unnecessary pain.

(e) Reasonable control. Every person who is the owner of a dog, or who has charge or responsibility of a dog, shall take all necessary precautions to ensure that such a dog be under reasonable control at all times.

#### 612.05 Dog Licenses.

(a) License required. It shall be unlawful for any person to own, possess or harbor any dog six months of age or over in the city, unless the dog is licensed as provided in this section, or to own, harbor and possess any dog six months old or over that does not at all times wear a collar or harness with a metal tag attached as provided in this section; or for any owner to allow his dog to roam beyond the premises of the owner unless under reasonable control of some person.

(b) Applicable county regulations. License applications, license fees, and license tags for the city are controlled by the Genesee County Animal Control Department regulations and other applicable County regulations.

## 612.06 Vicious Dogs

(a) Definitions. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Vicious dog* means:

- (1) Any dog with a propensity, tendency or disposition to attack, to cause injury or to otherwise endanger the safety of human beings or other domestic animals, or
- (2) Any dog which has previously attacked or bitten a human being or other domestic animal other than under the type of circumstances that would be justifiable, or
- (3) Any dog which has behaved in such a manner that the owner knows or should reasonably know that the dog is possessed of tendencies to attack or bite human beings or other domestic animals other than under the type of circumstances that would be justifiable.

(b) Conditions, standards for keeping. The keeping of vicious dogs will be subject to the following standards.

(1) Leash and muzzle. No person shall permit a vicious dog to go outside its kennel or pen unless the dog is securely leashed with a leash no longer than four feet in length. No person shall permit such a dog to be kept on a chain, rope or other type of leash outside its kennel or pen unless a person is in physical control of the leash. Such dogs may not be leashed to inanimate objects such as trees, posts, buildings, etc. In addition, all such dogs on a leash outside the animal's kennel must be muzzled by a muzzling device sufficient to prevent the dog from biting persons or other animals.

(2) Confinement; structure specifications. All vicious dogs shall be securely confined indoors or in a securely enclosed and locked pen or kennel, except when leashed and muzzled as provided in subsection (1) of this section. Such pen or enclosed structure must have secure sides and a secure top attached to sides. All structures used to confine such dogs must be locked with a key or combination lock when the animals are within the structure. The structure must have a secure bottom or floor attached to the sides of the pen or the sides of the pen must be embedded in ground to a depth of no less than two feet. All structures erected to house such dogs must comply with all zoning and building regulations of the city.

All such structures must be adequately lighted and ventilated and kept in a clean and sanitary condition.

(3) Confinement indoors. No vicious dog may be kept on a porch, patio or in any part of a house or structure that would allow the dog to exit the building on its own volition. In addition, no such animal may be kept in a house or structure where window screens or screen doors are the only obstacle preventing the dog from exiting the structure.

(4) Signs. All owners, keepers or harborers of vicious dogs within the city shall display in a prominent place on their premises a sign easily readable by the public using the words "beware of dog." In addition, a similar sign is required to be posted on the kennel or pen of the animal.

(5) Insurance. All owners, keepers or harborers of vicious dogs must provide proof to the city of public liability insurance of a sufficient amount for bodily injury to or death of any person which may result from ownership, keeping or maintenance of such animal. The insurance policy shall provide that no cancellation of the policy will be made unless ten days' written notice is first given to the city clerk.

(6) Identification photographs. All owners, keepers or harborers of vicious dogs must provide the city clerk two color reproducible photographs, with dimensions of four (4) inches by six (6) inches, of the registered animal clearly showing the color and approximate size of the animal.

(c) Reporting requirements

All owners, keepers or harborers of vicious dogs must, within one business day of the incident, report the following information in writing to the city clerk:

- (1) The permanent removal from the city or the death of a vicious dog.
- (2) The new address of a vicious dog should the owner move within the corporate city limits.
- (3) The dog is on the loose, has been stolen or has attacked a person.

(d) Violation; penalties. Any person violating or permitting the violation of any provision of this section shall be issued a civil infraction as prescribed in section 202.99. In addition to the foregoing penalties, any person who violates this section shall pay all expenses, including shelter, food, handling, veterinary care and testimony, as determined by the courts, necessitated by the enforcement of this section.

