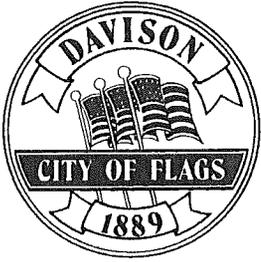


**City of Davison  
City Council Meeting  
April 22, 2013  
6:00 PM  
City Council Chambers**

- I. Call to Order and Pledge of Allegiance**
- II. Approval of the Regular Agenda**
- III. Brief Public Comments on Agenda Items**
- IV. City Treasurer's Interviews**
- V. Approval of Consent Agenda (att.)**
  - A. Parking Lot Closure – DDA M-15 Annual Garage Sale May 4, 2013 (att.)
  - B. Personnel Committee Minutes April 8, 2013 – Draft (att.)
  - C. Personnel Committee Minutes April 15, 2013 – Draft (att.)
  - D. Quarterly Investment Report (att.)
- VI. Approval of Minutes**
  - A. April 8, 2013 (att.)
- VII. Communications to the Council (att.)**
  - A. Tree City USA-Arbor Day Foundation
  - B. National Day of Prayer-Trinity Lutheran Church May 2, 2013
  - C. Animal Ordinance Revision Request
- VIII. City Manager Report**
- IX. Council Committee Reports**
- X. Unfinished Business**
  - A. Main Street Engineering Report & Update (att.)
  - B. Festival of Flags Update/Waiver of Ordinances for Festival of Flags (att.)
  - C. Court Lease
  - D. Open Issues Log (att.)
- XI. New Business**
  - A. DDA Budget 2013-2014 (att.)
  - B. 2013-2014 Other Fund Budgets
  - C. Any Items Removed from Consent Agenda
- XII. Public Comments not included on the agenda**
- XIII. Announcements**
- XIV. Adjournment**



# City of Davison

200 E. FLINT STREET, SUITE 2  
DAVISON, MICHIGAN 48423-1246

TELEPHONE (810) 653-2191  
FAX (810) 653-9621

## Parking Lot STREET CLOSING APPLICATION

Name of Organization: Davison DDA

Address: 200 E Flint St City, State, Zip: Davison

Phone: 653-2191

Contact Person(s): Diane Millington / 810-931-0483

Activity: M-15 Annual Garage Sale

Date(s) of Activity: Sat. May 4<sup>th</sup>, 2013

Time(s) of Activity: 9am - 5pm

Street(s) or Area to be Closed: City of Davison Parking Lot  
on the corner of M-15 & Third St.

I agree that it will be the responsibility of the above organization to notify the City of Davison merchants and residents that will be affected by the closing, at least two weeks in advance, so that there will be sufficient time to be presented to City Council for final approval. If notification is not made, the area will not be closed.

Diane Millington DDA Events  
Name and Title coordinator

4-8-2013  
Date:

Approved by the Davison City Council on \_\_\_\_\_

\_\_\_\_\_  
Mayor Tim Bishop



**City of Davison  
Personnel Committee  
April 8, 2013  
8:30 AM  
Main Level Conference Room**

**Present:** Mayor Tim Bishop, Joan Snyder, David Martin and City Manager Michael Hart

Meeting called to order by Mayor Bishop at 8:30 a.m.

**MOTION - APPROVAL OF AGENDA**

Motion by Ms. Snyder, and seconded by Mr. Martin to approve the agenda as presented. Motion carried.

**PUBLIC COMMENTS ON AGENDA ITEMS**

**MOTION – APPROVAL OF MINUTES**

Motion by Ms. Snyder, and seconded by Mr. Martin to approve the minutes for January 8, 2013, January 22, 2013, February 5, 2013, February 26, 2013, March 19, 2013 and March 21, 2013 as presented.  
Motion carried.

**FIRST ROUND INTERVIEWS FOR CITY TREASURER'S POSITION**

The Committee interviewed 13 candidates and decided to move 4 of the applicants to a second round of interviews. Each of the 4 applicants will be tested and then interviewed by the City Council at the April 22, 2013 Council meeting starting at 6:00 p.m.

**ADJOURNMENT**

Motion by Ms. Snyder, and seconded by Mr. Martin to adjourn the meeting at 12:45 p.m.

Respectfully Submitted,

Mayor Tim Bishop  
Committee Chairperson

**City of Davison  
Personnel Committee  
April 15, 2013  
9:00 AM  
Main Level Conference Room**

**Present:** Mayor Tim Bishop, Joan Snyder, David Martin, Clerk Andrea Schroeder and City Manager Michael Hart

Meeting called to order by Mayor Bishop at 9:00 a.m.