(e) Complaints; order to show cause against euthanizing or confining of dog. A district court magistrate or a judge of the district court shall issue a summons to show cause why a dog should not be euthanized or confined, upon a sworn complaint that any of the following exist:

- (1) A dog, licensed or unlicensed, has destroyed property or habitually caused damage by trespassing on the property of a person who is not the owner.
- (2) A dog, licensed or unlicensed, has attacked or bitten a person.
- (3) A dog has shown vicious habits or has molested a person when lawfully on a public right-of-way or in a public place.
- (4) A dog, licensed or unlicensed, has run at large contrary to city ordinance.

(f) Judicial order; penalty for failure to follow; court costs. After a hearing the district court judge may either order the dog euthanized or confined to the premises of the owner. Failure to comply with the order of a district court judge may result in the owner of the dog against which an order has been entered being punished by a fine of not more than \$500.00 or imprisonment in the county jail for not more than 90 days, or both such fine or imprisonment. Court costs for such actions taken shall be assessed to the owner of the dog against whom the complaint was issued.

This ordinance shall be published in the same manner as other ordinances of the City of Davison, Pursuant to State Law MCL117.3 (k). No other publication of the Codified Ordinances, hereby approved, adopted, and enacted is necessary.

This ordinance shall take effect ten (10) days after publication in accordance with the City of Davison Charter.

Adopted this 24<sup>th</sup> day of January, 2011, by the City Council of the City of Davison.

\_\_\_\_\_  
Tim Bishop, Mayor Pro-Tem

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Andrea L. Schroeder, City Clerk

I certify that the above ordinance was published in the Davison Index on the 27<sup>th</sup> day of January 2011, A.D.

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Andrea L. Schroeder, City Clerk

Published in the Davison Index 1/27/11

OPEN ISSUES LOG  
DECEMBER 2013

**PERSONNEL COMMITTEE**

(Tim Bishop, Joan Snyder & Ron Emery)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
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**POLICY COMMITTEE**

(Paul Hammond, Gary Peppin & Jack Abernathy)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
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1/9/2013	Sidewalk Construction & Maintenance	On hold	2	April, 2014
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2/13/2013	Dumpster Ordinance Revision	Criteria given to Planning Commission Chairman 2/13/13	1	2013
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3/5/2013	Ordinance Review	Requested Ordinance review procedure was adopted by Council on 2/25/2013	1	2013
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2/13/2013	Council Rules & Procedures	In Progress	1	2013
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3/25/2013	Purchasing Ordinance	In Progress	1	2013
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5/22/2013	Animal Ordinance	In Progress	1	2013
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8/14/2013	Fireworks Ordinance Review	In Progress		
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**FINANCE COMMITTEE**

(Gary Peppin, Pat Stetson & Jack Abernathy)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
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OPEN ISSUES LOG  
JANUARY 2014

CITY MANAGER

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
1/15/2014	Bitwise			
1/15/2014	DCER Contract			

PERSONNEL COMMITTEE

(Tim Bishop, Joan Snyder & Ron Emery)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>

POLICY COMMITTEE

(Paul Hammond, Gary Peppin & Jack Abernathy)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
1/9/2013	Sidewalk Construction & Maintenance	On hold	2	April, 2014
2/13/2013	Dumpster Ordinance Revision	Criteria given to Planning Commission Chairman 2/13/13	1	2013
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2/13/2013	Council Rules & Procedures	In Progress	1	2013
3/25/2013	Purchasing Ordinance	In Progress	1	2013
5/22/2013	Animal Ordinance	In Progress	1	2013
8/14/2013	Fireworks Ordinance Review	In Progress		

FINANCE COMMITTEE

(Gary Peppin, Pat Stetson & Jack Abernathy)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>



# *City of Davison*

200 E. FLINT STREET, SUITE 2  
DAVISON, MICHIGAN 48423-1246

TELEPHONE (810) 653-2191  
FAX (810) 653-9621

## **CITY OF DAVISON RESOLUTION 2014-01**

**WHEREAS**, 2013 went out with an arctic blast and record cold temperatures; and

**WHEREAS**, 2014 came in with record snow falls and cold weather; and

**WHEREAS**, this created numerous problems and needs to the residents of the Davison Area; and

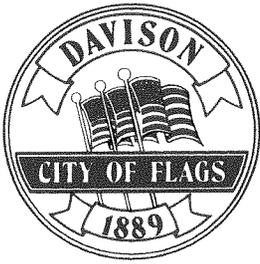
**WHEREAS**, the City of Davison, Davison Township, and Richfield Township Police Departments, Department of Public Works, the Davison-Richfield Fire Department all responded to the needs of the people of the community.

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Davison hereby recognizes and thanks each employee and volunteer for the time they gave away from their families to assist the residents in their time of need.

Adopted this 27<sup>th</sup> day of January, 2014.

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Mayor Tim Bishop



# *City of Davison*

200 E. FLINT STREET, SUITE 2  
DAVISON, MICHIGAN 48423-1246

TELEPHONE (810) 653-2191  
FAX (810) 653-9621

## **CITY OF DAVISON RESOLUTION 2014-02 Schedule of Fees**

**WHEREAS**, the City of Davison, a Michigan municipal corporation, provides a variety of services to residents and non-residents; and,

**WHEREAS**, many of the aforementioned services are in addition to other services funded by local property taxes; and,

**WHEREAS**, the City desires to charge fees associated with those additional services.

**THEN NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Davison does hereby adopt the attached Schedule of Fees.

**CONSIDERED AND APPROVED** at a regular City Council meeting of the City of Davison on February 10, 2014.

\_\_\_\_\_  
Tim Bishop, Mayor

\_\_\_\_\_  
Andrea L. Schroeder, City Clerk

# CITY OF DAVISON

February 1, 2014

## SCHEDULE OF FEES

### SCHEDULE PART 1 - PLANNING, ZONING AND APPEAL FEES

A. Rezoning Petitions	\$425.00
B. Zoning Ordinance Amendments	\$425.00
C. Site Plan Review	
Up to \$10,000.00 in Construction Cost	\$425.00
\$10,001 to \$20,000 in Construction Cost	\$450.00
\$20,001 to \$50,000 in Construction Cost	\$500.00
\$50,001 to \$100,000 in Construction Cost	\$550.00
Over \$100,000 in Construction Cost	\$600.00
For New Construction Projects pass on Engineering Review Fees with an escrow account	\$1500-\$3000
D. Conditional Use Permit Approval	\$425.00
E. Zoning/Construction Board of Appeals Hearing/Interpretation	\$300.00
F. Zoning/Construction Board of Appeals Hearing/Interpretation - Single Family Residential	\$150.00
G. Variance Requests through the ZBA	\$300.00
H. Variance Requests through the ZBA - Single Family Residential	\$150.00
I. Special Planning Commission/Board of Appeals Meetings	PLUS REGULAR FEE
J. Preliminary Plat Review	\$425.00
K. Final Plan Review	\$425.00
(Plus \$5.00 per lot in Plat)	
L. Zoning Map of City	\$1.00
M. Zoning Ordinance Book	\$50.00
N. Codified Ordinance Book	\$95.00
O. Future Land Use Plan - Master Plan	\$75.00
P. General Map of City	\$1.00
Q. Site Plan/Map Removal from City Hall Deposit	\$50.00