**PUBLIC COMMENTS ON AGENDA ITEMS**

**INTERVIEW PROCEDURE**

**MOTION-AUDITOR**

Motion by Mr. Martin, and seconded by Ms. Snyder to have our Auditor at the April 22, 2013 Council meeting. Motion carried.

A review of the interview procedures discussed. Two questions each will be asked by Mayor Bishop, Joan Snyder, David Martin, and Michael Hart.

**WAGE & BENEFITS**

The salary for the Treasurer will be \$50,000. The rest of benefit package to be researched and determined.

**CURRENT TREASURER**

Our current Treasurer's retirement date is June 30, 2013.

**MOTION-ADJOURNMENT**

Motion by Ms. Snyder, and seconded by Mr. Martin to adjourn the meeting at 11:17 a.m.

Respectfully Submitted,

Mayor Tim Bishop  
Committee Chairperson

**CITY OF DAVISON  
INVESTMENTS 2012-2013  
Quarter Ending 3/31/2013**

FUND	INVEST TYPE	NAME OF BANK	DATE INVESTED	TERM OF INVESTMENT	INTEREST RATE	MATURITY DATE	INTEREST DISTRIBUTED	Y-T-D INTEREST	BEGIN BALANCE	INVEST	DATE	TERM OF INVESTMENT	INTEREST RATE	MATURITY DATE	INTEREST DISTRIBUTED	Y-T-D INTEREST
101	GENERAL-1		6/12/2009	PFMM	VARIABLE	N/A	MONTHLY	\$ 338.34	\$ 351,115.07	PFMM	FIFTH/THIRD					
101	GENERAL-2		8/13/2012	13 MOS - CD	0.750%	9/12/2013	MATURITY	\$ -	\$ 100,000.00	CD	HANTZ					
101	GENERAL-5		10/30/2009	HYS	VARIABLE	N/A	MONTHLY	\$ 245.01	\$ 155,126.65	HYS	CHASE					
101	TOTALS							\$ 583.35	\$ 606,241.72							
202	MAJOR		2/16/2009	HYS	VARIABLE	HYS	MONTHLY	\$ 150.48	\$ 100,717.00	HYS	CHASE					
203	LOCAL		2/16/2009	HYS	VARIABLE	N/A	MONTHLY	\$ 121.93	\$ 81,586.17	HYS	CHASE					
490	S.C.I.F. RESERVE		2/16/2009	HYS	VARIABLE	N/A	MONTHLY	\$ 435.80	\$ 291,644.32	HYS	CHASE					
490	SCIF		4/15/2009	PFMM	VARIABLE	N/A	MONTHLY	\$ 113.17	\$ 100,637.30	MM	FIRST PLACE					
490	TOTALS							\$ 548.97	\$ 392,281.62							
590	SEWER		8/62012	13 MOS.-CD	0.75%	9/4/2013	MATURITY	\$ -	\$ 100,000.00	CD	HANTZ					
590	SEWER		3/27/2009	MMIA	VARIABLE	n/a	MONTHLY	\$ 198.57	\$ 150,748.04	MM	CITIZENS					
590	SEWER O & M		2/1/2012	18 MOS-CD	0.50%	8/1/2013	MATURITY	\$ -	\$ 100,000.00	CD	CITIZENS					
590	TOTALS							\$ 198.57	\$ 350,748.04							

Y-T-D: Year to Date  
HYS: High Yield Savings Account  
MM: Money Market Account  
MMIA: Money Market Investment Account  
PFMM: Public Funds Money Market  
CD: Certificate of Deposit