### SCHEDULE PART 2 - SEWER AND WATER DEPARTMENT FEES

A. Water tap-in fee (City)	First Two Units each		\$1,000.00
	Each Additional Units		\$600.00
B. Water tap-in fee (Subdivider/Developer)	First Two Units each		\$600.00
	Each Additional Units		\$450.00
C. Water Meter Installation (New)	(5/8' - 3/4" inch) (Minimum Cost)		\$450.00
All meter fees include (1) one hour labor	(1" inch) (Minimum Cost)		\$600.00
Installation cost, additional labor time will be billed at \$52.60 per hour.	(1-1/2" inch Turbo/Omni) (Minimum Cost)		\$1,550.00
	(2" inch Turbo/Omni) (Minimum Cost)		\$1,800.00
Optional Meter (All costs to be paid by property owner)			
Water Meter Testing (1 hour minimum at 52.60 per hour)			\$52.60
D. Water Base Charge per Meter Size per Billing Cycle			
The Following fees will have a 2.5% cost of living increase annually for the next three (3) years 2015-2017. This will be reevaluated every three years.	5/8" or 3/4" Meter		\$82.35
	1" Meter		\$115.29
	1 1/4" Meter		\$131.76
	1 1/2" Meter		\$148.23
	2" Meter		\$238.84
	3" Meter		\$905.90
	4" Meter		\$1,152.95
	6" Meter		\$1,729.41
	8" Meter		\$2,388.25
	10" Meter		\$3,211.80
Plus \$4.79 per 1000 Gallons			
E. Downsizing of a water meter: Will be at the cost to the owner what a new meter would be for the meter downsizing too. Owner must do all needed plumbing and takes all responsibility if smaller meter is not adequate. Fee for new meter will not be refunded and there will be a 1 hour charge of \$52.60 to reinstall the old meter.			
F. Frozen/Stolen/Damaged meter charge: There will be a charge to replace any frozen or stolen water meter equal to what a meter of the same size is at the time it is needed plus a 1 hour charge of \$52.60			
G. Hydrants and Sprinklers			
Metered Hydrants			\$50.00
Unmetered Hydrants			\$100.00
Unmetered Sprinkler			\$150.00
Hydrant Rental for In City Construction			
Hydrants may be rented for in city construction after approval from the DPW Supervisor. The cost will be \$300.00 per 30-days and a flat rate of \$150.00 for water used per 30 days. Before any use of the hydrant is permitted the contractor must install a RBZ backflow device on the hydrant and provide a certified test report to the DPW. This rental will only be allowed from April 15th through October 31st. The first of the month fees must be paid in advance along with a \$500.00 deposit at City Hall before any use of the hydrant.			

H. Water System Repair Permit		\$50.00
I. Sewer tap-in fee (City)	First Two Units each	\$1,000.00
	Each Additional Units	\$600.00
J. Sewer tap-in fee (Subdivider/Developer)	First Two Units each	\$600.00
	Each Additional Units	\$450.00

Note: An Additional Sewer Permit and Fee of \$1,000.00 is required from Genesee County Water & Waste.

K. Sewer System Repair Permit	\$50.00
L. Sewer Disconnect Inspection	\$50.00
M. Camera Inspection up to 1 hour, additional \$100.00 per hour	\$100.00

N. Sewer Base Charge per Meter Size per Billing Cycle		
The Following fees will have a 2.5% cost of living increase annually for the next three (3) years 2015-2017. This will be reevaluated every three years.		
	5/8" or 3/4" Meter	\$76.09
	1" Meter	\$109.56
	1 1/4" Meter	\$126.32
	1 1/2" Meter	\$143.07
	2" Meter	\$235.12
	3" Meter	\$913.08
	4" Meter	\$1,164.15
	6" Meter	\$1,750.03
	8" Meter	\$2,419.59
	10" Meter	\$3,258.58

Plus \$4.69 per 1000 Gallons (Treatment)  
 Treatment charge is a charge by the County that may include other charges as it relates to treatment. A County treatment charge increase to the City will be automatically passed-through on the customer's bill. The pass-through charges are for the County treatment portion only, does not include "other charges."

O. Storm Sewer Repair & Installation Inspection Fee		\$175.00
P. Non-Owner Water/Sewer Deposit		\$50.00
Q. Water Turn On Fees	Normal Work Week (8:30 am to 2:30 pm)	\$200.00
	Saturdays and after 2:30 pm Weekdays*	\$375.00
	Sundays and City Holidays*	\$375.00
	*Requires Approval	

R. Bulk Water Sales	All bulk water shall be sold at the DPW yard between the hours of 7:00 am & 2:30 pm M-F. All filling must be set up with DPW staff and the fees must be paid at city hall before filling. Tanks must have an approved air gap for filling.	
	First Tank Fill up to 500 gallons	\$100.00
	First Tank Fill over 500 gallons - 1000 gallons	\$150.00
	First Tank Fill over 1000 gallons	\$150.00 + \$25.00/1,000 gallons or part of
	Additional Tank Fills in same truck on same day up to 500 gallons	\$50.00
	Additional Tank Fills in same truck on same day up to 1000 gallons	\$75.00
	Additional Tank Fills in same truck over 1000 gallons	\$75.00 + \$25.00/1,000 gallons or part of