**CITY OF DAVISON  
INVESTMENTS 2012-2013  
Quarter Ending 3/31/2013**

FUND	BEGIN BALANCE	INVEST TYPE	NAME OF BANK	DATE INVESTED	TERM OF INVESTMENT	INTEREST RATE	MATURITY DATE	INTEREST DISTRIBUTED	Y-T-D INTEREST
591 WATER-1 (RES)	\$ 100,536.67	MMIA	CITIZENS	N/A	MMIA	VARIABLE	N/A	MONTHLY	\$ 132.43
591 WTR BOND RESERVE(95) 591-003-004	\$ 238,221.81	MMIA	CITIZENS	N/A	MMIA	VARIABLE	NA	MONTHLY	\$ 313.79
591 WATER RESERVE	\$ 50,231.56	HYS	CHASE	2/7/2008	HYS	VARIABLE	N/A	MONTHLY	\$ 75.06
	\$ <b>388,990.04</b>								
591 WATER-DWRF	\$ 54,358.90	HYS	CHASE	N/A	HYS	VARIABLE	HYS	MONTHLY	\$ 179.25
	(includes interest)								
591 REFIB & I	\$ 139,423.22	MMIA	CITIZENS	N/A	HYS	VARIABLE	N/A	MONTHLY	\$ 173.93
	(includes interest)								
591 BOND PMT ACCTS	\$ <b>193,782.12</b>							<b>TOTALS</b>	\$ <b>874.46</b>
	\$ <b>582,772.16</b>								
661 EQUIPMENT	\$ 100,715.06	HYS	CHASE	10/16/2009	HYS	0.45%	n/a	MONTHLY	\$ 150.50
661 EQUIPMENT	\$ 200,000.00	CD	HANTZ	2/7/2012	13 MOS-CD	0.75%	3/7/2013	MATURITY	\$ -
661 EQUIPMENT	\$ 100,536.54	MMIA	CITIZENS	3/27/2009	MMIA	VARIABLE	n/a	MONTHLY	\$ 132.43
661 EQUIPMENT	\$ 100,005.07	CD	DORT FEDERAL	4/26/2012	12 MONTHS	0.75%	4/26/2013	QUARTERLY	\$ 563.81
661 <b>TOTALS</b>	\$ <b>501,256.67</b>							<b>TOTALS</b>	\$ <b>282.93</b>
Total All Funds	\$ <b>2,615,603.38</b>								

Y-T-D: Year to Date  
HYS: High Yield Savings Account  
MM: Money Market Account  
MMIA: Money Market Investment Account  
PFMM: Public Funds Money Market  
CD: Certificate of Deposit

**City of Davison  
City Council Meeting  
April 8, 2013  
7:30 PM  
City Council Chambers**

Present: Mayor Tim Bishop, David Martin, Alex Fabian, Joan Snyder, Gary Peppin and Paul Hammond

Staff: City Manager Michael Hart, City Clerk Andrea Schroeder, Treasurer Cindy VanMegroet, Police Chief Bill Brandon and DPW Supervisor Ed Brown

Others: 8 General public

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Bishop called the meeting to order at 7:30 p.m.

**MOTION 71-13 APPROVAL OF THE REGULAR AGENDA**

Motion by Mr. Martin, and seconded by Mr. Fabian, to approve the regular agenda for April 8, 2013 as amended to remove from the Consent Agenda Letter B. Resolution 2013-09 Reduce Gun Violence. Motion carried 5-1.

**PUBLIC COMMENTS**

**DCER PRESENTATION-SHAWN BARRETT**

Shawn Barrett gave a summary of DCER and the enrichment and recreations programs that are offered.

**PARLIAMENTARY PROCEDURE-CLERK ANDREA SCHROEDER**

City Clerk Andrea Schroeder conducted a Parliamentary Procedures review.

**APPROVAL OF CONSENT AGENDA**

Arbor Day Proclamation (att.)  
Resolution 2013-09 Reduce Gun Violence (att.)  
Personnel Committee Minutes March 19, 2013 – Draft (att.)  
Personnel Committee Minutes March 21, 2013 – Draft (att.)  
LDFA/BRA Meeting Minutes March 27, 2013 – Draft (att.)  
ZBA Meeting Minutes March 27, 2013 – Draft (att.)  
DCC Street Closing-Canopy Removal (att.)

**MOTION 72-13 APPROVAL OF CONSENT AGENDA**

Motion by Ms. Snyder, and seconded by Mr. Martin to approve consent agenda as presented. Motion carried unanimously by roll call vote.

**APPROVAL OF MINUTES**

**MOTION 73-13 APPROVAL OF MARCH 25, 2013 REGULAR MEETING MINUTES**

Motion by Ms. Snyder, and seconded by Mr. Fabian to approve the March 25, 2013 regular meeting minutes as presented. Motion carried.

**PAGE 2**  
**COUNCIL MEETING**  
**APRIL 8, 2013**

**MOTION 74-13 BILLS PRESENTED FOR PAYMENT**

Motion by Mr. Martin, and seconded by Ms. Snyder to approve invoices for payment in the amount of \$392,759.43. Motion carried.

**COMMUNICATION TO THE COUNCIL**

APWA Project of the Year 2012-East Flint Resurfacing Project

**APPOINTED OFFICERS REPORT**

Mr. Hart presented the Monthly Permits, Inspections and Zoning Violation Report for March 2013.

Mr. Brown presented the Monthly DPW Report for March 2013.

Chief Brandon presented the Monthly Police Report for March 2013.

Ms. VanMegroet presented the Monthly Revenue and Expenditure Report for March 2013.

**CITY MANAGER REPORT**

Mr. Hart reported that Sterling House has been issued an occupancy permit for the newly built portion of the building. They are also planning on updating the existing portion of the building in the near future. The M-15 Heritage Route Garage Sale is scheduled for Saturday, May 4, and the Car Rally is set for Saturday, June 1, 2013.

**COUNCIL COMMITTEE REPORT**

Mr. Martin: ZBA met and approved St. Johns Andy's Attic request.

Mr. Peppin: Small Cities met and had four speakers, Judge Latchnana and Judge Conover, Genesee County Treasurer Deb Cherry and State Rep Pam Ferris.

**UNFINISHED BUSINESS**

**ENGINEERING REPORT/MAIN STREET ROAD PROJECT**

**MOTION 75-13 SEWER COMMITTEE FINAL REPORT**

Motion by Mr. Hammond, and seconded by Mr. Peppin to A. Accept the Sewer Committee report titled "Evaluation of the Spicer Group Report Proposing shared sewer services between the City of Davison and Davison Township" which was presented to Council at the March 25, 2013 meeting and B. The Council thanks the Sewer Committee for its diligent work and C. The Council endorses the conclusion of the Committee report "that it would not be in the best interest of the customers of the City of Davison to implement the recommendation contained within the report" of the Spicer Group. Motion carried.

**2013-2014 GENERAL FUND BUDGET**

The Council continued the review of the final pages of the General Fund.

**NEW BUSINESS**

**ANY ITEM REMOVED FROM CONSENT AGENDA**

**PUBLIC COMMENTS NOT INCLUDED ON THE AGENDA**

**ANNOUNCEMENTS**

Bike helmets will be given to Davison kindergarten students starting next week.

**MOTION 76-13 ADJOURNMENT**

Motion by Ms. Snyder, and seconded by Mr. Martin to adjourn the meeting at 8:42 p.m. Motion carried.

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**Mayor Tim Bishop**

---

**City Clerk Andrea L. Schroeder**



March 19, 2013

Mayor Tim Bishop  
200 E. Flint Street, Suite 2  
Davison, MI 48423

Dear Tree City USA Supporter,

On behalf of the Arbor Day Foundation, I write to congratulate Davison on earning recognition as a 2012 Tree City USA. Residents of Davison ought to be proud to live in a community that makes the planting and care of trees a priority.

Your community joins more than 3,400 Tree City USAs, with a combined population of 140 million. The Tree City USA program is sponsored by the Arbor Day Foundation in partnership with the U.S. Forest Service and the National Association of State Foresters.

As a result of your commitment to effective urban forest management, you already know that trees are vital to the public infrastructure of cities and towns throughout the country, providing numerous environmental, social and economic benefits. In fact, trees are the one piece of community infrastructure that actually increases in value over time.

We hope you are excited to share this accomplishment. Enclosed in this packet is a press release for your convenience as you prepare to contact local media and the public. If you wish to receive an electronic version of the release, please email Sean Barry, Director of Media Relations at [sbarry@arborday.org](mailto:sbarry@arborday.org) and we will reply with a copy within one business day.

State foresters are responsible for the presentation of the Tree City USA flag and other materials. We will forward information about your awards to Kevin Sayers in your state forester's office to coordinate presentation. It would be especially appropriate to make the Tree City USA award a part of your community's Arbor Day ceremony.

Again, we celebrate your commitment to the people and trees of Davison and thank you for helping to create a healthier planet for all of us.

Best Regards,

A handwritten signature in cursive script, appearing to read "John Rosenow".

John Rosenow  
Chief Executive

cc: Emily Boudreau

enclosure

Del →



*The Annual*  
**NATIONAL  
DAY OF  
PRAYER**  
*First Thursday of May*

April 15, 2013

Greetings,

*"In His name the nations will put their hope."  
(Matthew 12:21)*

On **Thursday, May 2, 2013, from 6:00 a.m. until 6:00 p.m.**, Trinity Lutheran Church, located at 706 West Flint Street in Davison, is participating in the **62<sup>nd</sup> Annual National Day of Prayer Observance**. We hope this will again be a time for our community to come together to invest in utilizing the gift of prayer. Participants will sign up, in 15 minute intervals, to pray throughout the time listed above.