S. Payment Plans - "Water & Sewer Only" Please contact City Hall for details.

**SCHEDULE PART 3 - BUILDING DEPARTMENT PERMITS AND FEES**

A. Permits for New Construction, and Alteration based on Square Foot Cost.		
	<u>New Construction &amp; Alteration Costs</u>	<u>Permit Fee</u>
	\$0.00 to \$1,000.00	\$80.00 Minimum Fee
	\$1,001.00 to \$50,000.00	\$80.00 + \$5.00/\$1,000 or part of
	\$50,001.00 to \$500,000.00	\$329.00 + \$4.00/\$1,000 or part of
	\$500,001.00 and above	\$2,128 + \$3.00/\$1,000 or part of
	(See Additional Attached Detail Fee Schedule)	
B. Demolition Permit		\$50.00
	Water and Sewer Disconnection Deposit	\$800.00
C. Moving a Building within City Limits		\$250.00
D. Zoning Compliance Certificate (Site Work) Permit		\$50.00
	Zoning Compliance Site Work Inspection	\$75.00
E. Occupancy Permit	Residential	\$75.00
	Commercial	\$100.00
F. Satellite Dish		\$50.00
	Small dishes (30" or less) mounted to a roof or wall of a structure for personal use.	N/A
G. Stop Work Order Removal		\$100.00
H. Parking Lot Construction	(Plus \$4.00 per each 1,000 Sq. Ft.)	\$50.00
I. Re-inspections		\$50.00
J. Signs	Building Mounted Signs	\$50.00
	Freestanding Signs	\$50.00
	Temporary/Portable Signs	\$50.00
	Off-Site Signage	\$200.00
K. Temporary Structures and Tents		\$80.00

L. Fence Permit		\$80.00
M. Construction Complaint Inspection	(No Permit Required)	\$50.00
N. Building Plan Review Fees	Single Family Dwellings per each Unit	\$125.00
	Other Structures up to 100,000 Cubic Feet	\$200.00
	Other Structures 100,001 to 200,000 Cubic Feet	\$250.00
	Other Structures over 200,000 Cubic Feet	\$300.00
O. Split/Combination Fee (for the first two parcels)		\$50.00
	Additional fee per parcel	\$20.00
P. Right-of-way Permit	(Restoration Bond of \$1,500.00 required)	\$80.00
Q. Sidewalk Construction and Repair Permit		\$80.00
R. Curb Cut and Driveway Permits		\$80.00
S. Weed Cutting/ Snow Removal	(Plus Cost of Cutting/Snow Removal)	\$50.00
T. Tree Removal and Replacement Cost		Actual Cost

**SCHEDULE PART 4 - POLICE DEPARTMENT FEES**

A. All Reports	\$10.00
B. Fingerprinting	\$20.00
C. PBT Test	\$5.00
30 Day PBT Test	\$75.00
D. Vehicle Release	\$50.00
E. Notary Fee (per occurrence)	\$5.00

**SCHEDULE PART 5 - PAVILION RENTAL FEES**

(All Reservations and Required Fees Must be Made in Person at City Hall, No Exceptions)

Wortman	Capacity 70-80	Community Resident	\$80.00
		Non-Resident	\$115.00
Lions Club	Capacity 75-85	Community Resident	\$70.00
		Non-Resident	\$105.00
Front Small	Capacity 25-30	Community Resident	\$50.00
		Non-Resident	\$75.00
Memorial (Middle Small)	Capacity 24	Community Resident	\$40.00
		Non-Resident	\$65.00
Back Small	Capacity 24	Community Resident	\$40.00
		Non-Resident	\$65.00
Clean-up Fee	(if Completed by City DPW)		\$85.00

Any cancellations must be made 2 weeks prior to event date. Failure to do so will result in the loss of pavilion rental fee. An administration fee of \$15.00 will be charged for all cancellations.