We are seeking the support of local businesses to assist in our efforts through displaying the enclosed poster and/or placing this event on your marquee. Individuals may request specific prayers by contacting the church office. Prayer requests may also be submitted online at [www.TrinityDavison.org](http://www.TrinityDavison.org). Our local community is important to us so we have already included you and your business to our prayer list.

Trinity Lutheran Church has been a part of the Davison community for over 50 years. We are committed to glorifying the Triune God and expanding His kingdom by Growing in God's Word and Sacraments, Serving God and one another, and sharing with all people the Good News of Jesus Christ. Our doors are always open to serve the community of Davison through various church sponsored events and programs including fundraisers for Outreach East; bi-monthly Red Cross blood drives, bi-weekly services at a local nursing home; regular participation at My Brother's Keeper Ministries; and a local Mothers of Preschoolers (M.O.P.S.) group. As much as possible, we also utilize local businesses for church supplies and services.

We hope you will join with us in participating in this special time with God. If you need any additional information please contact Sandy Isaacs at (810) 658-3000.

May the Triune God bless and keep you,

Anthony J. Lipsky  
National Day of Prayer Coordinator  
Trinity Lutheran Church  
(810) 658-3000



WILL YOU COMMIT TO PRAY?  
IT BEGINS WITH YOU!

**PRAY FOR AMERICA**  
"IN HIS NAME THE NATIONS WILL  
PUT THEIR HOPE." - MATTHEW 12:21  
[Commit2Pray.com](http://Commit2Pray.com)



**Thursday, May 2, 2013 6:00am – 6:00pm**

**Trinity Lutheran Church**

706 W. Flint Street, Davison, Michigan 48423 (810)658-3000

[www.trinitydavison.org](http://www.trinitydavison.org) • [prayers@trinitydavison.org](mailto:prayers@trinitydavison.org)

## Andrea Schroeder

---

**From:** Chris Hinkley <cahinkley@gmail.com>  
**Sent:** Wednesday, April 17, 2013 12:03 AM  
**To:** 'Gary Peppin'; 'Jack N Abernathy'; 'Joan Snyder'; 'Paul Hammond'; 'Tim Bishop'; 'David W Martin'; 'Alex Fabian'  
**Cc:** mhart@cityofdavison.org; 'Andrea Schroeder'  
**Subject:** Communication to Council: Animal Ordinance Revision  
**Attachments:** Michigan Law Review Right to Farm act.pdf

Members of City Council,

I am contacting you today as a resident of the City of Davison. A growing trend in many communities across the Nation and in our State is the development of ordinances allowing chickens within residential neighborhoods. Allowing residents to raise chickens has many positive outcomes. One of the benefits is that it allows residents to produce a healthy natural food source for their family. Another benefit is that it allows families to develop a source of supplemental income through the sale of eggs. Additionally, there are many educational opportunities for families with children in learning small scale farm production.

Currently City of Davison ordinance 612.01 seems to be in violation of Michigan Act 93 of 1981, known as the Michigan Right to Farm Act, which was clarified through several revisions, states and in part: (emphasis mine)

*(6) Beginning June 1, 2000, except as otherwise provided in this section, it is the express legislative intent that this act preempt any local ordinance, regulation, or resolution that purports to extend or revise in any manner the provisions of this act or generally accepted agricultural and management practices developed under this act. Except as otherwise provided in this section, a local unit of government shall not enact, maintain, or enforce an ordinance, regulation, or resolution that conflicts in any manner with this act or generally accepted agricultural and management practices developed under this act.*

Attached to this email is a copy of a Michigan State Law Review, that gives a pretty balanced account of legislation regarding case law surrounding urban farming. Providing Generally Accepted Agricultural Practices (GAAMPS) are followed, and the farming activity is for a commercial purpose, urban farming has been protected, in many cases, from zoning, ordinances, and nuisance challenges.

As you are aware, this issue was brought before planning commission at my request. Also, City Manager Michael Hart has had some inquiries resulting from people visiting Tractor Supply Company about raising small flocks of birds in the City. Some members of the Planning Commission felt that, since it is not a zoning ordinance, that this issue would be better addressed by City Council.

I am requesting that Davison City Council take this matter into consideration and make revisions to the current ordinance 612.01 to allow for the keeping of chickens within the city and come in line with the Michigan Right to Farm act.

I provided Planning Commission with a proposal and am willing to help the Policy Review committee with any research and drafting of these revisions.

Thank you for your consideration,



# ROWE PROFESSIONAL SERVICES COMPANY

*Large Firm Resources. Personal Attention.<sup>sm</sup>*

**City of Davison  
Monthly Engineering Report  
April 17, 2013**

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**Current Project Updates:**

***East Flint Street (M-15 to East City Limits)***

- The final paperwork will be signed this week and submitted to MDOT for processing.

***Main Street Resurfacing and Widening***

- A public meeting will be scheduled with the city and Wade Trim in June prior to the start of construction.
- ROWE was contacted by Consumers on 4/15/13 indicating they had just completed the field review for Main Street streetlighting, however they could not find records of the previous project being completed by Consumers. City staff is locating the previous contact and that will be provided to Consumers.

***Water Reliability Study***

- ROWE is in the final internal QA/QC process for the study and will be meeting with staff in the upcoming weeks to discuss proposed system improvements.

***2013 CIP Update***

- Work on this was completed last month. Once the city budget is finalized we can work with staff to update any changes and provide the final document for the city records.

**Other Updates:**

***M-15/Flint Street Left-Turn Signals (No Change)***

- MDOT has gathered the traffic count data but has not yet completed the warrant study for the intersection per an email to the city from MDOT last week.

***Main/Flint Intersection:***

- We have no new information at this time.

***Heritage Trail***

- Construction is scheduled to start on June 17<sup>th</sup>.

City of Davison

Under Section 808.4 we are asking for approval and resolution to allow the sale of alcohol by the Chamber of Commerce on the following dates and times. This would be subject to approval by city officials and the Michigan Liquor Control commission.

TIMES & DATES:

6:00 – 12 midnight on Wednesday July 10, 2013

6:00 – 12 midnight on Thursday July 11, 2013

6: 00 – 12 midnight on Friday July 12, 2013

6:00 – 12 midnight on Saturday July 13, 2013

12: noon – 6 pm Sunday July 14, 2013

Parks 1062.11 (e) Allow for alcohol in the park for sale and consumption by Chamber of Commerce subject to approval by city officials and Michigan Liquor Control Commission

Respectfully

City of Davison

We are asking the for the following ordnances and sections be waived during the Festival Week which will be July 10, 2013 thru July 14, 2013

Noise 660.03 (b) Allow for use of musical instruments and sound equipment until 12 midnight

Parks 1062.3 Allow the park to remain open until 12 midnight

Parks 1062.7 Allow for entertainment and amusement in park.

Parks 1062.11 (g) Allowing for loudspeaker systems for chamber events in park.

Parks 1062.11 (h) Allowing for fireworks within the park.

Parks 1062.12 Grant permission for tents in conjunction with chamber events.

Respectfully

OPEN ISSUES LOG  
MARCH 2013

**PERSONNEL COMMITTEE**

(Tim Bishop, Joan Snyder & David Martin)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
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**POLICY COMMITTEE**

(Paul Hammond, Gary Peppin & Jack Abernathy)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
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1/9/2013	Sidewalk Construction & Maintenance	On hold	2	April, 2014
2/13/2013	Dumpster Ordinance Revision	Criteria given to Planning Commission Chairman	1	2013
3/5/2013	Ordinance Review	Requested Ordinance review procedure was adopted by Council on 2/25/2013	1	2013
2/13/2013	Council Rules & Procedures	Beginning to review	2	2013
3/25/2013	Purchasing Ordinance	Review & make recommendations to Council for revision or rewrite	1	2013

**FINANCE COMMITTEE**

(Gary Peppin, Alex Fabian & Jack Abernathy)

<u>Date</u>	<u>Issue</u>	<u>Action Taken</u>	<u>Priority</u>	<u>Expected Committee Completion Date</u>
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BUDGET REPORT FOR DDA