**SCHEDULE PART 6 - MISCELLANEOUS PERMITS AND FEES**

A. Marriage Ceremony		\$75.00	
B. Solicitors, Peddlers, & Canvassers Permit	Daily	\$50.00	
	Monthly	\$300.00	
C. Copies	Black & White	(8 1/2 X 11. First sheet)	\$0.50
		(8 1/2 X 14. First sheet)	\$1.00
		(11 X 17. First sheet)	\$1.25
		(Each Additional Sheet)	\$0.30
	Colored	(8 1/2 x 11. Per Page)	\$2.00
		(8 1/2 x 14. Per Page)	\$2.50
		(11 x 17. Per Page)	\$3.00
		(Each Additional Page)	\$1.00
	Copies on CD		\$5.00
D. Faxes		(First Sheet)	\$2.00
		(Each Additional Sheet)	\$1.00
E. Notary Fee - per occurrence		\$5.00	
F. City of Davison Flag		\$45.00	
G. Garbage Bags	Per Box of 80	\$22.00	
	Per Bundle of 20	\$7.00	
H. Voter Registration List	Per Name on Paper/Email	\$0.04	
	Labels per Page plus .04 per name	\$0.50	
	Cost of CD plus .04 per name	\$5.00	

I. Return Payment Collection Fee (NSF Check)		\$35.00
J. Passport Fee (for City)		\$25.00
	United States Department of State Fees will vary	
K. Business & Gaming Permit Fees		
Animal Shows	Per day	\$10.00
	Per Month	\$200.00
Bowling Alleys per lane		\$40.00
Billiard Rooms	Per Table	\$40.00
	Per Game	\$40.00
Exhibitions	Per Day	\$10.00
	Per Month	\$200.00
	Public Liability	
	Each Person	\$200,000.00
	Each Occurrence	\$600,000.00
	Property Damage Each Occurrence	\$50,000.00
Game Rooms per Game		\$40.00
Outdoor Assemblies	Per Event	\$50.00
	Public Liability	
	Each Person	\$200,000.00
	Each Occurrence	\$600,000.00
	Property Damage Each Occurrence	\$50,000.00
Annual Off-Site Sign Fee		\$100.00
Theaters Annual Fee		\$20.00
L. Invoice Late Fee	2% per month on bills not paid 30 days after billing date.	
M. Delinquent Utility Bill Fee	(Tax Roll)	\$30.00
N. Delinquent Invoice Fee	Transfer to Taxes	10% of Unpaid Invoice
O. Firewood (downed) Tree Removal in City Parks Permit Program		
First Permit		\$25.00
Second and Third Permit		\$15.00
P. Chicken Raising Permit (good for 2 years)		\$25.00

#### **SCHEDULE PART 7 - DPW PERMITS AND FEES**

A. DPW Construction Inspection Fees		
Base Inspection Fee for New Construction (First 2 hours, hourly rate of \$25.00 after)		\$50.00
The following are additional fees for construction observation:		
per linear foot for all water main & service leads within the public easement or right-of-way		\$1.25
per linear foot for sanitary sewer & service leads within the public easement or right-of-way		\$1.25
per linear foot for all storm sewer & service leads within the public easement or right-of-way		\$1.25
for all structures (storm, sanitary, & water) each		\$15.00
for all taps into water, storm & sanitary mains each		\$15.00
for all taps into existing structures or pipes each		\$15.00
each hydrant assembly		\$15.00
each main line valve		\$15.00
each mechanical joint including (T's, 22's, 45's, 90's, etc.)		\$15.00
per linear foot for all curbing.		\$0.75

Any inspection done before 7:00 a.m. or after 2:30 p.m. will be at a rate of 1 ½ times the inspection fee.  
 All Saturday hours will be at a rate of 1 ½ times the inspection fee.  
 All Sunday and Holiday hours will be quoted on a case to case basis.

**City of Davison  
City Council  
Goals & Objectives  
February 1, 2014  
8:00 AM  
Davison Senior Center**

- I. Call to Order and Pledge of Allegiance**
- II. Approval of the Regular Agenda**
- III. Brief Public Comments on Agenda Items**
- IV. Goals & Objectives (8:00 a.m. – Noon / 20 Minutes per Person)**
  - A. Tim Bishop
  - B. Andrea Schroeder
  - C. Joan Snyder
  - D. Ed Brown
  - E. Paul Hammond
  - F. Bill Brandon
  - G. Gary Peppin
  - H. Julie Pray
  - I. Jack Abernathy
  - J. Michael Hart
  - K. Pat Stetson
  - L. Ron Emery
- V. Lunch (12:00 p.m. – 12:30 p.m.)**
- VI. Discussion and Prioritization of Presented Goals**
- VII. Public Comments not included on the agenda**
- VIII. Announcements**
- IX. Adjournment – 4:00 p.m.**