Version # 13/20/13

		10-11	11-12	11-12	11-12	12-13	12-13	12-13	13-14
		ACTIVITY	AMENDED	ACTIVITY	ADOPTED	ACTIVITY	ACTIVITY	ACTIVITY	Proposed
GL NUMBER	DESCRIPTION		BUDGET		BUDGET		HRU 06/30/13		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY									
ESTIMATED REVENUES									
Dept 000-GENERAL									
248-000-403.000	TIFA REVENUE - TAXES	55,583.62	40,000.00	53,558.88	52,000.00	38,698.37		52000	
248-000-404.000	TIFA REVENUE - TAXES	34.49	10,000.00	(323.25)					
248-000-501.000	GRANTS FEDERAL								
248-000-539.000	STATE GRANTS								
248-000-539.001	STATE GRANT - STREETSCAPE								
248-000-539.002	STATE GRANT - FACADE	2,321.63							
248-000-580.001	LOCAL GRANT - BEAUTIFICATION								
248-000-593.001	MISCELLANEOUS INCOME	17.50	1,000.00	1,105.00					
248-000-651.000	SPONSORS - MISCELLANEOUS EVENTS								
248-000-651.001	VENDORS - MISCELLANEOUS EVENTS					545.00		750	
248-000-651.003	PROMOTIONS - MISCELLANEOUS EVENTS								
248-000-651.006	ADMISSIONS/PROCEEDS - MISCELLANEOUS EVENTS								
248-000-652.000	FM - SPONSORS				500.00	250.00		250	
248-000-652.001	FM - VENDORS	3,250.00	2,500.00	2,810.00	2,500.00	1,685.00		1750	
248-000-652.002	FM - PROJECT FRESH	1,650.00	1,650.00		1,650.00			1650	
248-000-652.003	FM - PROMOTIONAL ITEMS	5.00	113.00	107.80		196.00		200	
248-000-652.004	CC - SPONSORSHIPS		1,000.00	2,190.00					
248-000-652.005	CC - SCHOLARSHIP REVENUE		140.00	1,140.45		2,129.71		2129	
248-000-652.006	MOVIE NIGHT PROCEEDS		1,000.00	650.00		(650.00)			
248-000-652.007	CC - VENDORS			220.00		25.00		25	
248-000-653.000	PF - SPONSORS	10,650.00	10,650.00	12,880.00	13,000.00	10,150.00		11000	
248-000-653.001	PF - VENDORS	3,920.00	3,920.00	3,200.00	3,500.00	2,945.00		2750	
248-000-653.002	PF - ADMISSIONS	8,170.00	8,170.00	8,400.21	7,500.00	2,100.00		5000	
248-000-653.003	PF - PROMOTIONAL ITEMS	190.00	190.00	30.00	50.00				
248-000-654.000	HOLIDAY - SPONSORS				500.00				

BUDGET REPORT FOR DDA

Version # 13/20/13

GL NUMBER	DESCRIPTION	10-11 ACTIVITY	11-12 AMENDED BUDGET	11-12 ACTIVITY	12-13 ADOPTED BUDGET	12-13 ACTIVITY	13-14 Proposed	PG 2
248-000-654.002	HOLIDAY - PHOTOS							
248-000-664.000	INVESTMENT INTEREST							
248-000-665.000	INTEREST - CHECKING	68.54	30.00	42.06	50.00	13.01	20	
248-000-667.001	LEASE AGREEMENTS							
248-000-675.000	PROJECT DONATIONS							
248-000-686.000	SHARED PROJECT COST							
248-000-699.000	CONTRIB. FROM FUND EQUITY				49,000.00		75000	
Totals for dept:000-GENERAL		85,860.78	80,363.00	85,011.15	130,250.00	56,197.09	152,524	
TOTAL ESTIMATED REVENUES		85,860.78	80,363.00	86,011.15	130,250.00	56,197.09	152,524	
APPROPRIATIONS								
Dept 223-AUDIT								
248-223-807.000	AUDIT FEES	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2500	
Totals for dept:223-AUDIT		2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2500	
Dept 261-REIMBURSEMENT								
248-261-801.000	REIMBURSEMENT - CITY STAFF	8,250.00	10,000.00	10,000.00	10,000.00		10000	
248-261-801.001	REIMBURSEMENT - EVENTS CONSULTANT							
Totals for dept:261-REIMBURSEMENT		8,250.00	10,000.00	10,000.00	10,000.00		10000	
Dept 265-BLDGS & GROUNDS								
248-265-910.000	GENERAL INSURANCE	4,874.00	4,874.00	4,836.00	5,000.00	4,235.00	5000	
248-265-920.000	UTILITIES	7,543.75	6,000.00	6,599.92	6,500.00	3,682.61	5000	
248-265-931.001	GENERAL MAINTENANCE	1,149.47	2,000.00	5,932.60	2,500.00	1,969.43	3000	
248-265-931.002	GROUNDS MAINTENANCE	4,644.24	5,000.00	5,687.41	5,000.00	4,812.00	5274	
248-265-931.003	BEAUTIFICATION GRANT LANDSCAPING							
248-265-931.004	PARKING LOT MAINTENANCE	96.63	97.00		2,000.00		2000	
248-265-931.005	SNOW & SALT	7,183.00	7,000.00	2,951.85	5,000.00	931.49	3000	



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248-728-860.000	TRAVEL & EXPENSES			214.88	500.00	70.00		350
248-728-890.001	FM - ADVERTISING	926.28	926.00	876.10	900.00	364.00		500
248-728-890.002	FM - ENTERTAINMENT	1,800.00	1,800.00	1,350.00	1,500.00	1,550.00		1500
248-728-890.003	FM - EVENTS	48.93	49.00					
248-728-890.004	FM - EQUIPMENT				250.00	39.75		250
248-728-890.005	FM - SIGNS			120.00	200.00	225.00		250
248-728-890.006	FM - WASTE REMOVAL	640.00	640.00	264.00	600.00	150.00		300
248-728-890.007	FM - MISCELLANEOUS	91.79	92.00	809.61	550.00	401.55		500
248-728-890.008	FM - PROJECT FRESH	1,650.00	1,650.00		1,650.00			1650
248-728-890.009	FM - PROMOTIONAL ITEMS							
248-728-891.001	PF - ADVERTISING	103.96	104.00	1,839.70	2,500.00	1,900.00		2500
248-728-891.002	PF - ENTERTAINMENT	3,149.00	3,149.00	800.00	3,000.00	850.00		3000
248-728-891.003	PF - EVENTS	6,185.36	6,185.00	8,920.00	7,500.00	6,827.60		7500
248-728-891.004	PF - EQUIPMENT	1,785.20	1,785.00	192.00	500.00	135.75		500
248-728-891.005	PF - SIGNS	999.35	999.00	782.00	500.00	624.00		350
248-728-891.006	PF - WASTE REMOVAL	425.00	425.00	353.00	400.00	265.00		400
248-728-891.007	PF - MISCELLANEOUS	573.21	573.00	835.59		529.16		500
248-728-891.008	PF - PROMOTIONAL ITEMS	171.65	172.00	1,248.00				
248-728-891.009	PF - TENTS			1,619.92	1,500.00	1,835.44		2000
248-728-892.001	HOLIDAY - ADVERTISING	2,489.52	2,490.00	1,000.00	500.00	120.00		150
248-728-892.002	HOLIDAY - ENTERTAINMENT				500.00	91.74		150
248-728-892.003	HOLIDAY - EVENTS	43.89	44.00			45.00		
248-728-892.004	HOLIDAY - EQUIPMENT							
248-728-892.006	HOLIDAY - WASTE REMOVAL							
248-728-892.007	HOLIDAY - MISCELLANEOUS (EVENT)	202.03	202.00	38.35		92.80		150
248-728-892.008	HOLIDAY PROMOTIONS							
248-728-893.000	MISCELLANEOUS EVENTS	150.00			250.00	552.27		500
248-728-894.000	CAR CRUISE		3,248.00	1,305.06	250.00	3,072.98		3000
248-728-951.000	PURCHASE OF PROPERTY							

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		10-11	11-12	11-12	11-12	11-12	12-13	12-13	12-13	12-13	13-14
		ACTIVITY	AMENDED BUDGET	ACTIVITY	ADOPTED BUDGET	ACTIVITY	ADOPTED BUDGET	ACTIVITY	ADOPTED BUDGET	ACTIVITY	Proposed
LINE NUMBER	DESCRIPTION										
48-728-960.005	FACADE GRANT DISBURSEMENTS	2,167.50	222.00		20,200.00						58000
48-728-963.000	MISCELLANEOUS EXPENSES	143.56									
48-728-967.001	CONSTRUCTION COSTS										
48-728-967.002	DEMOLITION										
48-728-967.003	CLOSING COSTS										
48-728-967.004	TAXES - PURCHASED PROPERTY										
48-728-967.005	MAINTENANCE/PURCHASED PROPERTY										
48-728-975.000	CONTRIB TO FUND EQUITY										
Totals for dept 728-ECONOMIC DEVELOPMENT		30,040.32	30,673.00	33,262.46	45,350.00	21,974.39					87350
TOTAL APPROPRIATIONS		74,350.40	80,363.00	80,910.60	130,250.00	55,533.47					152524
NET OF REVENUES/APPROPRIATIONS - FUND 248		11,510.38		5,100.55		663.62					